GREEN BROOK BOARD OF EDUCATION
BUSINESS MEETING/BOE RETREAT MINUTES
MONDAY, JUNE 27, 2016
6:00 P.M.

MEETING CALLED TO ORDER- The meeting was called to order at 6:13 pm by Mr. Bruce Martins, Board President in the Green Brook Middle School Media Center.

PLEDGE OF ALLEGIANCE
Observed by all present.

STATEMENT OF OPEN PUBLIC MEETINGS ACT
Mrs. Heather A. Spitzer, Business Administrator/Board Secretary read the following statement:
The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Green Brook School District of Somerset County has caused notice of this meeting to be published by having the date, time and place thereof posted in the Green Brook Township Clerk's Office and the Courier News. This notice was faxed to the above on January 7, 2016 and posted in the Green Brook Middle School and the Irene E. Feldkirchner School.

ROLL CALL

Present:	Mr. Azzarello (arrived at 7:32pm)
	Ms. Connors
	Ms. Couch
	Mr. Goodman
	Mr. Martins
	Ms. Potter
Absent:	
	Mr. Brault
	Ms. Piccirilli
	Mr. Thomas-Hooke
Administrators	
Present:	Mr. Kevin Carroll, Superintendent
	Mrs. Heather A. Spitzer, Business Administrator/Board Secretary
	Dr. James Bigsby, Principal GBMS
	Mr. Dave Paltjon, Supervisor Building and Grounds
	Mr. Derek Ressa, Director of Special Services

Mrs. Beth Stanton, Supervisor Curriculum & Instruction
Mrs. Susan Wardell, Principal IEF
Mr. Jason Weber, Technology Coordinator

Others Present: Parents and Guardians of students participating in GBEAF before care and aftercare programs.

BOARD PRESIDENT'S REPORT

- **Board Retreat**
  - **Gwen Thornton, NJSBA Field Service Representative**

Mr. Carroll presented on 2015-2016 goals. Also discussed was Readers & Writers workshop across all content and literacy areas, ongoing communication in 2016-2017, Team Teaching/Google Apps for Education/Closing gap between 8th grade to high school.

SUPERINTENDENT'S REPORT

Mrs. Pavita Howe, GBEAF President, presented on current program.

- **Green Brook Education and Athletic Foundation (GBEAF) presentation discussed 2015-2016 programs in addition to grants provided to Green Brook Township Schools.**

Mr. Martins, Board President, answered questions from the public about GBEAF before and aftercare programs for the 2016-2017 school year.

The Board President recommends and I so move Board of Education of the Township of Green Brook approval to enter short recess at 8:20 pm.

Moved by: Ms. Couch Seconded by: Mr. Goodman

Voice Vote. Vote Unanimous. Motion carried.

The Board President recommends and I so move Board of Education of the Township of Green Brook approval to reconvene at 8:40 pm.

Moved by: Ms. Connors Seconded by: Ms. Couch

Voice Vote. Vote Unanimous. Motion carried.

Mr. Carroll presented an overview of Policy.

- **Policy Alert 208**
  - **P 0167 Public Participation in Board Meetings (Revised)**

- **P 0168 Recording Board Meetings (Revised)**
- **P 2422 Health and Physical Education (Revised)**
- **P 2425 Physical Education (Abolished)**
- **P 2431 Athletic Competition (M) (Revised)**
- **R 2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)**
- **P & R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)**
- **P & R 5310 Health Services (M) (Revised)**
- **P & R 5330.01 Administration of Medical Marijuana (M) (New)**
- **P & R 8462 Reporting Potentially Missing or Abused Children (M) (Revised)**
- **P 8550 Outstanding Food Service Charges (Revised)**

May 2016	IEF	GBMS
Safety Drills (fire/other)	**1 (blocked exit) / 1 (evacuation)**	**1 / 1 (evacuation)**
Discipline (ISS/OSS)	**1 / 0**	**5 / 0**
HIB Investigations(Confirmed/ Unconfirmed)	**0 / 0**	**0 / 2**

- **Enrollment**

IEF	466
GBMS	443
WHRHS	431
TOTAL	1,340

CORRESPONDENCE
Nothing at this time.

PUBLIC QUESTIONS & COMMENTS (AGENDA ITEMS ONLY)
Nothing at this time.

MINUTES

The Superintendent recommends and **I so move approval of the following:**

Moved by: Ms. Couch Seconded by: Ms. Connors

Roll Call Vote. Ms. Couch abstained from May 9, 2016 Minutes. Motion carried.

Workshop Meeting	May 9, 2016
Agenda/Business Meeting	May 23, 2016

OPERATIONS
Chair – John Brault
Members – John Azzarello, Lisa Couch & Wilton Thomas-Hooke

Discussion Item: Committee Report
Mr. Carroll reported on committee meeting on June 20, 2016. Discussed license agreements and cafeteria charges.

The Superintendent recommends and **I so move approval of a friendly amendment to add Item PP:**

Moved by: Ms. Couch Seconded by: Ms. Connors

Roll Call Vote. Vote Unanimous. Motion carried.

The Superintendent recommends and **I so move resolutions A - PP:**

Moved by: Mr. Azzarello Seconded by: Ms. Connors

Roll Call Vote. Table Item W (except Music Practice Room). Motion carried, Ms. Couch Voted No Item W (Music Practice Room).

A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the bills for June in the following amounts for the 2015-2016 school year:

Fund 10	$1,123,475.00
Fund 20	$818.88
Fund 60	$44,176.67
Total	$1,168,470.55

B. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the transfers for April 1, 2016 through April 30, 2016.

C. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution for the 2015-2016 school year:

WHEREAS, the Board of Education has received the attached reports of the treasurer and secretary for the month of April and

WHEREAS, these reports show the following balances on April 30, 2016:

WHEREAS, in compliance with N.J.A.C.6:20-2A.10(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education.

FUND -	**CASH BALANCE**	**APPROPRIATION BALANCE**	**FUND BALANCE**
(10) General Current Expense Fund			
(11)Current Expense	$2,107,521.47	$4,627,540.19	$5,807,874.70
(12)Capital Outlay			
Capital Reserves	$757,040.15		
(20)Special Revenue Fund	$2,719.78	$62,124.84	$61,567.57
(30)Capital Projects Fund	$292,325.03	$21,529.69	$404,099.15
(40)Debt Service Fund	($56,411.97)	$197,237.50	$194,656.35
TOTAL	$3,103,194.46	$4,908,432.22	$6,468,197.77

NOW THEREFORE, BE IT RESOLVED, the Board of Education accepts the above referenced reports and certification, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

D. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the transfers for May 1, 2016 through May 31, 2016.

E. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution for the 2015-2016 school year:

WHEREAS, the Board of Education has received the attached reports of the treasurer and secretary for the month of May and

WHEREAS, these reports show the following balances on May 31, 2016:

WHEREAS, in compliance with N.J.A.C.6:20-2A.10(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education.

FUND -	**CASH BALANCE**	**APPROPRIATION BALANCE**	**FUND BALANCE**
(10) General Current Expense Fund			
(11)Current Expense	$1,843,240.35	$3,818,992.88	$4,649,327.39
(12)Capital Outlay			
Capital Reserves	$757,143.15		
(20)Special Revenue Fund	($64,547.98)	$5,012.64	$4,455.37
(30)Capital Projects Fund	$292,325.03	$21,529.69	$404,099.15
(40)Debt Service Fund	($125,479.80)		$418.85
TOTAL	$2,702,680.75	$3,845,535.21	$5,058,300.76

NOW THEREFORE, BE IT RESOLVED, the Board of Education accepts the above referenced reports and certification, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient

funds are available to meet the district's financial obligations for the remainder of the year.

F. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the disbursements for the following payroll period for the 2015-2016 school year:

May 31, 2016	$489,224.53
June 15, 2016	$589,290.41
June 17, 2016	$385,866.19

G. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following workshops and mileage reimbursement, for the 2015-2016 and 2016-2017 school years:

Employee	Date	Workshop/Meeting	Cost	Mileage	Cost	Tolls
K. Carroll	07/12/2016	School Security Symposium for Educational Leaders Morristown, NJ	---	54	$16.74	---
K. Carroll	07/21/2016	AchieveNJ Implementation Support Workshop Flemington, NJ	---	47.4	$14.69	---
A. Clark	06/27/2016	Wilson Training Princeton, NJ	---	47.3	$14.66	---
C. Doane L. Flora	2016-2017 School Year	Wilson Certification Level 1 Online Instruction (90 hrs.) and Student Instruction (60 lessons)	$1,000.00 Each NCLB Title II	---	---	---
L. Natkie	07/11-14/2016	The Summer Institute on the Teaching of Reading Paramus, NJ	$ 450.00	304.0	$94.24	$18.00

H. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following stipend assignments for the 2016-2017 school year, and as approved in the 2015-2016 school year.

After-School Homework	$38.00/hr. - 3 times a week	K. Lehlbach
Instructor/IEF	Not to exceed 30 weeks	

Teacher-in-Charge	$60.00 - Full Day	C. Wetzel
IEF and GBMS	$30.00 - Half Day	

I. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of one (1) speech & language evaluation for Student No. 5869258012, to be completed by Jill Pilla, at a cost of $140.00 per hour, not to exceed $420.00, for the 2016-2017 school year, and as approved in the 2015-2016 school year.

J. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of three (3) neurological evaluations to be completed by Kavita Sinha, M.D., at a cost of $350.00, not to exceed $1050.00, for Students ID No. 13375068, No. 2879, and No. 2015061 for the 2016-2017 school year, and as approved in the 2015-16 school year.

K. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of behavioral consultations to be completed by Brett Dinovi & Associates, at a cost of $125.00 per hour, not to exceed $325.00, for the remainder of the 2015-2016 school year.

L. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of a behavioral technician to be provided by Brett Dinovi & Associates, at a cost of $45.00 per hour, not to exceed $4,320.00, for the 2016-2017 extended-school-year program, and as approved in the 2015-2016 school year.

M. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of behavioral consultations to be completed by Brett Dinovi & Associates, at a cost of $125.00 per hour, not to exceed $750.00, for the 2016-2017 extended-school-year program, and as approved in the 2015-2016 school year.

N. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of a behavioral technician to be provided by Brett Dinovi & Associates, at a cost of $45.00 per hour, not to exceed $8,000.00, for the 2016-2017 school year, and as approved in the 2015-2016 school year.

O. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of speech therapy, to be completed by Kathryn Mills, LLC, for Student No. 13286631, at a cost of $80.00 per hour, not to exceed $1,120.00, for the 2016-2017 extended-school-year program, and as approved in the 2015-2016 school year. (See Attachment)

P. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Andrea Zerjav to provide home instruction for Student ID No. 13286631, from July 5 through August 12, 2016, 10 hours per week, at a salary of $38.00 per hour, for the 2016-2017 extended-school-year program, and as approved in the 2015-2016 school year.

Q. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of therapy services and evaluations, as approved by the Director of Special Services, and to be completed by Trinitas Children's Therapy Services, at a cost of $85.75 per hour, not to exceed $19,783.00, for the 2016-2017 school year, and as approved in the 2015-2016 school year.

R. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of two (2) physical therapy evaluations, to be completed by Trinitas Children's Therapy Services, for student No. 10475 and student No. 13295929, at a cost of $84.75 per hour, not to exceed $847.50, for the 2016-2017 school year, as approved in the 2015-16 school year.

S. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the May 23, 2016 resolution approving WeeCare Therapy Services to provide occupational therapy during the extended-school-year program, at a cost of $90.00 per hour, from a not to exceed amount of $6,480.00 to a not to exceed amount of $7,290.00, for the 2016-2017 school year, and as approved in the 2015-2016 school year.

T. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the submission of the FY17 NCLB grant funds application as follows, for the 2016-2017 school year:

Title I Part A	$45,148.00
Title II Part A	$ 8,450.00
Title III	$ 2,900.00
Total Allocation:	$56,498.00

U. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the FY17 NCLB Title I prorated contractual salaries as follows, for the 2016-2017 school year:

Linda Flora	$17,916.00
Christine Doane	$17,916.00
Total Allocation:	$35,832.00

V. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to participate in an NCLB Title III consortium applied for and managed by South Bound Brook for the amounts of funding listed below, for the 2016-2017 school year.

Green Brook	$2,900.00

W. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval for the acceptance of the following grant funds through the Green Brook Education and Athletic Foundation, for the 2016-2017 school year:

Grant	Faculty/Staff	Grade Levels	Amount
Sewing Machines	Janice Belcuore	4th	$1,500.57
Assistant Coaches/ Peer Leadership	Dr. James Bigsby	6th-8th	$18,000
Music Practice Room	William Alzaher	5th-8th	$14,000
HUE Animation Studio	Lauren Natkie Shaune Casazza Jennifer Collett	1st-4th	$600

X. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approves the following appointment/reappointments for the 2016-2017 school year until superseded by another resolution:

Business Administrator	Heather A. Spitzer
Custodian of Open Public Records Act	Heather A. Spitzer

Anti-Bullying Coordinator	Susan Wardell
Public Agency Compliance Officer	Heather A. Spitzer

Y. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approves to appoint Heather A. Spitzer, Business Administrator, as Green Brook Township School District purchasing agent and, as Heather A. Spitzer is a Qualified Purchasing Agent, that the Green Brook Township bid threshold be set at $40,000 and that Heather A. Spitzer be authorized to award contracts, as directed by the Green Brook Township Board of Education, that are in the aggregate less than 15% currently $6,000, without soliciting competitive quotations and that Heather A. Spitzer be authorized to award contracts, as directed by the Green Brook Township Board of Education, that are in the aggregate more than 15% of the bid threshold, but less than the bid threshold of $40,000.

Z. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the submission of the New Jersey Child Assault Prevention Grant Application for elementary and teen students for the 2016-2017 school year, and as approved in the 2015-2016 school year:

Elementary CAP Program

● Four (4) Kindergarten Classes ($169 each)	$ 676.00
● Five (5) Grade 3 Classes ($130.00 each)	$ 650.00
● Two (2) Parent Workshops ($168 each)	$ 336.00
TOTAL:	$1,662.00
District Contribution (30% minimum)	$ 498.60
State CAP Funding	$1,163.40

Teen CAP Program

● Five (5) Grade 8 Classes ($191 each)	$ 955.00
TOTAL:	$ 955.00
District contribution (30% minimum)	$ 286.50
State CAP Funding	$ 668.50

AA. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution for the 2016-2017 school year:

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of twelve thousand two hundred eighty dollars ($12,280.00) to compensate the Food Services Management Company (FSMC) for administrative and management costs. This fee shall be billed in 10 monthly installments of $1,228.00 per month as a cost of operation. The Local Education Association (LEA) guarantees the payment of such costs and fee to the FSMC.

A per meal administrative/management fee shall apply to all special function and vended meals receipts deposited in the LEA's account. All special function and vended meals receipts deposited into the LEA's account shall be divided by $1.00 to arrive at a meal equivalent. The administrative/management fee charged for special function and vended meals will be $.15 per meal equivalent.

The FSMC guarantees the LEA a no cost of operation for the LEA for school year 2016-2017.

This guarantee is contingent upon the guarantee requirements as stated below.

- Minimum of 170 serving days
- Adoption of recommended Student Lunch Price List and Faculty Lunch Price List
- Reimbursement rates are not less than the previous year
- Value of USDA donated foods is not less than the previous year
- Enrollment remains constant
- The LEA is responsible for kitchen equipment maintenance and repair, smallwares purchases, and cleaning of floors in dining room and kitchen area
- No change in school policy that significantly affects operating revenue or expense
- A special dietary policy for an individual or group that results in an extraordinary expense will be recorded separately
- A change in Federal or State regulation that was not in effect at the conclusion of the previous school year that impacts cafeteria operating revenue or expense will be separate. The FSMC will calculate the effect of any change to the LEA's operating performance and adjust the guarantee by the actual amount of the change
- Any change in cost that results from the implementation of the Affordable Healthcare Act will be separate from the guarantee
- The Offer versus Serve policy is maintained
- No competitive sales during cafeteria operating hours
- Based on the Labor Schedule submitted

BB. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval for Green Brook Township School district to transport Green Brook Township students attending Summer Camp from June 20,

2016 through August 26, 2016 at a subscription rate of $25.00 per week as per student enrolled, if bus seats are available.

CC. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval for the Green Brook Township School District to transport the Green Brook Education and Athletic Summer Camp participants on the following trips, at a total revenue of $1,130.80.

Date	Trip Destination	Revenue
June 22, 2016	Colonial Park, Somerset, NJ	$82.40
June 29, 2016	Cheesequake State Park, Matawan, NJ	$268.90
July 6, 2016	Seven Presidents Beach, Long Branch, NJ	$392.50
June 28, July 5, 12, 19 & 26. August 2, 9, 16 & 23	Warrenbrook Pool, Warren, NJ	$387.00 (9 trips)

DD. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the parental transportation contract for special education student #10477 to and from the Lake Drive Program, Mountain Lakes, NJ, for the 2016-2017 extended school year , at a total cost of $870.00 (per attendance).

EE. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the parental transportation contract for special education student #10477 to and from the Lake Drive Program, Mountain Lakes, NJ, for the 2016-2017 school year , at a total cost of $10,440.00 (per attendance).

FF. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution for the 2016-2017 school year:

WHEREAS, Green Brook Township School District desires to transport special education, nonpublic, public and vocational school students to specific destinations; and

WHEREAS, the Somerset County Educational Services Commission, hereinafter referred to as the SCESC, Offers coordinated transportation services; and

WHEREAS, the SCESC will organize, provide and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of prorated contract costs, plus an administration fee of 4%, as presented to the Board as calculated by the billing formula adopted by the SCESC. The total amount to be charged to district will be adjusted based on actual costs. Payments will be due within 30 days of receipt by the district and deemed late after 30 days with an additional 1% fee for late payments. At the discretion of the SCESC, late fees may be waived for extenuating circumstances.

1. The SCESC will provide the following services:
    a. Routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
    b. Transportation each day while school or classes attended are in session;
    c. Monthly billing and invoices;
    d. Computer print-outs of student lists for all routes coordinated by SCESC;
    e. All information necessary for the accurate submission of the District Report of Transported Resident Students;
    f. All necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
    g. Constant/timely review and revision of routes;
    h. Transportation as soon as possible after receipt of the formal written request;
    i. A bid analysis to participating district boards of education upon their request; and
    j. Timely submission of contracts, contract renewals or contract addenda to the county office for approval.
2. It is further agreed that the Board will provide the SCESC with the following:
    a. Copies of district policies as they relate to ride time or other specific transportation parameters;
    b. Request for transportation on forms to be provided by the SCESC, completed in full and signed by authorized district personnel;
    c. Forms will contain all necessary and relevant information, medical or otherwise, regarding individual student's condition and transportation needs;
    d. Withdrawal from any transportation in writing, signed by authorized district personnel; and
    e. Strict adherence to the established payment schedule.

3. Additional Cost: All additional costs generated by unique requests, including but not limited to, mid-day runs or early dismissals, will be borne by the district making such request.
4. It is understood that any change in the number of students being transported on each route, or changes in mileage during the course of the year will necessitate a reapportionment and adjustment of costs.
5. The SCESC accepts no responsibility for assuring a pupil's use of arranged transportation or attendance on an established route. Once assigned to a route, monthly billings for the pupil's reserved seat will continue until the SCESC is otherwise notified, in writing, to delete the pupil from the assigned route.
6. Other Services; The SCESC also provides coordinated regional bus maintenance services, safety training, and other related transportation services for an additional fee as shared services program, the Board may participate at any time.
7. Length of Agreement: This agreement and obligations and requirements therein shall be in effect between September 1, 2016 and August 31, 2017.
8. Entire Agreement: This agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.
9. It is understood and agreed by the parties hereto that this agreement shall be without force and effect until it shall have been approved by the Executive County Superintendent of the County of Somerset and any additional County Superintendent where applicable.

GG. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to accept the Plainfield Public Schools student AW, special education tuition student to attend the Green Brook Township School District's extended school year program, at a tuition cost of $2,450.00, for the 2016-2017 school year.

HH. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to accept the North Plainfield Public School District student NVG, special education tuition student to attend the Green Brook Township School District's extended school year program, at a tuition cost of $2,450.00 and related services cost of $360.00 for a total of $2,810.00 for the 2016-2017 school year.

II. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to accept the Bridgewater School District student AH, special education tuition student to attend the Green Brook Township School District's extended school year program, at a tuition cost of $4,188.00 for the 2016-2017 school year.

JJ. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution:

WHEREAS, NJSA 18A:21-2, NJSA 18A: 7G-31, and NJSA 18A: 7F- 41 permits a Board of Education to establish and /or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Green Brook Township Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into the Capital Reserve, Tuition Reserve and Maintenance Reserve accounts at year end, and

WHEREAS, the Green Brook Township Board of Education has determined that an amount not to exceed $1,000,000 is available for such purpose to transfer;

NOW THEREFORE BE IT RESOLVED by the Green Brook Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

KK. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to authorize the Superintendent and the Business Administrator to pay all fully documented bills and to make any necessary line item transfers of funds to close the fiscal year with Board confirmation at the next regularly scheduled meeting.

LL. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution:

WHEREAS, the Green Brook Township Board of Education is a member of the HCESC cooperative pricing system and is authorized to make purchases from contracts awarded by the HCESC pursuant to N.J.A.C. 5:34-7.1 et seq.; and

WHEREAS, the Apple technology products covered by the HCESC contract sought by the Green Brook Township Board of Education will meet the needs of the Green Brook Township Board of Education; and

WHEREAS, the Green Brook Township Board of Education has invested time and funds into the acquisition and integration of Apple products in local operations to supplement the existing technology; and

WHEREAS, the use of non-Apple products would require support and maintenance services that would defeat the purpose of the public contracting laws;

NOW, THEREFORE, BE IT RESOLVED that the Green Brook Township Board of Education hereby authorizes the purchase of proprietary Apple technology products through HCESC Contract (HCESC-TEC-16-01) from *Apple, Inc. 5505 W. Parmer Lane, MS 578-ROA Austin, TX 78727-6524*, for the following items funded by U.S. Bancorp Government Leasing and Finance, Inc. lease agreement approved May 23, 2016 :

Staff Laptops	$155,341.34
Student Ipads and accessories	$151,147.42

MM. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to purchase three (3) Bizhub C754e color copiers from Konica Minolta Business Solutions USA, 517 Route 1 South, Suite 5000, Iselin, NJ 08830, at a total cost of $47,205.00, to be funded by U.S. Bancorp Government Leasing and Finance, Inc. five (5) year lease agreement approved May 23, 2016. Equipment to be purchased under NJ State Contract #40464.

NN. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following special education out-of-district school placements for the 2016-2017 school year as indicated for the following student:

Student ID#	School	Tuition
7950167861	Lake Drive School	$65,200.00

OO. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following special education out-of-district school placements for the 2016-2017 school year (210 days total) as indicated for the following student:

Student ID#	School	Tuition
3195293510	Children's Center of Monmouth County	$64,377.24 (219 days)
7382781256	Children's Center of Monmouth County	$64,377.24 (219 days)
8337809061	Garden Academy	$115,959.90
9125338578	Rock Brook School	$69,346.20
8967650183	The Jardine Academy	$73,920.00

PP. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to rescind the May 23, 2016 resolution approving special education Student ID#9125338578 out-of-district school

placement for the 2016-2017 extended-school-year at Douglass Developmental, at a tuition cost of $20,200, for the 2016-2017 school year.

EDUCATION
Chair – Maria Piccirilli
Members – Darlene Connors, Art Goodman & Janine Potter

Discussion Item: Committee Report
Mr. Goodman also reported on meeting. Still reviewing second classroom for IPSP, world language plan, school calendar and review of In Service.

The Superintendent recommends and I so move resolutions A - E:

Moved by: Ms. Connors Seconded by: Ms. Couch

Roll Call Vote. Vote Unanimous. Motion carried.

A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of 2017-2018 school calendar, and as approved in the 2015-2016 school year. (See Attachment)

B. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the Before/After-School Programs, at no cost to the Board of Education, for the 2016-2017 school year, and as approved in the 2015-2016 school year:

Teacher	Program	Grades	Dates	Before School	After School
J. Belcuore J. Collett	Project Runway	4	September 2016 - June 2017	X	
A. Dolinsky K. Ellis	Cooking Club	5, 6	January - March 2017		X
R. Esposito	Ultimate Frisbee Club	6-8	September 20 - October 25, 2016		X
A. Grutta	Orff Ensemble	2, 3	September 2016 - March 2017		X
B. Mojta	Boy's Council of GBMS	5-8	TBD		X

C. Seracka	Health in Steps/GBMS	5-8	TBD		X
C. Skrobacz-Bruno	Cheer Club	6-8	October 2016 - January 2017		X

C. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the Tentative Fall Girls' and Boys' Soccer and Cross Country Sports and Transportation Schedules and Tentative Winter Girls' and Boys' Basketball Sports and Transportation Schedules, for the 2016-2017 school year, and as approved in the 2015-2016 school year. (See Attachments)

D The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the June 2016 HIB Report, including any recommendations for action provided by the Superintendent, for the 2015-2016 school year. (See Attachment)

E. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the 2016-2017 District Mentoring Plan, and as approved in the 2015-2016 school year. (See Attachment)

PERSONNEL

Chair – Lisa Couch
Members – Art Goodman, Wilton Thomas-Hooke & Janine Potter

Discussion Item: Committee Report

Ms. Couch reported on committee meeting on June 27, 2016.

The Superintendent recommends and I so move resolutions A - V:

Moved by: Ms. Potter Seconded by: Mr. Goodman

Roll Call Vote. Vote Unanimous. Motion carried.

A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following job descriptions (See Attachments):

- Director of Curriculum & Instruction
- Director of Operations
- Director of Student Services

B. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Erin Ferrara as the Performing Arts Teacher at the Green Brook Middle School at a salary of $57,070 (BA/Step 10) as per the negotiated agreement for the 2016-2017 school year.

C. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Employee No. 0715 to carryover an additional 5.5 vacation days to be used by September 1, 2016.

D. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to rescind the May 9, 2016 motion to approve Lauren Natkie serving as a part-time Librarian at Irene E. Feldkirchner Elementary School, Level BA, Step 21, at an annual salary of $47,503.60, and longevity of $650.00, for a total of $48,153.60, for the 2016-2017 school year.

E. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Lauren Natkie to serve as a full-time Second Grade Teacher at Irene E. Feldkirchner Elementary School, Level BA, Step 21, at an annual salary of $82,615.00, and longevity of $650.00, for a total of $83,265.00, for the 2016-2017 school year.

F. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to rescind May 9, 2016 motion to approve Ashley Chandler serving as a full-time Teacher at Irene E. Feldkirchner Elementary School, Level MA, Step 3, at an annual salary of $43,485.00, for the 2016-2017 school year.

G. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Ashley Chandler to serve as a part-time Special Education Teacher at Green Brook Middle School, Level MA, Step 3, at an annual salary of $30,562.86, for the 2016-2017 school year.

H. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of a boiler's license stipend for Joseph Torre, custodian in the Irene E. Feldkirchner Elementary School, effective May 25, 2016, at an annual amount of $650.00, prorated to $66.67, for the 2015-2016 school year.

I. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of a boiler's license stipend for Joseph Torre, custodian in the Irene E. Feldkirchner Elementary School, at an annual amount of $650.00, for the 2016-2017 school year.

J. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to continue employment for the following staff, for the 2016-2017 school year, and as approved in the 2015-2016 school year:

Name	Title	Hourly Rate
Tracy Cooper	Cafeteria Aide	$12.42
Tiffany Meola	Cafeteria Aide	$12.42

K. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following personnel to serve as substitute classroom teachers for the extended-school-year program, on an as-needed basis, at an hourly rate of $38.00, for the 2016-2017 school year, and as approved in the 2015-2016 school year:

Kathleen Kowalski
Megan Paulus

L. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following personnel to serve as substitute classroom aides for the extended-school-year program, on an as-needed basis, at an hourly rate of $19.34, for the 2016-2017 school year, and as approved in the 2015-2016 school year:

Este Jelmert
Kathleen Kowalski
Megan Paulus

M. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following personnel to serve as a classroom aide for the extended-school-year program, from July 5 through August 12, 2016, four days a week, four hours per day, for a total of 23 days, at an hourly rate of $19.34, for the 2016-2017 school year, and as approved in the 2015-2016 school year. (See Attachments)

Seth Lieberman
Susan Welsh

N. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following special services personnel to

perform summer IEP work and therapy, on an as-needed basis, from July 5 through August 12, 2016, and through the summer, as needed, at an hourly rate of $38.00, for the 2016-2017 school year, and as approved in the 2015-2016 school year:

Name	Position	Hours	Not to Exceed
Bernadette Van Pelt *	LDTC	40 Hours	$1,520.00
Anne Mendez *	Speech & Lang. Therapist	42 Hours	$1,596.00
Kristen Lobman*	Speech & Lang. Therapist	56 Hours	$2,128.00
Michelle Lodato	Occupational Therapist	14 Hours	$ 532.00
Ayanna Towers	School Psychologist	7 Hours	$ 266.00

*Revised from May 23, 2016 agenda - Personnel Resolution **Z**.

O. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Alba Escamilla to serve as a substitute bus driver for the district, at an hourly rate of $19.50, for the 2016-2017 school year. (See Attachment)

P. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following personnel transfers, for the 2016-2017 school year, and as approved in the 2015-2016 school year:

Name	From	To
Ashley Chandler (Teacher)	IEF (F/T)	GBMS (P/T)
Sandy Del Pezzo (Teacher)	IEF	GBMS
Diana Horvaht (Teacher)	GBMS	IEF
Karen Kirchofer (Secretary)	GBMS (F/T)	GBMS (P/T)/IEF (P/T)
Susan Varipapa (Teacher)	IEF	GBMS

Q. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the unpaid days for for the following personnel, for the 2015-2016 school year:

Employee No.	Dates	Amount
0009	June 3 - June 30, 2016	$1,023.12
0697	June 2 and June 3, 2016	$ 109.44
0506	May 27 and June 6, 2016	$ 144.44
0075	June 6 (PM) and June 7, 2016	$ 261.00
0609	June 2, 2016	$ 57.12

R. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Brianna Bradley to serve as an Office Assistant, in the Green Brook Township School District, at an hourly rate of $8.38, 2 hours per day, 1 day per week, for the 2016-2017 school year, effective September 2016 through June 2017, and as approved in the 2015-2016 school year.

S. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Anna Nalesnik to serve as a summer custodian in the Green Brook Township School District, for the month of August 2016, 8 hours per week, at a rate of $13.00 per hour, not to exceed $500, for the 2016-2017 school year, and as approved in the 2015-2016 school year.

T. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Janusz Nalesnik to serve as a summer custodian in the Green Brook Township School District, for the month of August 2016, 8 hours per week, at a rate of $13.00 per hour, not to exceed $500, for the 2016-2017 school year, and as approved in the 2015-2016 school year.

U. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the paid leave for Employee No. 0213, from May 16, 2016 through June 30, 2016, for the 2015-2016 school year.

V. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approves to amend Personnel Resolution G. approved May 9, 2016, Step on guide and hourly rate of Leighland Rink, Bus Driver, to Step 4 $27.91/hour from Step 2 $26.91/hour, as per the negotiated agreement.

PUBLIC QUESTIONS AND COMMENTS

Ms. Larsen questioned services provided by vendor DiNovi & Associates. Vendor provides behaviorist to district students.

Ms. Larsen questioned prorated contractual salaries allocated for FY17 NCLB Title I grant. Salaries are allocated to serve students at risk.

Ms. Larsen questioned FY17 NCLB Title III. Federal grant provided to serve ESL students.

GENERAL

Mr. Goodman discussed BOE interviewing; the Board can decide on interview committee. "High level Administrative positions"
Ms. Couch needs acronym list.

LEGISLATIVE

No report.

SCHOOL/ TOWNSHIP & COMMUNITY RELATIONS
No report.

WATCHUNG HILLS BOARD OF EDUCATION
Mr. Martins reported on WHRHS graduation, summer construction projects, Strategic Action Plan & Goals and re-evaluations of programs and staff.

NEW JERSEY SCHOOL BOARDS REPRESENTATIVE
No report.

SOMERSET COUNTY SCHOOL BOARDS ASSOCIATION
No report.

SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION
No report.

PTO REPORT
Discussed new board.

GBEAF REPORT
No report.

OLD BUSINESS
No report.

NEW BUSINESS
Mr. Goodman reported on the traffic pattern at Greenbrook Road and Washington Avenue. Also discussed Board evaluations..

EXECUTIVE SESSION

Motion to move into Executive Session at 10:11 PM

Moved by: Ms. Connors Seconded by: Ms. Potter

Whereas, the Board of Education must discuss subjects concerning personnel and other agenda matters such
as negotiations and the potential for litigation; and

Whereas, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

Whereas, the aforesaid subjects shall be discussed are within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975, Chapter 231,

It is therefore Resolved, that the aforesaid subjects shall be discussed in private session by the Board and administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Vote Unanimous. Motion carried.

Board reconvened at 10:21PM

BOARD MEETING DATES

Agenda/Business Meeting	Monday, July 25, 2016
Agenda/Business Meeting	Monday, August 22, 2016

ADJOURNMENT

Motion to adjourn the meeting at 10:22 PM.

Moved by: Ms. Connors Seconded by: Ms. Potter

Vote Unanimous. Motion carried.

Respectfully submitted,

Mrs. Heather A. Spitzer
Interim SBA/Board Secretary