

**Green Brook School District
HIB Self-Assessment (2014-2015)
&
Electronic Violence and Vandalism
Reporting System (EVVRS)**

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Principal/District Anti-Bullying Coordinator (ABC)

Acknowledgements

I want to take this opportunity to thank the following individuals for meeting with me to complete the HIB Self-Assessments for GBMS and IEF:

Dr. James Bigsby, Principal - GBMS

Mrs. Ann Kessler, Guidance Counselor/Anti-Bullying Specialist - GBMS

Mrs. Shaune Casazza, Guidance Counselor/Anti-Bullying Specialist - IEF

Rating Scale with Four Categories

- 0 Does not meet requirements
- 1 Partially meets requirements
- 2 Meets all requirements
- 3 Exceeds the requirements

Core Element #1 HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17a)

- A. The school annually established HIB programs, approaches or other initiatives.

IEF: 3

GBMS: 3

- B. The school annually implemented and documented HIB programs, approaches or other initiatives.

IEF: 3

GBMS: 3

- C. The school annually assessed HIB programs, approaches or other initiatives.

IEF: 3

GBMS: 3

- D. The school's HIB programs, approaches or other initiatives were designed to create school-wide conditions to prevent and address HIB.

IEF: 3

GBMS: 3

- E. The school safety team (SST) identified patterns of HIB and reviewed school climate and school policies for the prevention of HIB:

IEF: 3

GBMS: 3

Total: IEF - 15/15

GBMS - 15/15

Core Element #2: Training on the BOE-Approved HIB Policy and Procedures (N.J.S.A. 18A:37-17b)

- A. School employees, contracted service providers and volunteers were provided training on the HIB policy.

IEF: 2

GBMS: 2

- B. The HIB policy training included instruction on preventing HIB on the basis of protected categories enumerated in the ABR and other distinguishing characteristics that may incite incidents of discrimination or HIB.

IEF: 2

GBMS: 2

- C. The HIB policy was discussed with students, in accordance with the district's process for these discussions:

IEF: 3

GBMS: 3

Total: IEF - 7/9

GBMS - 7/9

Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a, N.J.S.A. 18A:37-21d, N.J.S.A. 18A:26-8.2)

- A. Each teaching staff member completed at least 2 hours of instruction in suicide prevention that included information on HIB, in each five-year professional development period.
IEF: 3 **GBMS: 3**
- B. Each teaching staff member completed at least 2 hours of instruction on HIB prevention, in each five-year professional development period.
IEF: 3 **GBMS: 3**
- C. The school anti-bullying specialist (ABS) was given time during the usual school schedule to participate in in-service training in preparation to act as the ABS.
IEF: 3 **GBMS: 3**
- D. The members of the school safety team (SST) were provided with professional development in effective practices of successful school climate programs or approaches.
IEF:2 **GBMS: 2**
- E. School building leaders have received information on the prevention of HIB as part of their training on issues of school ethics, school law and school governance.
IEF: 3 **GBMS: 3**

Total: IEF - 14/15

GBMS - 14/15

Core Element #4: Curriculum and Instruction on HIB and Related Information and Skills (N.J.S.A. 18A:37-29)

- A. The school provided ongoing, age-appropriate instruction on preventing HIB in accordance with the Core Curriculum Content Standards.

IEF: 3

GBMS:3

- B. The school observed the “Week of Respect” during the week beginning the first Monday in October of each year, recognizing the importance of character education by providing age-appropriate instruction focusing on HIB prevention.

IEF: 3

GBMS: 3

Total: IEF - 6/6

GBMS - 6/6

Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)

- A. The principal appointed a school anti-bullying specialist (ABS).
IEF: 3 GBMS: 3
- B. The ABS met at least two times per school year with the district anti-bullying coordinator (ABC).
IEF: 3 GBMS: 3
- C. The school safety team (SST) met at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systematic process and practices in the school to address school climate issues including HIB.
IEF: 2 GBMS: 2

Total: IEF - 8/9

GBMS - 8/9

**Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.
A. 18A:37-15b(5), N.J.S.A. 18A:37-15b(6)(a))
Option A (GBMS)**

- A. The school implemented the district's procedure for reporting HIB that includes all required elements.

3

- B. The school implemented the district's procedure for reporting new information on a prior HIB report.

3

Total: GBMS - 6/6

**Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.
A. 18A:37-15b(5), N.J.S.A. 18A:37-15b(6)(a))
Option B (IEF)**

- A. The school has a process for ensuring that staff are implementing the district's procedure for reporting HIB that includes all required elements.

3

- B. The school fosters a positive school climate that encourages reports of all concerning behaviors including HIB, and implements effective prevention strategies which resulted in no incidents of HIB.

3

Total: IEF - 6/6

Core Element #7: HIB Investigation Procedure
(N.J.S.A. 18A:37-15b(5) and (6) (a) and (b))
Option A (GBMS)

A. Notification to parents of alleged offenders and alleged victims in each reported HIB incident.

3

B. Completion of the investigation within 10 school days of the written incident report.

3

C. Preparation of a written report on the findings of each HIB investigation.

3

D. Results of the investigation reported to the Chief School Administrator (CSA) within 2 school days of completion of the investigation.

3

Total: GBMS - 12/12

Core Element #7: HIB Investigation Procedure
(N.J.S.A. 18A:37-15b (5) and (6) (a) and (b))
Option B (IEF)

- A. Responsible staff are knowledgeable about the process to notify parents of alleged offenders and alleged victims in each reported HIB incident and how to implement the process.

3

- B. The school has a process in place to ensure completion of each investigation within 10 school days of the written incident report.

3

- C. The school has a process in place to prepare a written report on the findings of each HIB investigation.

3

- D. The school has a procedure for reporting the results of each investigation to the Chief School Administrator (CSA) within 2 school days of completion of the investigation.

3

Total: IEF - 12/12

Core Element #8: HIB Reporting (N.J.S.A. 18A:17- 46)

- A. The school has a procedure for ensuring that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.

IEF: 3

GBMS: 3

- B. The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the homepage of the school's website per ABR and the requirements of the NJDOE.

IEF: 3

GBMS: 3

Total: IEF - 6/6

GBMS - 6/6

Ratings

Core Element #1:	IEF: 15/15	GBMS: 15/15
Core Element #2:	IEF: 7/9	GBMS: 7/9
Core Element # 3:	IEF: 14/15	GBMS: 14/15
Core Element #4:	IEF: 6/6	GBMS: 6/6
Core Element #5:	IEF: 8/9	GBMS: 8/9
Core Element #6	Option A	GBMS: 6/6
Core Element #6	IEF: 6/6	Option B
Core Element #7	Option A	GBMS: 12/12
Core Element #7	IEF: 12/12	Option B
Core Element #8	IEF: 6/6	GBMS: 6/6

TOTALS 2014/15: **IEF: 74/78** **GBMS: 74/78**

2014-15 District Average: 74 (Not “official” as the State averages the score)

TOTALS 2013/14: **IEF: 73/78** **GBMS: 72/78** *(District Average 73)*

HIB Self-Assessment Scores of Sending Districts (2013-14)

2014-15 Data Not Yet Available

Long Hill Township School District

Gillette School	66
Millington School	70
Central Middle School	73
District Grade:	70

Warren Township

Central School	65
Warren Middle School	65
Mt. Horeb School	66
Angelo L. Tomaso School	68
Woodland School	65
District Grade	66

HIB Self-Assessment Scores of Sending Districts (2013-14)

2014-15 Data Not Yet Available

Watchung Boro

Bayberry School	73
Valley View School	74
District Grade	74

Ratings

Both Green Brook Middle School and Irene E. Feldkirchner Elementary School rate as follows:

Green Brook Middle School

22 scores of “3” - *Exceeds the Requirements*

4 scores of “2” - *Meets all Requirements*

Irene E. Feldkirchner Elementary School

22 scores of “3” - *Exceeds the Requirements*

4 scores of “2” - *Meets all Requirements*

Electronic Violence and Vandalism Reporting System (EVVRS)
EVVRS Data Submitted 7/15/15 for Report Period 2 (1/1/15 - 6/30/15)

Section A: Count of Incidents by Reporting Category

	<u>2014-15</u>	<u>2013-14</u>
Violence:	1	2
Vandalism:	0	0
Weapons:	0	0
Substance Abuse:	0	0
HIB:	2	1
Unduplicated Total:	3	3

**Electronic Violence and Vandalism Reporting System (EVVRS)
EVVRS Data Submitted 7/15/15 for Report Period 2 (1/1/15 - 6/30/15)**

Section B: Cost of Vandalism

2014-15

2013-14

Incidents Involving Cost to the District:

0

0

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Section C: Actions Taken

	<u>2014-15</u>	<u>2013-14</u>
Police Notified (no complaint)	0	0
Police Notified (complaint filed)	0	0
In-School Suspension	2	1
Out-of-School Suspension	3	1
Expulsions, Unilateral Removals, Removal by ALJ	0	0

Electronic Violence and Vandalism Reporting System (EVVRS)
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Section D: Offenders and Victims

	<u>2014-15</u>	<u>2013-14</u>
Student Offenders	4	2
Student Victims	2	3
School Personnel Victims	0	0
Student Victims of Violent Criminal Offense	0	0

Electronic Violence and Vandalism Reporting System (EVVRS)

EVVRS Data Submitted 7/15/15 for Report Period 2 (1/1/15 - 6/30/15)

Section E: Program Provided upon Disciplinary Action

	2014-15	2013-14
Assignments, Educational Program, Instruction and/or Support Services	0	1
In-District Program	0	0
Home Assignment/Home Instruction	0	0
Out-of-District Program	0	0

EVVRS by School - Period 2 - 2014/15 & 2013/14

IEF School:

Period 2 - 2014/15

Incident Date	Detail	Location	Bias	Police Notification
5/04/15	Threatening Language	Bus	No	None

Period 2 - 2013-14

Incident Date	Detail	Location	Bias	Police Notification
No Incident Reported				

EVVRS by School - Period 2 - 2014/15 & 2013/14

GBMS:

Period 2 - 2014/15

Incident Date	Detail	Location	Bias	Police Notification
4/14/15	HIB	Classroom	No	None
3/06/15	HIB	Corridor	No	None

Period 2 - 2013-14

Incident Date	Detail	Location	Bias	Police Notification
4/25/14	Simple Assault	Other Inside School	No	None
4/04/15	HIB	Classroom	No	None
1/16/14	Simple Assault	Corridor	No	None