

**GREEN BROOK BOARD OF EDUCATION
BUSINESS MEETING AGENDA
MONDAY, MAY 1, 2017
7:00 P.M.**

I. MEETING CALLED TO ORDER

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF OPEN PUBLIC MEETINGS ACT

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Green Brook School District of Somerset County has caused notice of this meeting to be published by having the date, time and place thereof posted in the Green Brook Township Clerk’s Office and the Courier News. This notice was faxed to the above on January 5, 2017 and posted in the Green Brook Middle School and the Irene E. Feldkirchner School.

IV. ROLL CALL

- Mr. Brault
- Ms. Connors
- Ms. Couch
- Mr. Goodman
- Mr. Martins
- Ms. Piccirilli
- Ms. Potter
- Mr. Shaw
- Mr. Thomas-Hooke

V. SUPERINTENDENT’S REPORT

April 2017	IEF	GBMS
Safety Drills (fire/other)	Fire (4/28) Safety Drill (4/26)	Fire (4/26) Safety Drill (4/26)
Discipline (ISS/OSS)	0.5/ 1	1/ 0

District Goals 2016-2017

- Literacy focus in all related subject areas
- Analysis of STEAM/STEM K-5 program to determine efficacy
- Communications and Community Engagement: Continue to develop strong partnerships between the community and the district; expand two way communications with parents
- Ensuring all curricular programs meet the needs of all children, including the exceptional child

HIB Investigations (Confirmed / Unconfirmed)	0 / 0	1 / 1
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- **Enrollment for April**

IEF	456
GBMS	432
WHRHS	<u>420</u>
Total	1,308

VI. CORRESPONDENCE

VII. PUBLIC QUESTIONS & COMMENTS (AGENDA ITEMS ONLY)

VIII. MINUTES

The Superintendent recommends and I so move approval of the following:

Agenda/Workshop Meeting	March 27, 2017
Agenda/Business Meeting	April 3, 2017

IX. EXECUTIVE SESSION

X. OPERATIONS

Chair – Wilton Thomas-Hooke

Members – John Brault, Darlene Connors & Lawrence Shaw

The Superintendent recommends and I so move resolutions A - Q:

A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the transfers for March 1, 2017 through March 31, 2017.

B. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution for the 2016-2017 school year:

WHEREAS, the Board of Education has received the attached reports of the treasurer and secretary for the month of March:

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WHEREAS, in compliance with N.J.A.C.6:20-2A.10(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education.

NOW THEREFORE, BE IT RESOLVED, the Board of Education accepts the above referenced reports and certification, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary’s monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

C. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the disbursements for the following payroll period for the 2016-2017 school year:

April 15, 2017 \$ 507,945.69

D. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of workshops and mileage reimbursements, for the 2016-2017 school year:

Employee	Date	Workshop/ Meeting	Cost	Mileage	Cost	Tolls
S. Wardell	5/10/17	The Role of Social/Emotional Learning in Building a Positive School Climate - Monroe, NJ	\$100.00	47.8	*	*
K. Carroll D. Ressa	5/17-5/19/17	NJASA/NJAPSA Spring Leadership Conference Atlantic City, NJ	\$525.00 each	224	*	*
D. Ressa B. Stanton	5/25/17	Student Achievement and Data Summit - Somerville, NJ	---	18.6	*	*
J. Wagner	5/31/17	NJ TESOL Spring Conference - New Brunswick, NJ	\$274.00	---	*	*

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D. Breunig S. Hahn	6/9/2017	Mental Health Issues in the Classroom - Edison, NJ	\$199.99 each	---	*	*
C. Seracka A. Kessler E. Muglia M. Appio B. VanPelt	6/12/17	Mindfulness Neuroscience Techniques that Change the Brain - Edison, NJ	\$199 per person (covered by WHRMA grant)	24.6	*	*

*Mileage and tolls will be reimbursed at the rate authorized by the OMB.

E. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of one (1) augmentive communication device assessment by Integrated Speech Pathology for WHRHS student #180230 at a cost of \$900.

F. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of one (1) psychiatric evaluation by Hayley Cohen, M.D. for student #2040299054 at a cost of \$725.

G. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of one (1) neurological evaluation by Lewis Milrod, M.D. for student #6895943361 at a cost of \$350.

H. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of one (1) social history report through Cassie Oleszkiewicz at a cost of \$250, for the remainder of the 2016-2017 school year.

I. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of three (3) psychological evaluations through Mary Toolan at a cost of \$400.00 per evaluation, not to exceed \$1,200, for the remainder of the 2016-2017 school year.

J. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of three (3) educational evaluations to be completed by Bryant, Gemza, Keenoy, & Koslik LLP, at a cost of \$400 per evaluation, not to exceed \$1,200, for the remainder of the 2016-2017 school year.

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K. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the one (1) psychiatric evaluation by Rajeswari Muthuswamy, M.D. for student #2259475907 at a cost of \$525.

L. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of a registered behavior technician through Brett Dinovi & Associates at \$45 per hour, not to exceed \$3,150, for the 2016-17 school year.

M. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of three (3) speech and language evaluations performed by Kristen Lobman at \$38 per hour as needed, not to exceed \$684.00 for 2016-17 school year.

N. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Ashley Grutta to receive tuition reimbursement, as per the negotiated agreement, for the four-credit Summer 2017 University of the Arts course, Orff Level 2, for a total reimbursement of \$1,347, to be paid upon successful completion of the course.

O. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Derek Ressa to receive tuition reimbursement, as per Director of Student Services 2017-2018 contract, for the three-credit Summer 2017 Rutgers University course, Curriculum & Instruction for the Gifted, for a total reimbursement of \$2,067, to be paid upon successful completion of the course.

P. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Derek Ressa to receive tuition reimbursement, as per Director of Student Services 2017-2018 contract, for the three-credit Summer 2017 Rutgers University course, Gifted Program Development, for a total reimbursement of \$2,067, to be paid upon successful completion of the course.

Q. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of School Business Administrator, Heather A. Spitzer, to solicit bids for student transportation routes for the 2017-2018 school year.

XI. EDUCATION

Chair – Janine Potter

Members – Art Goodman, Maria Piccirilli & Lawrence Shaw

The Superintendent recommends and I so move resolutions A - C:

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A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the April 2017 HIB Reports, including any recommendations for action provided by the Superintendent. (See Attached)

B. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following trips, at no cost to the Board, for the 2016-2017 school year:

Date	Destination	Activity	Grades
5/17/2017	Raritan Valley Community College Branchburg, NJ	Teen Arts Festival	Students from art, performing arts, chorus & band
5/26/2017	IEF	IEF Field Day	Grades 7 - 8
5/30/2017	Bayberry Elementary School Watchung, NJ	Battle of the Books	Grades 5 - 7
6/2/2017	Six Flags Great Adventure Jackson, NJ	Peer Leadership Retreat	Grades 7 - 8
6/5/2017	GBMS	Student Orientation	Grade 4
6/6/2017	RVCC Educator of the Year Celebration	Peer Leadership Ambassadors	Grade 7
6/20/2017	Camp Harmony Warren, NJ	Class Trip "Move Over Ceremony"	Grade 4

C. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the Extended-School-Year Program effective June 30 through August 11, 2017 for a total of 30 days, for the 2017-2018 school year.

XII. PERSONNEL & POLICY

Chair – Lisa Couch

Members – John Brault, Darlene Connors & Art Goodman

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The Superintendent recommends and I so move resolutions A - M:

A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approves to continue employment for the following tenured GBEA Teaching Staff for the 2017-2018 school year at the 2016-2017 contractual salary until a new negotiated agreement is ratified/approved, as recommended by the Superintendent. The action is taken in accordance with the East Hanover Board of Education Decision, PER No. 99-71, 24 NJ PER 119. Per the following schedule:

First Name	Last Name	Title	Guide/Step	
Lori A.	Alhanti	Teacher	MA	19
Marydenise	Appio	Social Worker	MA	7
Margaret A.	Baffige	Teacher	MA	15
Janice	Belcuore	Teacher	BA	15
Amy	Berger	Speech Therapist	MA	21
Christopher	Billman	Teacher	BA	12
Maria P.	Botte	Teacher	MA	21
Danielle	Breunig	Teacher	MA	9
Shaune	Casazza	Guidance Counselor	MA	6
Leslie	Christadore	Teacher	BA	8
Domenica	Ciccarella	Teacher	BA+15	14
Jennifer	Cifelli	Teacher	BA	6
Abigail L.	Clark	Teacher	BA	14
Doreen	Darr	Teacher	BA	18
Christine P	Doane	Teacher	MA	21
Amanda	Dolinsky	Teacher	MA	8

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First Name	Last Name	Title	Guide/Step	
Michelle D.	Doucett	Teacher	BA	13
Richard	Esposito	Teacher	BA	8
Cherish B.	Fiorilli	Teacher	BA	14
Linda	Flora	Teacher	MA+30	21
Paul D.	Fornale	Teacher	MA+30	16
Cherilyn M.	Fox	Teacher	BA	14
Christopher	Fox	Teacher	BA	21
Jennifer L.	Grant	Teacher	MA	13
Kathleen	Guide	Teacher	BA	16
Susan L.	Hahn	Teacher	BA	12
Genevieve	Holzinger	Teacher	BA	15
Julie	Holmes	Teacher	BA	7
Diana	Horvaht	Teacher	BA	11
Erin N.	Jones	Teacher	BA	12
Linda L.	Kenny	Teacher	BA+15	21
Ann S.	Kessler	Guidance Counselor	MA	18
Michelle	Kowal	Teacher	BA	10
Kathleen	Kowalski	Teacher	BA	4
Michelle L.	Larsen	Teacher	BA	19
Heather E.	Marchese	Teacher	MA	12
Anne Marie	Mendez	Speech Therapist	MA	17

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First Name	Last Name	Title	Guide/Step	
Kristi	Metcalfe	Teacher	BA+15	8
Brian	Mojta	Teacher	MA+30	13
Lauren R.	Natkie	Teacher	BA	21
Kimberly	O'Connor	Teacher	BA	9
Carlyn	O'Regan	Teacher	BA+15	10
Pamela M.	Ostrander	Nurse	MA	21
Anna	Panico	Teacher	BA+15	17
Donna M.	Pirrone	Teacher	MA	18
Martha L.	Powell	Teacher	MA	17
Silvia	Rego	Teacher	MA	6
*Michelle	Ritter-Lodato	OT	MA	19
Deborah D.	Rizzoli	Teacher	BA+15	21
Suzanne C.	Scannell	Teacher	BA	21
Gary P.	Schaefer	Teacher	MA	21
Carolyn	Seracka	Nurse	MA+30	21
Margaret M.	Silver	Teacher	BA	16
Kevin	Smith	Teacher	MA	6
Nancy	Smith	Teacher	BA	14
Vincent W.	Sorensen	Teacher	BA	14
Colleen	Sporn	Teacher	MA	6
Jennifer	Stetz	Teacher	BA	6
Kirsten	Sullivan	Teacher	BA	5

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First Name	Last Name	Title	Guide/Step	
Christine	Taylor	Teacher	BA	17
Melanie	Tufaro	Teacher	BA+15	16
Bernadette	Van Pelt	LDTTC	MA+30	13
Anne M.	Vicendese	Teacher	MA+30	18
Gabrielle M.	Vinhal	Teacher	MA	16
Jennifer	Wagner	Teacher	MA	9
Kevin	Weeks	Teacher	MA	5
Christine	Wetzel	Teacher	MA	10
Natalie	Whalen	Teacher	MA	5
Cathy G.	Yanes	Teacher	BA	17
Susanne	Yip Molnar	Teacher	MA	11

****Staff receiving tenure status***

B. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approves to continue employment for the following non-tenured GBEA Teaching Staff for the 2017-2018 school year at the 2016-2017 contractual salary until a new negotiated agreement is ratified/approved, as recommended by the Superintendent. The action is taken in accordance with the East Hanover Board of Education Decision, PER No. 99-71, 24 NJ PER 119. Per the following schedule:

First Name	Last Name	Title	Guide/Step	
Janine	Alzaher	Teacher	BA	11
William	Alzaher	Teacher	BA	10
Jason	Bayly	Teacher	BA	1
Casey	Bradley-Natale	Teacher	BA	5

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First Name	Last Name	Title	Guide/Step	
Jennifer	Caga-Collett	Teacher	MA	11
Nicole	Cruts	Teacher	BA	3
Lisa	Dent	Teacher	MA	4
Kevin	Ellis	Teacher	MA	3
Zoe	Fonte	Teacher	MA	1
Ashley	Grutta	Teacher	BA	3
Kimberly	Lehlbach	Teacher	BA+15	3
Kristen	Lobman	Speech Therapist	MA	3
Erin	MacNamara-Ferrara	Teacher	BA	10
Alyssa	McAneny	Teacher	BA	9
Megan	Paulus	Teacher	MA	4
Sandy	Santhouse	Teacher	BA	3
Kayleigh	Shangle	Teacher	MA	3
Cheryl	Skrobacz-Bruno	Teacher	MA	5
Dana	Sweeney	Teacher	BA	4
Alexis	Truchan	Teacher	MA	11
Samantha	Wong	Teacher	BA	2
Hallie	Yula	Teacher	BA	3
Andrea	Zerjav	Teacher	BA	3

C. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approves to continue employment for the following non-tenured GBEA Bus Drivers for the 2017-2018 school year at the 2016-2017 contractual rate until a new negotiated agreement is ratified/approved, as recommended by the Superintendent. The action is taken in accordance with

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the East Hanover Board of Education Decision, PER No. 99-71, 24 NJ PER 119. Per the following schedule:

First Name	Last Name	Title	Step
Maureen	Abbruzzese	Bus Driver	5
Alba	Escamilla	Bus Driver	1
Lizavetta	Flores	Bus Driver	5
Anthony	Hall	Bus Driver	2
Thomas A.	Hardgrove	Bus Driver	5
James	Hearne	Bus Driver	5
Keith	Jarvis	Bus Driver	2
Diane	Leary-Smagalla	Bus Driver	4
Charles L.	Moore	Bus Driver	5
Carmen	Nicolalde-Celorio	Bus Driver	5
Pilar	Orozco	Bus Driver	4
Leighland	Rink	Bus Driver	4
Nafizia	Rugbeer	Bus Driver	1
Lorena	Salinas	Bus Driver	2
Ivelisse	Soma	Bus Driver	5
James	Williamson	Bus Driver	1
Sandra	Yoos	Bus Driver	5
Michael	Zebro	Bus Driver	3

D. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approves to continue employment for the following non-tenured GBEA Bus Aides for the 2017-2018 school year at the 2016-2017 contractual rate until a new negotiated agreement is

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ratified/approved, as recommended by the Superintendent. The action is taken in accordance with the East Hanover Board of Education Decision, PER No. 99-71, 24 NJ PER 119. Per the following schedule:

First Name	Last Name	Title	Step
Debra	Cilento	Bus Aide	6
Majida	Ghanim	Bus Aide	1
Este	Jelmert	Bus Aide	1
Mary	Joyner	Bus Aide	3
Toni	Liccone	Bus Aide	4
Lenore	Puzzo	Bus Aide	6
Karen	Rink	Bus Aide	3
Helen	Tyminski	Bus Aide	5
Ligia	Viracocha	Bus Aide	1

E. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approves to continue employment for the following non-tenured GBEA Custodial Staff for the 2017-2018 school year at the 2016-2017 contractual salary until a new negotiated agreement is ratified/approved, as recommended by the Superintendent. The action is taken in accordance with the East Hanover Board of Education Decision, PER No. 99-71, 24 NJ PER 119. Per the following schedule:

First Name	Last Name	Title	Guide
William	Cooper	Custodian	F
Donald	Coward	Custodian	B
Kenneth W.	Hart	Custodian	P
Paul J.	Kasper	Custodian	M
Anna	Nalesnik	Custodian	F

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First Name	Last Name	Title	Guide
Janusz	Nalesnik	Custodian	F
Christopher	Pizzigoni	Custodian	B
Joseph Jr.	Torre	Custodian	C
Michael	Wroblewski	Custodian	I
Kevin L.	Yoos	Custodian	P
Stanley	Zwolak	Custodian	D

F. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approves to continue employment for the following tenured GBEA Secretarial Staff for the 2017-2018 school year at the 2016-2017 contractual salary until a new negotiated agreement is ratified/approved, as recommended by the Superintendent. The action is taken in accordance with the East Hanover Board of Education Decision, PER No. 99-71, 24 NJ PER 119. Per the following schedule:

First Name	Last Name	Title	Step
Kathi L.	Schmitt	Secretary	J
Vera A	Stine	Secretary	J

G. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approves to continue employment for the following non-tenured GBEA Instructional Aides for the 2017-2018 school year at the 2016-2017 contractual rate until a new negotiated agreement is ratified/approved, as recommended by the Superintendent. The action is taken in accordance with the East Hanover Board of Education Decision, PER No. 99-71, 24 NJ PER 119. Per the following schedule:

First Name	Last Name	Title	Step
Diane	Abbatemarco	Instructional Aide	6
MaryAnn	Bruno	Instructional Aide	6
Joia	Calderoni	Instructional Aide	1

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First Name	Last Name	Title	Guid e
Pamela M.	Capparelli	Instructional Aide	6
Linda A.	Cehade	Instructional Aide	6
Jenny	Coelho	Instructional Aide	3
Christine	Free	Instructional Aide	1
Katie	Harabin	Instructional Aide	1
Mary Regina	Herman	Instructional Aide	6
Este	Jelmert	Instructional Aide	4
Julie	Kaplan	Instructional Aide	1
Katherine	Kontos	Instructional Aide	1
Justin	Matisak	Instructional Aide	2
Kaitlin	Muglia	Instructional Aide	3
Philip	Muniz	Instructional Aide	6
Erin	Napodano	Instructional Aide	6
Kathy Ann	Paltjon	Instructional Aide	6
Tyler	Piazzolla	Instructional Aide	1
Nancy	Pinzon	Instructional Aide	6
Donna M.	Pizzigoni	Instructional Aide	6
Megan	Sopko	Instructional Aide	1
Patricia	Toscano	Instructional Aide	6
Kelly	Wagner	Instructional Aide	3
Pamela	Walker	Instructional Aide	6

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H. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the appointment of the following non-tenured Lunch Aides, effective July 1, 2017 through June 30, 2018, at a salary to be determined.

First Name	Last Name	Title
Tracy	Cooper	Lunch Aide
Tiffany	Meola	Lunch Aide

I. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the appointment of the following 12-month administrative staff, effective July 1, 2017 through June 30, 2018, at a salary to be determined.

First Name	Last Name	Title
James	Bigsby	GBMS Principal
Derek	Ressa	Director of Student Services
Heather	Spitzer	School Business Administrator / Board Secretary
Sandra	Stanton*	Director of Curriculum and Instruction
Susan	Wardell	IEF Principal
Jason	Weber	Director of Operations

* *Tenured*

J. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the appointment of the following 12-month non-affiliated staff, effective July 1, 2017 through June 30, 2018, at a salary to be determined.

First Name	Last Name	Title
Grisel	Azcona	Payroll Clerk
Debra	Bishop	Accounts Payable/Receivable Clerk

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First Name	Last Name	Title
Danielle	Cooper	District Operations Coordinator
Kelly	Helmstetter	Instructional Technology Coach
Karen	Kirchofer	Confidential Secretary
Jorge	Narvaez	Mechanic/Dispatcher
David	Paltjon	Supervisor of Buildings and Grounds/Part-Time Custodian

K. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Samantha N. Aichele to serve as the Human Resources Clerk in the Green Brook Township School District, at an annual salary of \$54,000, effective on or before July 1, 2017 through June 30, 2018.

L. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the second reading of the following policies and regulations:

- 0000.01 Introduction (M) (Revised)
- 0000.02 Introduction (M) (Revised)
- 0000.03 Introduction (M) (Revised)
- P 2320 Independent Study Programs (Abolished)
- P 2415.06 Unsafe School Choice Option (M) (Revised)
- P & R 2460 Special Education (M) (Revised)
- R 2460.1 Special Education – Location, Identification, and Referral (M) (Revised)
- R 2460.8 Special Education – Free and Appropriate Public Education (M) (Revised)
- R 2460.9 Special Education – Transition From Early Intervention Programs to Preschool Programs (M) (Revised)
- R 2460.15 Special Education – In-Service Training Needs for Professional and Paraprofessional Staff (M) (New)
- R 2460.16 Special Education - Instructional Material to Blind or Print-Disabled Students (M) (No Revision Required/Readopt)
- P 2464 Gifted and Talented Students (M) (Revised)
- P 2467 Surrogate Parents and Foster Parents (M) (Revised)
- P 2622 Student Assessment (M) (Revised)

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- P & R 3160 Physical Examination (M) (Revised)
- P & R 4160 Physical Examination (M) (Revised)
- P & R 5116 Education of Homeless Children (Revised)
- P 5460 High School Graduation (M) (Revised)
- P 5465 Early Graduation (M) (Abolished)
- P 7446 School Security Program (New)
- P 8350 Records Retention (New)

M. The Superintendent recommends and I so move the Board of Education of the Township of Green Brook confirms the approval of following staff to serve as substitute extracurricular and club after-school instructional aides, at an hourly rate of \$19.34:

Jenny Coelho

XIII. PUBLIC QUESTIONS AND COMMENTS

XIV. GENERAL BUSINESS

XV. BOARD MEETING DATES

Workshop Meeting	Monday, May 22, 2017
Business Meeting	Monday, June 5, 2017

XVI. ADJOURNMENT

A. Recommend Board approval to adjourn the meeting at P.M.

District Goals 2016-2017

- Literacy focus in all related subject areas
- Analysis of STEAM/STEM K-5 program to determine efficacy
- Communications and Community Engagement: Continue to develop strong partnerships between the community and the district; expand two way communications with parents
- Ensuring all curricular programs meet the needs of all children, including the exceptional child