

**GREEN BROOK BOARD OF EDUCATION
BUSINESS MEETING AGENDA
MONDAY, SEPTEMBER 26, 2016
7:00 P.M.**

- I. MEETING CALLED TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. STATEMENT OF OPEN PUBLIC MEETINGS ACT**

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Green Brook School District of Somerset County has caused notice of this meeting to be published by having the date, time and place thereof posted in the Green Brook Township Clerk’s Office and the Courier News. This notice was faxed to the above on January 7, 2016 and posted in the Green Brook Middle School and the Irene E. Feldkirchner School.

- IV. ROLL CALL**
 - Mr. Azzarello
 - Mr. Brault
 - Ms. Connors
 - Ms. Couch
 - Mr. Goodman
 - Mr. Martins
 - Ms. Piccirilli
 - Ms. Potter
 - Mr. Thomas-Hooke

V. SUPERINTENDENT’S REPORT

- Board Goals, District Goals, and Strategic Plan Discussion

| August 2016 | IEF (ESY) | GBMS |
|-----------------------------------|--|-------------|
| Safety Drills (fire/other) | 1 / Fire (8/4) 1 Lockdown (7/28) & 1 Secure Your Student (8/12) | N/A |

VISION STATEMENT

| | | |
|---|--------------|------------|
| Discipline (ISS/OSS) | 0 / 0 | N/A |
| HIB Investigations(Confirmed /Unconfirmed) | 0 / 0 | N/A |

VI. CORRESPONDENCE

VII. PUBLIC QUESTIONS & COMMENTS (AGENDA ITEMS ONLY)

VIII. MINUTES

The Superintendent recommends and I so move approval of the following:

| | |
|-------------------------|--------------------|
| Agenda/Business Meeting | August 22, 2016 |
| Workshop Meeting | September 12, 2016 |

IX. OPERATIONS

Chair – John Brault

Members – John Azzarello, Lisa Couch & Wilton Thomas-Hooke

Discussion Item: Committee Report

The Superintendent recommends and I so move resolutions A - I:

A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the bills for August in the following amounts for the 2016-2017 school year:

| | |
|---------|---------------------|
| Fund 10 | \$ 1,269,709.67 |
| Fund 20 | \$ 54,864.69 |
| Fund 60 | \$ <u>13,851.46</u> |
| Total | \$ 1,338,425.82 |

B. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the transfers for June 1, 2016 through June 30, 2016.

VISION STATEMENT

Achievement, Empowerment, Inspiration, Opportunity, and Unity for Every Child!

September 26, 2016

C. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution for the 2015-2016 school year:

WHEREAS, the Board of Education has received the attached reports of the treasurer and secretary for the month of June and

WHEREAS, these reports show the following balances on June 30, 2016:

WHEREAS, in compliance with N.J.A.C.6:20-2A.10(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education.

| FUND - | CASH BALANCE | APPROPRIATION BALANCE | FUND BALANCE |
|-----------------------------------|-------------------------|----------------------------------|-------------------------|
| (10) General Current Expense Fund | | | |
| (11)Current Expense | \$1,337,926.10 | \$380,273.59 | \$529,514.57 |
| (12)Capital Outlay | | | |
| Capital Reserves | \$757,208.34 | | |
| (20)Special Revenue Fund | \$132.51 | \$132.51 | \$689.78 |
| (30)Capital Projects Fund | \$292,325.03 | \$21,529.69 | \$98,391.48 |
| (40)Debt Service Fund | \$0 | \$0 | \$0 |
| TOTAL | \$2,387,591.98 | \$401,935.79 | \$628,595.83 |

NOW THEREFORE, BE IT RESOLVED, the Board of Education accepts the above referenced reports and certification, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary’s monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

VISION STATEMENT

Achievement, Empowerment, Inspiration, Opportunity, and Unity for Every Child!

September 26, 2016

D. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the disbursements for the following payroll period for the 2016-2017 school year:

August 31, 2016 \$ 142,407.55
 September 15, 2016 \$ 522,029.34

E. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Integrated Speech Pathology to provide consulting/training services for the 2016-2017 school year for Student No. 8286700637, at an hourly rate of \$200.00, total cost not to exceed \$2,000.00.

F. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Dr. Kavita Sinha, to perform a neurological evaluation for Student No. 1412921160. The total cost to the district will be \$350.00.

G. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of JFK Rehabilitation Institute to provide the following services, on an as needed basis, for the 2016-2017 school year:

| Service | Fee Per Evaluation |
|---|--------------------|
| Psychological Evaluation | \$854.00 |
| Educational Evaluation | \$793.00 |
| Speech Evaluation (English) | \$601.00 |
| Speech Evaluation (Bilingual-English and Spanish) | \$723.00 |
| Occupational Therapy Evaluation | \$470.00 |
| Physical Therapy Evaluation | \$470.00 |

H. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Joint Transportation Route with Somerset County Educational Services Commission for the following special education transportation route, prorated to start date:

| Student | School | Days | Inc/Dec per Mile | Per Diem | Admin. Fee | Cost |
|---------|--------|------|------------------|----------|------------|------|
| | | | | | | |

VISION STATEMENT

Achievement, Empowerment, Inspiration, Opportunity, and Unity for Every Child!

| | | | | | | |
|------------|---------------------|-----|------|----------|--------|-------------|
| 5748033883 | Rutgers Day School | 177 | 1.00 | \$165.00 | \$6.60 | \$30,373.20 |
| 5869258012 | Chapel Hill Academy | 174 | 0.98 | \$193.00 | \$7.72 | \$34,925.28 |
| 9527284286 | Montgomery Academy | 180 | | \$75.75 | \$3.03 | \$14,180.40 |

I. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following workshops and mileage reimbursements, for the 2016-2017 school year:

| Employee | Date | Workshop/Meeting | Cost | Mileage | Cost | Tolls |
|--------------------------|-----------|--|------|------------------------------|-----------------------|-------|
| S. Stanton | 9/27/2016 | Literacy Leader's Network - River Vale, NJ | --- | 94.0 | \$29.14 | --- |
| G. Holczinger | 9/28/2016 | Word Detectives - Teacher's College, NY | --- | Train | \$24.50 | --- |
| S. Hahn | 9/28/2016 | Word Detectives - Teacher's College, NY | --- | Train/ subway/ parking | \$24.50 \$7 \$5 | --- |
| G. Schaefer N. Cruts | 9/28/2016 | Let's Move Active Schools - Wyckoff, NJ | --- | --- | --- | --- |
| J. Bayly L. Natkie | 10/4/2016 | Foundations, - Warren, NJ | --- | --- | --- | --- |
| S. Casazza A. Kessler | 10/5/2016 | WRHRS HIB Articulation - Warren, NJ | --- | --- | --- | --- |

VISION STATEMENT

Achievement, Empowerment, Inspiration, Opportunity, and Unity for Every Child!

September 26, 2016

5

| | | | | | | |
|---|---------------------|--|--------------|------------------------------|-------------------------------|------|
| K. Lobman | 10/5 - 10/7/2016 | Prompt Institute Training - Introduction - New Providence, NJ | \$800 | --- | --- | --- |
| M. Appio | 10/6/2016 | Counselor's Tea - Bridgewater, NJ | --- | 17.4 | \$5.40 | --- |
| E. Muglia A. Kessler B. Van Pelt | 10/6/2016 | Counselor's Tea - Bridgewater, NJ | --- | --- | --- | --- |
| W. Alzahrer A. Grutta V. Sorensen | 10/10/2016 | Denise Gagne Workshop presented by NJSMA Elementary Division - Mountain Lakes, NJ | \$75 each | --- | --- | --- |
| P. Ostrander C. Seracka | 10/10/2016 | Diabetes Workshop for School Personnel - Morristown, NJ | \$50 each | --- | --- | --- |
| A. McAneny | 10/17/2016 | Social Issues Book Clubs - Teachers College, NY | --- | 89.9 | \$27.85 \$36.00 parking | \$15 |
| C. Taylor K. Guide | 10/18/2016 | You Needn't Invent Phonic Instruction From Scratch, Using and Tweaking Popular Phonic Programs - Teacher's College, NY | --- | 90.2 each | \$28 each | |
| S.Hahn | 10/18/2016 | You Needn't Invent Phonic Instruction From Scratch, Using and Tweaking | --- | Train/ subway/ parking | \$24.50 \$7 \$5 | --- |

VISION STATEMENT

Achievement, Empowerment, Inspiration, Opportunity, and Unity for Every Child!

September 26, 2016

| | | | | | | |
|--------------------------|-----------------------|--|---------------|------------------------------|--------------------|------------|
| | | Popular Phonic Programs - Teacher's College, NY | | | | |
| P. Ostrander | 10/18/2016 | NJAAP School Health Conference - Somerset, NJ | \$195 | --- | --- | --- |
| C. Skrobacz-Bruno | 10/19/2016 | Buehler Booster Workshop - Paramus, NJ | --- | --- | --- | --- |
| S. Casazza A. Kessler | 10/19/2016 | Anxiety Disorders in Children & Adolescents - Edison, NJ | \$199.99 each | --- | --- | --- |
| J. Wagner | 10/20/2016 | Very Practical Help Teaching 4th Graders to Write Personal & Persuasive Essays - Teacher's College, NY | --- | train/ subway/ parking | \$40 \$7 \$5 | --- |
| B. Van Pelt | 10/20 - 10/21/2016 | The NJ Association of Learning Consultants Fall Symposium - Eatontown, NJ | \$200 | 142.8 | \$44.27 | --- |
| H. Yula L. Alhanti | 10/21/2016 | Amplify! Digital Pedagogy for Today and Tomorrow - Teacher's College, NY | --- --- | --- --- | --- --- | --- --- |
| G. Holczinger | 10/21/2016 | Amplify! Digital Pedagogy for Today | --- | Train | \$24.50 | --- |

VISION STATEMENT

| | | | | | | |
|---|-----------------------|--|---|------|----------------------------|-----|
| | | and Tomorrow - Teacher's College, NY | | | | |
| D. Ressa | 10/21/2016 | Connecting the Dots: Identifying and Serving Children and Youth Experiencing Homelessness - Princeton, NJ | --- | 52.4 | \$16.24 | --- |
| J. Bigsby K. Carroll D. Ressa H. Spitzer B. Stanton S. Wardell J. Weber | 10/25 - 10/27/2016 | NJSBA Workshop 2016 Atlantic City, NJ | Rooms, Meals/Inc., Tolls, Parking - Expenses to be determined by state regulations. | | | |
| E. Muglia M. Appio | 10/27- 10/28/2016 | 34th Annual Autism Conference - Atlantic City - Atlantic City, NJ | Rooms, Meals, Parking, Tolls - Expenses to be determined by state regulations. | | | |
| B. Van Pelt | 10/28/2016 | 34th Annual Autism Conference - Atlantic City - Atlantic City, NJ | \$275 | 222 | \$68.82 Parking \$10 | --- |
| B. Mojta | 10/28/2016 | History Quest sponsored by the Woodrow Wilson National Fellowship Foundation - Princeton, NJ | --- | 31.0 | \$9.61 | --- |
| D. Ressa | 10/28/2016 | Experienced Bilingual/ESL/ELS Supervisors Training | --- | 95.6 | \$29.64 | --- |

VISION STATEMENT

Achievement, Empowerment, Inspiration, Opportunity, and Unity for Every Child!

September 26, 2016

| | | | | | | |
|-----------------------|------------------|--|-------|------------------------------|--------------------|-----|
| | | - Trenton, NJ | | | | |
| Z. Fonte A. Zerjav | 10/28/2016 | Preschool Training Series - Space & Furnishings - Trenton, NJ | --- | --- | --- | --- |
| A. Grutta | 11/3 - 11/5/2016 | AOSA Conference - Atlantic City, NJ | \$299 | 224 | \$69.44 | --- |
| J. Wagner | 11/4/2016 | Once You Have a Strong Reading & Writing Workshop Underway - How can You Resist Bringing Best Literacy into your Work with Social Studies? - Teacher's College, NJ | --- | train/ subway/ parking | \$40 \$7 \$5 | --- |
| P. Ostrander | 11/28/2016 | Preschool Training Series -Personal Care Routines - New Brunswick | --- | --- | --- | --- |
| B. Stanton | 11/28/2016 | Preschool Training Series -Personal Care Routines - New Brunswick | --- | 23 | \$7.13 | --- |
| A. Berger | 12/1 - 12/2/2016 | Conference for School-Based Speech-Language Pathologists | \$399 | 99.6 | \$30.87 | --- |
| S. Rego | 12/5 - 12/6/2016 | Using Cutting Edge Tools and Strategies | \$399 | 144 | \$51.84 | --- |

VISION STATEMENT

Achievement, Empowerment, Inspiration, Opportunity, and Unity for Every Child!

September 26, 2016

| | | | | | | |
|--------------------------------------|--|--|-----|-------|------------------------------|--------------|
| | | to Enhance World Language Learning - Cherry Hill, NJ | | | | |
| M. Paulus | 12/7/2016 | Digital Literacy - Teacher's College, NY | --- | 90.4 | \$28.02 | --- |
| A. McAneny | 12/12/2016 | From Expert Projects to Researched Books - Teacher's College, NY | --- | 89.9 | \$27.85 \$36 parking | \$15 |
| M. Larsen | 12/14/2016 | Use Shared Reading, Interactive Writing & Word Study in Both Whole & Small Group Instruction - Teacher's College, NY | --- | 90.2 | \$28 | --- |
| B. Stanton | 12/16/2016 1/20/2017 2/23/2017 3/7/2017 | Preschool Training Series - Trenton, NJ | --- | 366.4 | \$113.58 | --- |
| A. Dolinsky | 12/19/2016 | DIY & Book Clubs - Teacher's College, NY | --- | 90.4 | \$28.02 | --- |
| A. Dolinsky | 1/9/2017 | Research Based Argument Essays - Teacher's College, NY | --- | 90.4 | \$28.02 | --- |
| L. Dent D. Pirrone S. Scannell | 1/10/2017 | Grade 3 Writing about Reading and Baby Literacy Essay - Teacher's College, | --- | 77.2 | \$23.93 \$40 parking each | \$20.00 each |

VISION STATEMENT

Achievement, Empowerment, Inspiration, Opportunity, and Unity for Every Child!

September 26, 2016

| | | | | | | |
|--------------------------------------|---------------------|--|-------|-------------------|-------------------------------|---------|
| | | NY | | | | |
| D. Rizzoli | 1/20/2017 | Rethinking Scaffolds for Our Special Education Students: Setting Kids up for Success - Teacher's College, NY | --- | trains/ subway | \$36 | --- |
| J. Bayly | 1/24 - 1/26/2017 | Wilson Introductory Training - Princeton, NJ | \$650 | --- | --- | --- |
| C. Bradley-Natale S. Santhouse | 1/24 - 1/26/2017 | Wilson Introductory Training - Princeton, NJ | \$650 | 150 | \$46.50 | --- |
| J. Belcuore | 2/8/2017 | Firing Up Students (and Our) Reading Lives in the Bleak mid-Winter - Teacher's College, NY | --- | 90.2 | \$27.90 | \$17.25 |
| L. Kenny | 2/8/2017 | Firing Up Students (and Our) Reading Lives in the Bleak mid-Winter - Teacher's College, NY | --- | --- | --- | --- |
| S. Scannell | 2/8/2017 | Firing Up Students (and Our) Reading Lives in the Bleak mid-Winter - Teacher's College, NY | --- | 77.2 | \$24.00 \$40.00 parking | \$16.80 |

VISION STATEMENT

Achievement, Empowerment, Inspiration, Opportunity, and Unity for Every Child!

September 26, 2016

| | | | | | | |
|-----------|------------------|--|-------|-----|-----|-----|
| N. Whalen | 2/8/2017 | Level I Wilson Foundations - Princeton, NJ | \$350 | --- | --- | -- |
| N. Whalen | 2/15 - 2/16/2017 | Wilson Just Words - Princeton, NJ | \$450 | --- | --- | --- |

X. EDUCATION

Chair – Maria Piccirilli

Members – Darlene Connors, Art Goodman & Janine Potter

Discussion Item: Committee Report

The Superintendent recommends and I so move resolutions A -B:

A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following field trips, for the 2016-2017 school year:

| Date | Destination | Grades | Cost to District |
|--------------------------------------|--|-----------------------|------------------|
| 10/17/2016 (Rain Date-10/24/2016) | Watchung Reservation | Peer Leadership Group | \$260 |
| 11/3/16 & 11/4/16 | Doyle’s Unami Farm Hillsborough, NJ | Grade 4 | \$468 |

B. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the Second Reading of the following Bylaws, Policies, Regulations and Procedure for the 2016-2017 school year:

Bylaw No.:

- 0132 Executive Authority
- 0141 Board Member Number and Term
- 0141.2 Board Member Number and Term Receiving District
- 0143 Board Election and Appointment
- 0144 Board Member Orientation and Training
- 0153 Annual Appointments

Policy No.:

VISION STATEMENT

Achievement, Empowerment, Inspiration, Opportunity, and Unity for Every Child!

September 26, 2016

- 1220 Employment of Chief School Administrator (M) (Revised)
- 1310 Employment of School Business Administrator/Board Secretary (Revised)
- 3111 Creating Positions (Revised)
- 3124 Employment Contract (Revised)
- 3125 Employment of Teaching Staff Members (M) (Revised)
- 3125.2 Employment of Substitute Teachers (Revised)
- 3126 District Mentoring Program (Revised)
- 3141 Resignation (Revised)
- 3144 Certification of Tenure Charges (Revised)
- 3159 Teaching Staff Member/School District Reporting Responsibilities (Revised)
- 3230 Outside Activities
- 3231 Outside Employment as Athletic Coach (Revised)
- 3240 Professional Development for Teachers and School Leaders (M) (Revised)
- 3244 In-Service Training (M) (Abolished)
- 3281 Inappropriate Staff Conduct
- 4125 Employment of Support Staff Members
- 4159 Support Staff Member/School District Reporting Responsibilities (Revised)
- 5305 Health Services Personnel (Revised)
- 5350 Student Suicide Prevention (Revised)
- 9541 Student Teachers/Interns (Revised)
- 5339 Screening for Dyslexia (M) (Revised)
- 5460 High School Graduation (M) (Revised)
- 6424 Emergency Contracts
- 7481 Unmanned Aircraft Systems (UAS also known as Drones) (New)
- 8441 Care of Injured and Ill Persons (M) (Revised)
- 8454 Management of Pediculosis (New)
- 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)

Regulation No:

- 2414 Programs and Services for Students in High Poverty and in High Need School Districts (M) (Revised)
- 3125 Employment of Teaching Staff Members
- 3126 District Mentoring Program (Revised)
- 3144 Certification of Tenure Charges (Revised)
- 3230 Outside Activities
- 3240 Professional Development for Teachers and School Leaders (Revised)
- 3244 In-Service Training (M) (Abolished)
- 3281 Inappropriate Staff Conduct

VISION STATEMENT

Achievement, Empowerment, Inspiration, Opportunity, and Unity for Every Child!

September 26, 2016

13

| | |
|------|---|
| 4125 | Employment of Support Staff Members |
| 5330 | Administration of Medication (M) (Revised) |
| 5350 | Student Suicide Prevention (Revised) |
| 6424 | Emergency Contracts |
| 8441 | Care of Injured and Ill Persons (M) (Revised) |
| 8630 | Emergency School Bus Procedures (M) (Revised) |

XI. PERSONNEL

Chair – Lisa Couch

Members – Art Goodman, Wilton Thomas-Hooke & Janine Potter

Discussion Item: Committee Report

The Superintendent recommends and I so move resolutions A -G:

A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook accept, with regret, the resignation of Kristine Eppinger, Middle School Science Teacher, effective November 21, 2016, with appreciation for her years of service to the District.

B. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the GBMS Peer Leadership Coordinator Stipend job description. (see attached)

C. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following employees to serve as GBMS Peer Leadership Coordinators for the 2016-2017 school year, at an annual stipend of \$3,002.00 per Coordinator:

Ann Kessler
Silvia Rego

D. The Superintendent and I so move Board of Education of the Township of Green Brook, approval of Julie Reich, to serve as a long term substitute for employee #0403, from on or about 10/13/2016 through on or about 1/16/17, at a per diem rate of \$200.00, pending criminal history review.

E. The Superintendent recommends and I so move Board of Education of the Township of Green Brook, approval of Julie Reich to serve as a leave replacement teacher pending criminal history review, for employee #0403, BA, Step 1 of the 2016-2017 salary guide, at an annual salary of \$50,985.00 (prorated), effective on or about 1/17/17 through on or about 3/31/17. Time spent as a leave replacement teacher does not accrue towards tenure.

VISION STATEMENT

Achievement, Empowerment, Inspiration, Opportunity, and Unity for Every Child!

September 26, 2016

14

F. The Superintendent recommends and I so move Board of Education of the Township of Green Brook, approval of the following substitute teachers, as needed, at a per diem rate of \$95.00 for the 2016-2017 school year:

Raymond Chau
Bergen Crockam
Linda Proulx
Desiree Sommerville

G. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following substitute instructional aides, as needed, at a per diem rate of \$85.00 for the 2016-2017 school year:

Raymond Chau
Bergen Crockam
Linda Proulx
Desiree Sommerville

XII. PUBLIC QUESTIONS AND COMMENTS

XIII. GENERAL

XIV. LEGISLATIVE

XV. SCHOOL/ TOWNSHIP & COMMUNITY RELATIONS

XVI. WATCHUNG HILLS BOARD OF EDUCATION

XVII. NEW JERSEY SCHOOL BOARDS REPRESENTATIVE

XVIII. SOMERSET COUNTY SCHOOL BOARDS ASSOCIATION

XIX. SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION

XX. PTO REPORT

XXI. GBEAF REPORT

XXII. OLD BUSINESS

XXIII. NEW BUSINESS

XXIV. EXECUTIVE SESSION

VISION STATEMENT

Achievement, Empowerment, Inspiration, Opportunity, and Unity for Every Child!

September 26, 2016

15

XXV. BOARD MEETING DATES

Workshop Meeting Monday, October 10, 2016

Agenda/Business Meeting Monday, October 24, 2016

XXVI. ADJOURNMENT

A. Recommend Board approval to adjourn the meeting at P.M.

VISION STATEMENT

Achievement, Empowerment, Inspiration, Opportunity, and Unity for Every Child!
September 26, 2016