

**GREEN BROOK BOARD OF EDUCATION
WORKSHOP MEETING MINUTES
MONDAY, NOVEMBER 9, 2015
7:00 P.M.**

MEETING CALLED TO ORDER- The meeting was called to order at 7:01 pm by Mr. Bruce Martins, Board Vice President in the Green Brook Middle School Media Center.

PLEDGE OF ALLEGIANCE

Observed by all present.

STATEMENT OF OPEN PUBLIC MEETINGS ACT

Mr. Gregory Brennan, Business Administrator/Board Secretary read the following statement:
The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Green Brook School District of Somerset County has caused notice of this meeting to be published by having the date, time and place thereof posted in the Green Brook Township Clerk's Office and the Courier News. This notice was faxed to the above on January 2, 2015 and posted in the Green Brook Middle School and the Irene E. Feldkirchner School.

ROLL CALL

Present: Mr. Azzarello
 Mr. Benscoter
 Mr. Brault
 Ms. Connors
 Ms. Couch
 Mr. Humphrey
 Mr. Martins
 Ms. Piccirilli
 Mr. Thomas-Hooke

Administrators

Present: Mr. Kevin Carroll, Superintendent
 Mr. Gregory Brennan, Business Administrator/Board Secretary

SUPERINTENDENT'S REPORT

- District Goals
 - **Teaching and Learning/Curriculum and Instruction:** To develop curriculum maps through vertical and horizontal articulation for the purpose of integrating fundamental units of instruction across the curriculum as well as spiraling such units from grade level.
 - **School Culture and Climate:** Establishment of individual student portfolios including both formative and summative assessments.

- o **Communications and Community Engagement:** Continue to develop strong partnerships between the community and the district; expand two way communications with parents.

- Enrollment

IEF	459
GBMS	447
<u>WHRHS</u>	<u>434</u>
Total	1,340

CORRESPONDENCE

Nothing at this time.

PUBLIC QUESTIONS & COMMENTS (AGENDA ITEMS ONLY)

Nothing at this time.

FINANCE/BUILDINGS & GROUNDS

Chair – Bruce Martins

Members – John Azzarello, John Brault & Lisa Couch

The Superintendent recommends and I so move resolutions A - C:

Moved by: Mr. Brault

Seconded by:

Mr. Martins

Roll Call Vote. Vote Unanimous. Motion carried.

A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the September resolution approving the July report and approving the following resolution for the 2014-2015 school year:

WHEREAS, the Board of Education has received the attached reports of the treasurer and secretary for the month of July and

WHEREAS, these reports show the following balances on July 31, 2015:

WHEREAS, in compliance with N.J.A.C.6:20-2A.10(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education,

FUND -	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund			
(11)Current	\$2,759,131.78	\$22,561,467.92	\$24,545,392.80

Expense			
(12)Capital Outlay			
(20)Special Revenue Fund	\$0.00	\$316,735.24	\$274,914.00
(30)Capital Projects Fund	\$9,983.90	\$151,439.28	\$445,544.03
(40)Debt Service Fund	\$12,048.52	\$1,392,325.00	\$1,392,743.85
TOTAL	\$2,781,164.20	\$24,421,967.44	\$26,658,594.68

NOW THEREFORE, BE IT RESOLVED, the Board of Education accepts the above referenced reports and certification, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary’s monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

B. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution for the 2015-2016 school year:

WHEREAS, the Board of Education has received the attached reports of the treasurer and secretary for the month of August and

WHEREAS, these reports show the following balances on August 31, 2015:

WHEREAS, in compliance with N.J.A.C.6:20-2A.10(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education,

FUND -	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund			
(11)Current Expense	\$2,114,421.19	\$21,898,639.90	\$23,882,564.78

12)Capital Outlay			
20)Special Revenue Fund	(\$4,959.80)	\$316,735.24	\$274,914.00
30)Capital Projects Fund	\$10,028.69	\$138,687.73	\$432,892.48
40)Debt Service Fund	\$12,048.52	\$1,392,325.00	\$1,392,743.85
TOTAL	\$2,131,538.60	\$23,746,387.87	\$25,983,115.11

NOW THEREFORE, BE IT RESOLVED, the Board of Education accepts the above referenced reports and certification, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary’s monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

C. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following workshops and mileage reimbursements, for the 2015-2016 school year:

Name	Date	Workshop/Meeting	Cost	Mileage	Cost
C. Grapstein	11/17/15	Affordable Care Act Reporting Requirements for BOE’s	---	19.2	\$5.95
A. Lamberti	12/1-2/15	Literacy Workshops	\$100.00	---	---
D. Ressa	12/4/15	Section 504, the ADA and the IDEA: What’s New?	\$75.00	46.8	\$14.50

PERSONNEL/NEGOTIATIONS

Chair – Lisa Couch

Members – John Azzarello, Maria Piccirilli & Doug Humphrey

The Superintendent recommends and I so move resolution A:

Moved by: Mr. Azzarello

Seconded by:

Mr. Martins

Roll Call Vote. Vote Unanimous. Motion carried.

Whereas, the Green Brook Board of Education has now developed a set of annual goals for the 2015 - 2016 school year that it wishes to include in its contract with the Superintendent now, therefore, be it

Resolved, the Green Brook Board of Education establishes the following qualitative and quantitative criteria and merit salary bonuses for their achievement: and directs that these criteria and related bonuses be submitted to the Executive County Superintendent of Schools for approval before adding them to the contract.

ADJOURNMENT

Motion to adjourn the meeting at 7:59 PM.

Moved by: Mr. Brault

Seconded by: Mr. Azzarello

Vote Unanimous. Motion carried.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Gregory E. Brennan".

Gregory E. Brennan
SBA/Board Secretary