

**GREEN BROOK BOARD OF EDUCATION  
BUSINESS MEETING AGENDA  
MONDAY, NOVEMBER 28, 2016  
7:00 P.M.**

**I. MEETING CALLED TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. STATEMENT OF OPEN PUBLIC MEETINGS ACT**

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Green Brook School District of Somerset County has caused notice of this meeting to be published by having the date, time and place thereof posted in the Green Brook Township Clerk's Office and the Courier News. This notice was faxed to the above on January 7, 2016 and posted in the Green Brook Middle School and the Irene E. Feldkirchner School.

**IV. ROLL CALL**

Mr. Azzarello  
Mr. Brault  
Ms. Connors  
Ms. Couch  
Mr. Goodman  
Mr. Martins  
Ms. Piccirilli  
Ms. Potter  
Mr. Thomas-Hooke

**V. SUPERINTENDENT'S REPORT**

- Green Brook Education and Athletic Foundation (GBEAF)
  - Mrs. Jeanette Ash, President
- Student Achievement (Part 2): ASSESSMENT
  - Mrs. Beth Stanton, Director of Curriculum & Instruction
  - Mr. Derek Ressa, Director of Student Services
  - Dr. Bigsby, GBMS Principal
- 2017-2018 Budget: Process Overview & Goal Setting
  - Mr. Kevin Carroll, Superintendent

District Goals 2016-2017

- Literacy focus in all related subject areas
- Analysis of STEAM/STEM K-5 program to determine efficacy
- Communications and Community Engagement: Continue to develop strong partnerships between the community and the district; expand two way communications with parents
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**The Superintendent recommends and I so move resolutions A - N:**

**A.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the bills for November in the following amounts for the 2016-2017 school year:

Fund 10	\$1,506,823.59
Fund 20	\$ 2,508.19
Fund 40	\$ 194,237.50
Fund 60	<u>\$ 23,289.11</u>
<b>Total</b>	<b>\$1,726,858.39</b>

**B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the transfers for July 1, 2016 through July 31, 2016.

**C.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution for the 2016-2017 school year:

**WHEREAS**, the Board of Education has received the attached reports of the treasurer and secretary for the month of July and

**WHEREAS**, these reports show the following balances on July 31, 2016:

**WHEREAS**, in compliance with N.J.A.C.6:20-2A.10(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education.

<b>FUND</b>	<b>CASH BALANCE</b>	<b>APPROPRIATION BALANCE</b>	<b>FUND BALANCE</b>
(10) General Current Expense Fund			
(11)Current Expense	\$761,967.02	\$24,466,781.61	\$24,756,441.28
(12)Capital Outlay			

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Capital Reserves	\$916,063.86		
(20)Special Revenue Fund	\$132.51	236,544.51	\$236,544.51
(30)Capital Projects Fund	\$133,643.56		\$301,082.56
(40)Debt Service Fund	(\$100,500.00)	\$1,408,975.00	\$1,408,975.00
TOTAL	\$1,711,306.95	\$26,112,301.12	\$26,703,043.35

**NOW THEREFORE, BE IT RESOLVED**, the Board of Education accepts the above referenced reports and certification, and be it

**FURTHER RESOLVED**, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary’s monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

**C.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the disbursements for the following payroll period for the 2016-2017 school year:

October 31, 2016      \$488,476.49  
November 15, 2016    \$521,806.26

**D.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Kevin Smith to receive tuition reimbursement, as per the negotiated agreement, for the three-credit Spring Semester 2017 Rutgers University course, Curriculum of Middle and Junior High School, for a total reimbursement of \$2,067.00.

**E.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the Green Brook School District FY17 Comprehensive Maintenance Plan for the 2016-2017 school year.

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**F.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the M-1, Annual Maintenance Budget Amount Worksheet, for the 2016-2017 school year.

**G.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook confirms the approval of the following amended tuition reimbursements for the 2016-2017 school year:

<b>Employee</b>	<b>School</b>	<b>Course</b>	<b>Semester</b>	<b>Reimbursement</b>
S. Santhouse	Kean University	Advanced Seminar I	Fall 2016	\$1,920.00
A. Grutta	Montclair State University	African Drum and Dance	Fall 2016	\$290.68

**H.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of workshops and mileage reimbursements, for the 2016-2017 school year:

<b>Employee</b>	<b>Date</b>	<b>Workshop/Meeting</b>	<b>Workshop Cost</b>	<b>Mileage</b>	<b>Cost</b>
C. Seracka	11/30/16	Building a Culture of Health in NJ Rutgers University New Brunswick, NJ	\$85.00	TBD	*
A. Kessler	12/2/16	Best Practices for Improving Classroom Management, Social Skills, Behavior, and Instruction for Children with Special Needs Monroe Township, NJ	N/A	N/A	N/A
J. Bigsby B. Stanton	12/8/16	New Student Teachers. Administrator	N/A	37.60 37.60	* *

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		Requirements and the Evaluation Testing Systems Seton Hall University West Orange, NJ			
K. Carroll	12/14/16	School of the Future Leadership Conference Monroe Township, NJ	N/A	51.20	*
Z. Fonte A. Zerjav	12/16/16	Improving the Preschool Classroom Environment: Learning Activities Trenton, NJ	N/A	45.70 45.70	* *
K. Carroll D. Paltjon H. Spitzer	1/20/17	Sustainable Practices Working Sessions Trenton, NJ	N/A N/A N/A	94.60 94.80 94.80	* * *
B. Mojta	3/15/17	History Quest Princeton, NJ	N/A	31.00	*
N. Whalen	5/31/17 6/1/17	2017 TESOL Spring Conference New Brunswick, NJ	\$314.00	TBD	*

\*Mileage will be reimbursed at the rate authorized by the OMB.

**I.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to reimburse the parents of Student #5869258012 \$468.72, the cost of transporting their child out of district, as per agreement, prorated for the 2016-2017 school year.

**J.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook accepts, with regret, the resignation for the purpose of retirement of Carolyn (Pat) Trepiccione, IEF School Secretary, with appreciation for her years of service, effective March 1, 2017.

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**K.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Kavita Sinha, M.D. to perform one neurological evaluation for student #5795919060, for a total cost of \$350.00.

**L.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook accepts the 2016 National STEM Video Game Challenge Institutional Prize in the amount of \$3,000 to be used in the 2016-2017 school year. The Board of Education congratulates Jagdeep Bhatia and Calvin Khiddee-Wu for winning this national challenge.

**M.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of professional services contract with eRate360 Solutions, as E-Rate Consultant for the 2016-2017 school year at an annual rate of \$2,500.00, plus 1% of funds approved.

**N.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following transportation jointure with Watchung Hills Regional High School Board of Education, at a total revenue of \$71,007.16, for the 2016-2017:

<b>ROUTE NUMBER</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
VT-107	Shuttle WHRHS to SCVT	\$8,209.50
VT-10	Shuttle WHRHS to SCVT	\$7,245.56
VT-11	Shuttle SCVT To WHRHS	\$7,245.56
VT-02	SCVT to Home	\$28,259.88
WKST	Work Study	\$20,046.66

**X. EDUCATION**

Chair – Maria Piccirilli

Members – Darlene Connors, Art Goodman & Janine Potter

**The Superintendent recommends and I so move resolutions A- D:**

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**A.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following field trips, for the 2016-2017 school year:

<b>Date</b>	<b>Destination</b>	<b>Activity</b>	<b>Grades</b>
12/14/2016	IEF	Peer Leaders student to student mentorship	Grade 8
12/23/2016	Watchung Hills Regional High School	Holiday choir/instrumental performance	Grade 8
1/26/2017	Raritan Valley Community College Theater	Seussical	Grade 1
5/19/2017	Six Flags Great Adventure	Music in the Parks Competition	Grades 7 & 8 Band, Chorus & Orchestra
5/26/2017	University of Pennsylvania Museum of Archaeology & Anthropology	Ancient Roman Studies	Grades 7 & 8 Latin Classical Studies - Roman Civ.

**B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Michelle Cervone, Kean University graduate student, to perform research and access archived student data as needed, for her thesis project directed at measuring student reading achievement.

**C.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the updates to the K-8 Physical Education curriculum.

**D.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following IEF Elementary School Before/After-School Program for the 2016-2017 school year. Costs will be funded by student registration fees.

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<b>Teacher</b>	<b>Program</b>	<b>Grades</b>	<b>Dates</b>	<b>Before School</b>	<b>After School</b>
J. Collett J. Belcuore	Minecraft Engineering Club	3rd & 4th	7 Sessions beginning Dec. 12	X	

**XI. PERSONNEL**

Chair – Lisa Couch

Members – Art Goodman, Wilton Thomas-Hooke & Janine Potter

**The Superintendent recommends and I so move resolutions A - L:**

**A.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the amended placement on the 2016-2017 salary guide for Silvia Rego, with congratulations, for movement from BA+15, Step 6 at an annual salary of \$53,705.00 to MA, Step 6, at an annual salary of \$54,855.00 retroactive to September 1, 2016. The district is now in receipt of official transcripts verifying completion of course.

**B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following personnel to serve as chaperones for the 8th grade trip to Washington, D.C., Monday June 7 through Wednesday June 9, 2017:

<b>Name</b>	<b>Stipend Amount Per Night</b>	<b>Total Stipend Amount</b>
J. Bigsby/Administrator	\$200.00	\$400.00
C. Seracka/Nurse	\$175.00	\$350.00
8th-Grade Advisors: C. Wetzel C. Yanes	\$150.00 each	\$300.00 each
Teachers: W. Alzاهر A. Dolinsky L. Philip	\$150.00 each	\$300.00 each

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R. Esposito C. Fox K. Lehlbach K. Smith M. Tufaro K. Weeks		
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**C.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Kaitlin Muglia to serve as the Assistant Boys Basketball Coach for the 2016-2017 school year at a stipend in the amount of \$3,002.00.

**D.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the 2016-2017 hourly rate for Brianna Bradley, Office Assistant, from \$8.38 to \$8.44, effective January 1, 2017, due to an increase in New Jersey’s minimum wage.

**E.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following additional stipend positions, at \$38.00 per hour, with no budgetary impact:

<b>Stipend Position</b>	<b>Employee Name</b>
Timekeeper	Nicole Cruts
Timekeeper	Richard Esposito
PM Hallway Supervisor	Christine Wetzel

**F.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook confirms the approval to amend July 25, 2016 Personnel Resolution O, from an unpaid absence on November 7, 2016 for employee #0156, to an unpaid absence for employee #0108 on November 7, 2016.

**G.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval for Employee #0555 to take the following 4 days off without pay:

November 28, 2016  
December 7-9, 2016

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**H.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Jennifer Collett and Janice Belcuore to serve as Instructors in the IEF Before Care Minecraft Engineering Club at an hourly rate of \$38.00 each, with costs not to exceed student registration fees.

**I.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following Substitute Teachers, on an as needed basis, at a per diem rate of \$95.00:

Joia Calderoni  
Tyler Piazzolla

**J.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following Substitute Instructional Aides, on an as needed basis, at a per diem rate of \$85.00:

Joia Calderoni  
Tyler Piazzolla

**K.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Joia Calderoni to serve as an Instructional Aide for the 2016-2017 school year (pending criminal history review), Step 1 of the 2016-2017 salary guide, at an hourly rate of \$19.34, 7 hours per day, effective on or about 12/5/2016. Total annual salary is contingent upon effective start date.

**L.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Tyler Piazzolla to serve as an Instructional Aide for the 2016-2017 school year (pending criminal history review), Step 1 of the 2016-2017 salary guide, at an hourly rate of \$19.34, 7 hours per day, effective on or about 12/5/2016. Total annual salary is contingent upon effective start date.

**XII. PUBLIC QUESTIONS AND COMMENTS**

**XIII. GENERAL**

**XIV. LEGISLATIVE**

**XV. SCHOOL/ TOWNSHIP & COMMUNITY RELATIONS**

**XVI. WATCHUNG HILLS BOARD OF EDUCATION**

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**XVII. NEW JERSEY SCHOOL BOARDS REPRESENTATIVE**

**XVIII. SOMERSET COUNTY SCHOOL BOARDS ASSOCIATION**

**XIX. SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION**

**XX. PTO REPORT**

**XXI. GBEAF REPORT**

**XXII. OLD BUSINESS**

**XXIII. NEW BUSINESS**

**XXIV. EXECUTIVE SESSION**

**XXV. BOARD MEETING DATES**

Agenda/Business Meeting                      Monday, December 12, 2016

Reorganization Meeting                      Monday, January 4, 2017

**XXVI. ADJOURNMENT**

A. Recommend Board approval to adjourn the meeting at                      P.M.

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