

**GREEN BROOK BOARD OF EDUCATION  
BUSINESS MEETING MINUTES  
MONDAY, OCTOBER 26, 2015  
7:00 P.M.**

**MEETING CALLED TO ORDER**- The meeting was called to order at 7:13 pm by Mr. James Benscoter, Board President in the Green Brook Middle School Media Center.

**PLEDGE OF ALLEGIANCE**

Observed by all present.

**STATEMENT OF OPEN PUBLIC MEETINGS ACT**

Mr. Kevin Carroll, Superintendent read the following statement:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Green Brook School District of Somerset County has caused notice of this meeting to be published by having the date, time and place thereof posted in the Green Brook Township Clerk's Office and the Courier News. This notice was faxed to the above on January 2, 2015 and posted in the Green Brook Middle School and the Irene E. Feldkirchner School.

**ROLL CALL**

Present:                    Mr. Azzarello  
                                 Mr. Benscoter  
                                 Mr. Brault  
                                 Ms. Connors  
                                 Ms. Couch  
                                 Mr. Humphrey  
                                 Mr. Martins  
                                 Ms. Piccirilli  
                                 Mr. Thomas-Hooke

Administrators

Present:                    Mr. Kevin Carroll, Superintendent

Absent:                     Mr. Gregory Brennan, Business Administrator/Board Secretary

**SUPERINTENDENT'S REPORT**

- District Goals
  - **Teaching and Learning/Curriculum and Instruction:** To develop curriculum maps through vertical and horizontal articulation for the purpose of integrating fundamental units of instruction across the curriculum as well as spiraling such units from grade level.
  - **School Culture and Climate:** Establishment of individual student portfolios including both formative and summative assessments.



**A.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the bills for October in the following amounts for the 2015-2016 school year:

Fund 10	\$1,355,685.67
Fund 20	\$ 11,600.00
Fund 60	\$ 26,652.57
Total	
	\$ 1,393,938.24

**B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the transfers for August 1, 2015 through August 31, 2015.

**C.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the disbursements for the following payroll period for the 2015-2016 school year:

September 30, 2015	\$469,284.29
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**D.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the resolution approved on September 28, 2015, Finance/Buildings & Grounds, Item G, H & I - Removing students who were previously approved to attend Somerset County Vocational & Technical Schools, for the 2015-2016 school year:

Student # 6949405121	\$2,705.00
Student # 6030154790	\$510.00
Student # 8131529644	\$510.00
Student # 4528740139	\$1,020.00

**E.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following workshops and mileage reimbursements, for the 2015-2016 school year:

Name	Date	Employee	Cost	Mileage	Cost
W. Alzahr V. Sorensen	2/18-20/16	The New Jersey Music Educators Association Statewide Conference	\$165.00 each	66 ---	\$20.46 ---
A. Ellmann	11/14/15	TC Conference - Literacy Essays	---	99	\$30.69
L. Philip	11/15-17/15	NJASL (New Jersey Assoc. of School Librarians) Annual Fall Conference	\$160.00	167.6	\$51.96

**F.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following personnel to serve as chaperones for the 8th- grade trip to Washington, DC., Monday June 6 through Wednesday June 8, 2016, for the 2015-2016 school year:

Name	Stipend Amount Per Night	Total Stipend Amount
J. Bigsby/Administrator	\$200.00	\$400.00
C. Seracka/Nurse	\$175.00	\$350.00
8th-Grade Advisors: C. Wetzel C. Yanes	\$150.00 each	\$300.00 each
Teachers: W. Alzahr A. Dolinsky K. Eppinger R. Esposito C. Fox K. Lehlbach K. Smith M. Tufaro K. Weeks	\$150.00 each	\$300.00 each

**G.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the tuition reimbursement to Silvia Rego for the following three-credit 2015 summer courses at Montclair State University: Ethical Leadership Decision Making, in the amount of \$1,660.05, and, Differentiated Supervision in the amount of \$1,660.05 for a total reimbursement in the amount of \$3,320.10, for the 2015-2016 school year.

**H.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the tuition reimbursement to Susanne Yip for the following three-credit 2015 summer course at Rutgers University: Advanced Topics in Applied Behavior Analysis, in the amount of \$1,986.00, for the 2015-2016 school year.

**I.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following personnel to fill the designated stipend positions, for the 2015-2016 school year:

Name	Position	Stipend Amount
Linda Spencer	Scenery Director - Winter Play	\$222.00
Linda Spencer	Scenery Director - Spring Musical	\$222.00

**J.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the 2015-2016 Green Brook Township Public Schools' Nursing Plan. (See Attachment)

**K.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of New Jersey Institute for Disabilities/Lakeview School, to provide augmentative communication/assistive technology consultations and/or services, not to exceed \$6,515.00. for the 2015-2016 school year:

- Full Augmentative Communication Assessment: \$950.00
- Consultations: \$155.00/hour + travel time
- Assistive Technology Assessment: \$1,050.00
  - Consultations: \$155.00/hour + travel time
- Rates for additional activities as requests and agreed upon include:
  - Additional visitations w/secretarial support: \$155.00/hour + travel time
  - Additional written report development: \$130.00/hour
  - Additional visitation w/out secretarial support: \$130.00/hour
  - Parent Meeting: \$115.00/hour
  - In-service/Presentations: \$155.00/hour
  - Equipment training sessions: \$125.00/hour
  - Additional secretarial support: \$ 35.00/hour
  - Travel time: \$ 50.00/or part thereof

**L.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Francie M. Matthews, Ph.D., to provide an education evaluation for student no. 1331623740, at a cost to the district in the amount of \$612.00, the reasonable and customary rate, with the parents accepting the responsibility for any costs over and above \$612.00, for the 2015-2016 school year.

**M.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following trips, at a cost to the Board, for the 2015-2016 school year:

<u>Date</u>	<u>Destination</u>	<u>Grade/Group</u>	<u>Cost</u>
November 13, 2015	IEF	GBMS Performing Arts	\$ 60.00
November 16, 2015	Brandywine Senior Living Watchung, NJ	GBMS Performing Arts	\$ 68.00

November 17, 2015 Brandywine Senior Living GBMS Performing Arts \$ 68.00  
Watchung, NJ

November 17, 2015 Randolph High School Grades 6-8/Chorus \$367.00  
Randolph, NJ

**N.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval a shared services agreement between the Warren Township and Green Brook School Districts for staff member Carrie Grapstein to work three days per week for the Warren School District and two days per week for the Green Brook School District for the 2015/16 school year, effective October 16, 2015. Annualized cost for Green Brook of \$36,380, inclusive of salary and benefits, which will be prorated and due monthly.

**EDUCATIONAL DEVELOPMENT/POLICY**

Chair – Maria Piccirilli

Members – Darlene Connors, John Brault & Wilton Thomas-Hooke

**The Superintendent recommends and I so move resolutions A -C**

Moved by: Mr. Brault

Seconded by: Ms. Couch

**Roll Call Vote. Vote Unanimous. Motion carried.**

**A.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following curriculum, for the 2015-2016 school year:

- Reading and Writing: Grade K
- Playwriting: Grades 7 & 8
- 21st Century Skills: Grades K - 8

**B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of 2015-2016 Quality Single Accountability Continuum (QSAC) Statement of Assurance. (See Attachment)

**C.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following after-school program, at no cost to the Board, for the 2015-2016 school year:

<u>Name</u>	<u>Grades</u>	<u>Dates</u>
GBMS Spirit Squad	6-8	November 2015 through January 2016

**PERSONNEL/NEGOTIATIONS**

Chair – Lisa Couch

Members – John Azzarello, Maria Piccirilli & Doug Humphrey

**The Superintendent recommends and I so move resolutions A – B; Ms. Piccirilli abstained from Item B:**

Moved by: Mr. Martins

Seconded by: Mr. Brault

**Roll Call Vote. Motion carried.**

**A.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Jenny Coelho to serve as the aide for student number 10474, in the after-school sports program at IEF, on October 27/28, 2015, at a salary of \$18.45 per hour, for a total of three hours, not to exceed \$55.35, for the 2015-2016 school year.

**B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the Performanced-Based Increases for the following staff (see attached) in the 2016-2017 school year:

Grisel Azcona  
James Bigsby  
Debra Bishop  
Gregory Brennan  
Danielle Cooper  
Nancy Farinella  
Pat Grazioso  
Karen Kirchofer  
Armand Lamberti  
Jorge Narvaez  
David Paltjon  
Derek Ressa  
Beth Stanton  
Jason Weber

**GENERAL**

8<sup>th</sup> grade class trip chaperones, PARCC & Gym Nights

**LEGISLATIVE**

No report.

**SCHOOL/ TOWNSHIP & COMMUNITY RELATIONS**

Website, Hero 911, Need information from Gwen Thornton (NJSBA) regarding structure

**WATCHUNG HILLS BOARD OF EDUCATION**

Strategic Plan

