

**GREEN BROOK BOARD OF EDUCATION
BUSINESS MEETING AGENDA
MONDAY, JULY 25, 2016
7:00 P.M.**

I. MEETING CALLED TO ORDER

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF OPEN PUBLIC MEETINGS ACT

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Green Brook School District of Somerset County has caused notice of this meeting to be published by having the date, time and place thereof posted in the Green Brook Township Clerk's Office and the Courier News. This notice was faxed to the above on January 7, 2016 and posted in the Green Brook Middle School and the Irene E. Feldkirchner School.

IV. ROLL CALL

Mr. Azzarello
Mr. Brault
Ms. Connors
Ms. Couch
Mr. Goodman
Mr. Martins
Ms. Piccirilli
Ms. Potter
Mr. Thomas-Hooke

V. SUPERINTENDENT'S REPORT

- **Policy Alert 209**
 - **P 1220 Employment of Chief School Administrator (M) (Revised)**
 - **P 1310 Employment of School Business Administrator/Board Secretary (Revised)**
 - **R 2414 Programs and Services for Students in High Poverty and in High Need School Districts (M) (Revised)**
 - **P 3111 Creating Positions (Revised)**
 - **P 3124 Employment Contract (Revised)**
 - **P 3125 Employment of Teaching Staff Members (M) (Revised)**
 - **P 3125.2 Employment of Substitute Teachers (Revised)**

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- P & R 3126 District Mentoring Program (Revised)
- P 3141 Resignation (Revised)
- P & R 3144 Certification of Tenure Charges (Revised)
- P 3159 Teaching Staff Member/School District Reporting Responsibilities (Revised)
- P 3231 Outside Employment as Athletic Coach (Revised)
- P 3240 Professional Development for Teachers and School Leaders (M) (Revised)
- R 3240 Professional Development for Teachers and School Leaders (Revised)
- P & R 3244 In-Service Training (M) (Abolished)
- P 4159 Support Staff Member/School District Reporting Responsibilities (Revised)
- P 5305 Health Services Personnel (Revised)
- R 5330 Administration of Medication (M) (Revised)
- P 5350 Student Suicide Prevention (Revised)
- R 5350 Student Suicide (Revised)
- P 9541 Student Teachers/Interns (Revised)
- P 5339 Screening for Dyslexia (M) (Revised)
- P 5460 High School Graduation (M) (Revised)
- P 7481 Unmanned Aircraft Systems (UAS also known as Drones) (New)
- P & R 8441 Care of Injured and Ill Persons (M) (Revised)
- P 8454 Management of Pediculosis (New)
- P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
- R 8630 Emergency School Bus Procedures (M) (Revised)
- Multi-Year Equity Plan Policy and Regulation Guide Updates
 - P 1140 Affirmative Action Program (M) (Revised)
 - P 1523 Comprehensive Equity Plan (M) (Revised)
 - P 1530 Equal Employment Opportunities (M) (Revised)
 - R 1530 Equal Employment Opportunity Complaint Procedure (M) (Revised)
 - P 1550 Affirmative Action Program for Employment and Contract Practices (M) (Revised)
 - P & R 2200 Curriculum Content (M) (Revised)
 - P 2260 Affirmative Action Program for School and Classroom Practices (M) (Revised)
 - P & R 2411 Guidance Counseling (M) (Revised)
 - P & R 2423 Bilingual and ESL Education (M) (Revised)
 - P 2610 Educational Program Evaluation (M) (Revised)
 - P 2622 Student Assessment (M) (Revised)
 - P 5750 Equal Educational Opportunity (M) (Revised)
 - P 5755 Equity in Educational Programs and Services (M) (Revised)
- Policy Audit Summary
 - BYLAWS

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- 0132 Executive Authority
- 0141 Board Member Number and Term
- 0141.2 Board Member Number and Term Receiving District
- 0143 Board Election and Appointment
- 0144 Board Member Orientation and Training
- 0153 Annual Appointments
- POLICY / REGULATION
 - 3125 Employment of Teaching Staff Members
 - 3230 Outside Activities
 - 3281 Inappropriate Staff Conduct
 - 4125 Employment of Support Staff Members
 - 5350 Student Suicide Prevention
 - 6424 Emergency Contracts

| June 2016 | IEF | GBMS |
|--|---|----------------------------|
| Safety Drills (fire/other) | 1 / 1 (lockdown) & 1 (evacuation) | 1 / 1 (secure students) |
| Discipline (ISS/OSS) | 0 / 0 | 0 / 0 |
| HIB Investigations(Confirmed /Unconfirmed) | 0 / 0 | 1 / 0 |

- **Enrollment**

| | |
|--------------|------------|
| IEF | 468 |
| GBMS | 442 |
| <u>WHRHS</u> | <u>431</u> |
| TOTAL | 1,341 |

- **Staff Coverages for May**

| | |
|----------------------------------|-------------|
| Number of Substitute Days | 112 |
| Number of Substitutes | 18 |
| Cost of Substitutes | \$10,905.00 |
| Number of Staff Coverage Periods | 42 |
| Cost of Staff Coverage | \$1,512.00 |

- **Staff Coverages for June**

| | |
|----------------------------------|------------|
| Number of Substitute Days | 66 |
| Number of Substitutes | 17 |
| Cost of Substitutes | \$6,380.00 |
| Number of Staff Coverage Periods | 10 |
| Cost of Staff Coverage | \$360.00 |

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| Fund 40 | \$ 100,500.00 |
| <u>Fund 60</u> | <u>\$ 5,353.26</u> |
| Total | \$578,226.75 |

C. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the disbursements for the following payroll period for the 2015-2016 school year:

| | |
|---------------|--------------|
| June 30, 2016 | \$123,089.99 |
|---------------|--------------|

D. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the New Jersey Commission for the Blind and Visually Impaired contract to provide technical assistance, consultative and instructional services for special education student #8967650183 in the amount of \$1,900, for the 2016-2017 school year.

E. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the submission of the application for the Individuals with Disabilities Education Improvement Act 2004 Part B FY2017 Basic and Preschool for 2016-2017 as follows:

| | |
|-----------------------------|--------------------|
| Basic Allocation | \$175,324.00 |
| <u>Preschool Allocation</u> | <u>\$ 7,490.00</u> |
| Total Allocation | \$182,814.00 |

F. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to accept FY 2015-2016 Nonpublic Transportation Aid in the amount of \$12,354.00, to be appropriated to the FY 2016-2017 budget.

G. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to accept FY 2015-2016 Extraordinary Aid in the amount of \$306,548.00, to be appropriated to the FY 2016-2017 budget.

H. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of a transportation jointure with Bound Brook Board of Education, route ESY LK1617 (Lakeview School), route cost of \$3,127.34 and personal aide cost of \$2,150.42, at a total revenue of \$5,277.76, for the 2015-2016 school year.

I. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of a transportation jointure with Warren Board of Education, route ESY JA-1 (Jardine Academy), route cost of \$2,750.00 and personal aide cost of \$2,169.97, at a total revenue of \$4,919.97, for the 2016-2017 school year.

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J. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of a transportation jointure with Bound Brook Board of Education, route LK1617 (Lakeview School), route cost of \$34,169.91 and personal aide cost of \$14,300.48, at a total revenue of \$48,470.39, for the 2016-2017 school year.

K. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the parental transportation contract for special education student #8967650183 to and from the Jardine Academy, 61 Myrtle Street, Cranford, NJ, for the 2016-2017 school year , at a total cost of \$11,700.00 (Per Attendance).

L. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the License Agreement between The Green Brook Board of Education and the Green Brook Education and Athletic Association for the 2016-2017 school year.

M. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval for the acceptance of the following grant funds through the Green Brook Education and Athletic Foundation, for the 2016-2017 school year:

| Grant | Faculty/Staff | Grade Levels | Amount |
|----------------------|---|---------------------|---------------|
| Sewing Machines | Janice Belcuore | 4th | \$1,500.57 |
| Peer Leadership | Dr. James Bigsby | 6th-8th | \$15,000 |
| HUE Animation Studio | Lauren Natkie Shaune Casazza Jennifer Collett | 1st-4th | \$600 |

N. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval for the Green Brook Township School District to transport the Green Brook Education and Athletic Summer Camp participants on the following trips, at a total revenue of \$1,568.70.

| Date | Trip Destination | Revenue |
|---------------|---|----------------|
| July 13, 2016 | Bridgewater Sports Arena, Bridgewater, NJ/ Manville Theater, Manville, NJ | \$155.20 |
| July 20, 2016 | Camp Bernie, Port Murray, NJ | \$361.20 |

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| July 27, 2016 | Liberty Science Center, Jersey City, NJ | \$322.30 |
| August 3, 2016 | Skyzone, South Plainfield, NJ/ Monster Mini Golf, Edison, NJ | \$163.60 |
| August 10, 2016 | Turtleback Zoo, West Orange, NJ | \$268.20 |
| August 17, 2016 | Alstede Farms, Chester, NJ | \$298.20 |

O. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following special education out-of-district school placements for the 2016-2017 school year (210 days total) as indicated for the following student:

| <u>Student ID#</u> | <u>School</u> | <u>Tuition</u> |
|--------------------|------------------------------|----------------|
| 5167737805 | Lakeview School | \$94,029.60 |
| 2552 | The Deron School of NJ, Inc. | \$64,514.10 |

P. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to rescind the May 23, 2016 resolution approving Watchung Hills Regional High School student #2531 for the extended-school-year Learning and Language Disabilities Program, at a tuition cost of \$5,600.00, for the 2016-2017 school year.

Q. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the June 27, 2016 resolution approving special education out-of-district school placement for the 2016-2017 school year (219 days total) for student #3195293510 to attend Children’s Center of Monmouth County, at a tuition cost of \$64,377.24 to include a personal aide in the amount of \$17,520.00 for a revised total cost of \$81,897.24.

R. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Watchung Hills Regional High School out-of-district placement for Student ID# 2219182799 at Union County Vocational Technical Schools in the amount of \$6,000, for the 2016-2017 school year.

S. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following workshops and mileage reimbursements, for the 2016-2017 school year:

| Employee | Date | Workshop/Meeting | Cost | Mileage | Cost | Tolls |
|----------|------|------------------|------|---------|------|-------|
|----------|------|------------------|------|---------|------|-------|

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|---|--|--|------------------|---------------|-----------------|-----|
| D. Ressa | 07/21/2016 | AchieveNJ Implementation Support Workshop Flemington, NJ | --- | 47.4 | \$14.69 | --- |
| M. Silver | 08/18-19/2016 | K-12 Maker Ed Conference 2016 New Brunswick, NJ | \$285.00 | --- | --- | --- |
| K. Carroll | 09/23/2016 | All Hazards Continuity of Operations Workshop, Wayne NJ | --- | 66.6 | \$20.65 | --- |
| D. Ressa | 10/21/2016 | Connecting the Dots: Identifying and Serving Children and Youth Experiencing Homelessness Princeton, NJ | --- | 52.4 | \$16.24 | --- |
| A. Grutta | 09/10/2016 10/15/2016 11/19/2016 01/28/2017 03/11/2017 04/08/2017 | NNJOSA Workshop Series Wayne, NJ | \$120.00 | --- | --- | --- |
| K. Eppinger C Skrobacz-Bruno K. Smith | 10/25-26/2016 | New Jersey Science Convention Bringing 21 st Century Science Skills to the Classroom Princeton, N.J. | \$295.00 Each | 51.40 Each | \$15.94 Each | --- |

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T. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Jill Pila, CC-SLP, to provide contracted speech and language evaluation/therapy services for Watchung Hills Regional High School students with disabilities, at an hourly rate of \$140, not to exceed \$14,000.00 for the 2016-2017 school year.

U. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Brian McDonald to provide contracted occupational therapy services for Watchung Hills Regional High School students with disabilities, at a rate of \$50.00 per 20 - minute session, not to exceed \$2,450.00 for the 2016-2017 school year.

X. **EDUCATION**

Chair – Maria Piccirilli

Members – Darlene Connors, Art Goodman & Janine Potter

Discussion Item: Committee Report

The Superintendent recommends and I so move resolutions A - D:

A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the First Reading of the following Bylaws, Policies, Regulations and Procedure for the 2016-2017 school year: **(See Attachments)**

Bylaw No.:

- 0167 Public Participation in Board Meetings (Revised)
- 0168 Recording of Board Meetings (Revised)

Policy No.:

- 2422 Health and Physical Education (Revised)
- 2425 Physical Education (Abolished)
- 2431 Athletic Competition (M) (Revised)
- 2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
- 5111 Eligibility of Resident/Non Resident Students (M) (Revised)
- 5310 Health Services (M) (Revised)
- 5330.01 Administration of Medical Marijuana (M) (Revised)
- 8462 Reporting of Potentially Missing or Abused Children (M) (Revised)
- 8550 Outstanding Food Services Charges (Revised)

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Regulation No.:

| | |
|---------|---|
| 5111 | Eligibility of Resident/Non Resident Students (M) (Revised) |
| 5310 | Health Services (M) (Revised) |
| 5330.01 | Administration of Medical Marijuana (M) (Revised) |
| 8462 | Reporting of Potentially Missing or Abused Children (M) (Revised) |

B. The Superintendent recommends and I so move Board of Education of the Township of Green Brook acceptance of the STEM 101 curriculum from STEM Academy, valued at \$7,500.

C. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following curriculum:

- Math 7
- Math 8

D. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to add section of Integrated Preschool Program (IPSP) and to advertise to hire part time Special Education Teacher for the 2016-2017 school year.

XI. PERSONNEL

Chair – Lisa Couch

Members – Art Goodman, Wilton Thomas-Hooke & Janine Potter

Discussion Item: Committee Report

The Superintendent recommends and I so move resolutions A - R:

A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Julie Battikha to serve as the long-term substitute teacher for Employee No. 0275, Teacher in the Green Brook Middle School, from September 1, 2016 through November 23, 2016, at a per diem rate of \$200.00. (See Attachment)

B. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Janet Quniteros to serve as a Substitute Bus Aide for the 2016-2017 school year, on an as needed basis, at an hourly rate of \$11.88. (See Attachment)

C. The Superintendent recommends and I so move Board of Education of the Township of Green Brook to amend Personnel Resolution E., approved May 9, 2016,

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salary of Christopher Billman, Teacher, BA, Step 11, from \$59,575.00 to \$57,070.00 , as per the negotiated agreement. (No budgetary impact)

D. The Superintendent recommends and I so move Board of Education of the Township of Green Brook to amend Personnel Resolution F., approved May 9, 2016, salary of Megan Paulus, Teacher, MA, Step 4, from \$52,535.00 to \$53,685.00, as per the negotiated agreement. (No budgetary impact)

E. The Superintendent recommends and I so move Board of Education of the Township of Green Brook to amend Personnel Resolution H., approved May 9, 2016, salary of Lenore Puzzo, Bus Aide, from Step 4, at an hourly rate of \$19.36 to Step 6, at an hourly rate of \$20.26, as per the negotiated agreement. (No budgetary impact)

F. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Margaret Silver, to serve as a substitute classroom aide for the 2016-2017 extended school year, on an as-needed basis, at an hourly rate of \$19.34

G. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Margaret Silver, to serve as a substitute teacher for the 2016-2017 extended school year on an as-needed basis, at an hourly rate of \$38.00.

H. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Kristen Lobman, Speech Therapist, to provide an additional 11 hours of summer IEP work /therapy for the 2016-2017 extended school year, at an hourly rate of \$38.00, not to exceed \$418.00.

I. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Bernadette Van Pelt, LDTC, to provide an additional 19 hours of summer IEP work/therapy for the 2016-2017 extended school year, at an hourly rate of \$38.00, not to exceed \$722.00.

J. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the paid sick leave for Employee No. 0403, Teacher in the IEF Elementary School, from on or about October 13, 2016 through on or about November 22, 2016.

K. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the FMLA leave for Employee No. 0403, Teacher in the IEF Elementary School, from on or about November 23, 2016 through on or about February 21, 2017.

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L. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the Child Rearing leave for Employee No. 0403, Teacher in the IEF Elementary School, unpaid without benefits, from on or about February 22, 2017 through March 31, 2017.

M. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Dr. James Bigsby to be compensated in the amount of \$750 for the successful grant award from STEM Academy, as per the approved Grant Writer position.

N. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following administrator job title changes:

| Administrator | Former Title | New Title |
|----------------------|--|--------------------------------------|
| Mr. Derek Ressa | Director of Special Services | Director of Student Services |
| Mrs. Beth Stanton | Supervisor of Curriculum & Instruction | Director of Curriculum & Instruction |
| Mr. Jason Weber | Technology Coordinator | Director of Operations |

O. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Employee #0156 to take a day without pay on November 7, 2016.

P. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Catherine Elias to serve as a substitute teacher for the Green Brook Township School District, at a rate of \$95/day, on an as-needed, for the 2016-2017 school year. (See Attachment)

Q. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the 2016-2017 extended school year drivers, at a rate of \$26.41 per hour:

Maureen Abbruzzese
 Liz Flores
 Anthony Hall
 Tom Hardgrove
 Keith Jarvis
 Carmen Nicolade
 Leighland Rink

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Sonia Rugbeer
James Williamson
Sandra Yoos

R. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the 2016-2017 extended school year aides, at a rate of \$18.16 per hour:

Alba Escamilla
Majida Ghanim
Jill Goodman
Toni Liccone
Karen Rink

XII. PUBLIC QUESTIONS AND COMMENTS

XIII. GENERAL

XIV. LEGISLATIVE

XV. SCHOOL/ TOWNSHIP & COMMUNITY RELATIONS

XVI. WATCHUNG HILLS BOARD OF EDUCATION

XVII. NEW JERSEY SCHOOL BOARDS REPRESENTATIVE

XVIII. SOMERSET COUNTY SCHOOL BOARDS ASSOCIATION

XIX. SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION

XX. PTO REPORT

XXI. GBEAF REPORT

XXII. OLD BUSINESS

XXIII. NEW BUSINESS

XXIV. EXECUTIVE SESSION

XXV. BOARD MEETING DATES

Agenda/Business Meeting

Monday, August 22, 2016

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Workshop Meeting

Monday, September 12, 2016

XXVI. ADJOURNMENT

A. Recommend Board approval to adjourn the meeting at P.M.

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