

**GREEN BROOK BOARD OF EDUCATION  
BUSINESS MEETING AGENDA  
MONDAY, AUGUST 22, 2016  
7:00 P.M.**

**I. MEETING CALLED TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. STATEMENT OF OPEN PUBLIC MEETINGS ACT**

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Green Brook School District of Somerset County has caused notice of this meeting to be published by having the date, time and place thereof posted in the Green Brook Township Clerk’s Office and the Courier News. This notice was faxed to the above on January 7, 2016 and posted in the Green Brook Middle School and the Irene E. Feldkirchner School.

**IV. ROLL CALL**

- Mr. Azzarello
- Mr. Brault
- Ms. Connors
- Ms. Couch
- Mr. Goodman
- Mr. Martins
- Ms. Piccirilli
- Ms. Potter
- Mr. Thomas-Hooke

**V. SUPERINTENDENT’S REPORT**

- Board & District Goals: Kevin Carroll, Superintendent
- Special Education Presentation: Derek Ressa, Director of Student Services
- HIB Self Assessment: Derek Ressa, Director of Student Services

<b>July 2016</b>	<b>IEF (ESY)</b>	<b>GBMS</b>
<b>Safety Drills (fire/other)</b>	<b>1 / 1 (lockdown) &amp;</b>	<b>N/A</b>

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**B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the disbursements for the following payroll period for the 2016-2017 school year:

July 15, 2016	\$ 97,357.97
July 30, 2016	\$ 129,907.97
August 15, 2016	\$ 135,776.69

**C.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of a joint transportation agreement with Warren Township Schools for transportation of Green Brook Township Student for the 2016 Watchung Hills Regional High School ESY program at a cost of \$1,587.06.

**D.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the IPSP tuition students to be charged \$740 per year if transportation is requested, for the 2016-2017 school year.

**E.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to establish the 2016-2017 student lunch prices as follows:

Green Brook Township Elementary School	\$2.45
Green Brook Township Middle School	\$2.65

This is the same as the 2015-2016 school year.

**F.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following high school students to attend the Academy for Health & Medical Sciences Program at an annual tuition of \$1,250.00, for the 2016-2017 school year:

**Student #**  
3048347018  
5013473300  
3711470128

**G.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following high school students to attend the Somerset County Vocational & Technical Schools Shared Time Program at an annual tuition of \$625.00, for the 2016-2017 school year:

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**Student #**  
 2462096417  
 6040304003

**H.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following high school students to attend the Somerset County Vocational & Technical Schools Full Time Program at an annual tuition of \$1,250.00, for the 2016-2017 school year:

**Student #**  
 1026308718  
 7433205882  
 4510098213  
 4027134605  
 3698598212  
 6574404374  
 7673697554  
 1167506447

**I.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following high school student to attend the Somerset County Vocational & Technical Schools Alternative School Program (TOPS) Full Time Program at an annual tuition of \$24,250.00, for the 2016-2017 school year:

**Student #**  
 7607493656

**J.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of professional services for outside evaluators as needed for the 2016-2017 school year:

Name of Evaluator	Type of Evaluation	Cost
Advancing Opportunities	Assistive Technology Evaluation Support & Training	\$880 + travel @ \$55/hr \$115/hour + travel @ \$55/hr
BGK&K	CST Student Evaluations	\$400
Hayley Cohen, M.D.	Psychiatric Evaluation	\$725
Lawrence DeMilio, M.D.	Psychiatric Evaluation	\$375
Bryan Fennelly, M.D.	Psychiatric Evaluation Emergency Eval (requiring a letter in 24 hours)	\$665 \$715

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AssistiveTek, LLC (Brian S. Friedlander, Ph.D.)	Assistive Technology Evaluation	\$1,000
Integrated Speech Pathology (Donna Spillman-Kennedy)	<i>See Attached</i>	<i>See Attached</i>
Brian McClintock	Auditory Processing Evaluation	\$360
Brian McDonald	OT Evaluations and Report	\$250
Lewis Milrod, M.D.	Neurological Evaluation	\$350
Jesse Mintz, M.D.	Neurodevelopmental Evaluation	\$450
Rajeswari Muthuswamy, M.D.	Psychiatric evaluations and Neuro-psychiatric evaluations	\$525 done in her office
NJID/Cerebral Palsy Association of Middlesex County	Augmentative Communication Assessment	\$1,150
	Assistive Technology Assessment	\$1,250
RWJ University Hospital	Audiologic Evaluation	\$200
	Central Auditory Processing	\$255
Pediatric Workshop	Physical Therapy for students with disabilities attending Watchung Hills Regional High School.	\$108 - 60 min. \$87 - 45 min. \$63 - 30 min \$285 PT evaluation
Jill Pila	Speech/language Evaluations for Green Brook Students	\$140/hour (maximum 3 hours per eval)
Kavita Sinha, M.D.	Neurological Evaluation	\$350
Mary Toolan, Psy.D.	Psychological Evaluation	\$400

**K.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the New Jersey Commission for the Blind and Visually Impaired contract to provide technical assistance, consultative and instructional services for special education student #8967650183 in the amount of \$1,900, for the 2016-2017 school year.

**L.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of behavioral consultations to be completed by Brett Dinovi & Associates, at a cost of \$125.00 per hour, not to exceed \$28,350.00, for the 2016-2017 school year.

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**M.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval for the Green Brook Township School District to transport the Green Brook Education and Athletic Summer Camp participants on the following trip, at a total revenue of \$602.00

<b>Date</b>	<b>Trip Destination</b>	<b>Revenue</b>
August 24, 2016	Dorney Park, Allentown, PA	\$602.00

**N.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following workshops and mileage reimbursements, for the 2016-2017 school year:

<b>Employee</b>	<b>Date</b>	<b>Workshop/Meeting</b>	<b>Cost</b>	<b>Mileage</b>	<b>Cost</b>	<b>Tolls</b>
A. Grutta	09/10/2016 10/15/2016 11/28/2017 03/11/2017 04/08/2017	William Paterson University Morris Plains, NJ NNJOSA Workshop Series	\$120.00			---
D. Ressa	08/22/2016	Exploring Gifted Education and Creativity in the STEM Discipline Princeton, NJ	\$0.00	49.9	\$15.47	---
C.Grapstein D. Paltjon D. Cooper D. Bishop G. Azcona	08/22/2016	Apple Computer Training Bridgewater, NJ	----- ----- ----- ----- -----	----- ----- ----- 18.26 18.20	--- --- --- \$5.64 \$5.64	----- ----- ----- ----- -----

**O.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to dispose of the attached list of obsolete equipment. (See Attached)

**P.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval for Beth Stanton to participate in New Jersey Leaders to Leaders 75 hour two year state mentoring and induction program with a registration cost

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of \$800.00, a year one mentoring stipend of \$1,500.00 and a year two mentoring stipend of \$1,000.00.

**Q.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to accept the Bridgewater School District student AH, to attend the Green Brook Township School District’s special education school year program, at a tuition cost of \$62,817.00, for the 2016-2017 school year.

**X. EDUCATION**

Chair – Maria Piccirilli

Members – Darlene Connors, Art Goodman & Janine Potter

**Discussion Item: Committee Report**

**The Superintendent recommends and I so move resolutions A - H:**

**A.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Harassment, Intimidation and Bullying (HIB) District and School Self-Assessment for the 2015-16 school year.

**B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following curriculum for the 2016-2017 school year:

5th Grade Performing Arts	6th Grade Reader’s Workshop
6th Grade Performing Arts	7th Grade Reader’s Workshop
Theater Seminar I	Greek Civilization
Theater Seminar II	Roman Civilization
Global Citizenship	Introduction to STEM
Virtual Worlds Engineering	6th Grade Science
6th Grade Math	7th Grade Science
Pre-Algebra Updates	8th Grade Science
Algebra Updates	

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**C.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the District Professional Development Plan for the 2016-2017 school year. (See Attached)

**D.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the Statement of Assurance for the District Professional Development Plan and Mentoring Plan for the 2016-2017 school year. (See Attached)

**E.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to add section of Integrated Preschool Program (IPSP), program will increase to two full day classrooms for the 2016-2017 school year.

**F.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the Second Reading of the following Bylaws, Policies, Regulations and Procedure for the 2016-2017 school year:

Bylaw No.:

- 0167 Public Participation in Board Meetings (Revised)
- 0168 Recording of Board Meetings (Revised)

Policy No.:

- 2422 Health and Physical Education (Revised)
- 2425 Physical Education (Abolished)
- 2431 Athletic Competition (M) (Revised)
- 2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
- 5111 Eligibility of Resident/Non Resident Students (M) (Revised)
- 5310 Health Services (M) (Revised)
- 5330.01 Administration of Medical Marijuana (M) (Revised)
- 8462 Reporting of Potentially Missing or Abused Children (M) (Revised)
- 8550 Outstanding Food Services Charges (Revised)

Regulation No.:

- 5111 Eligibility of Resident/Non Resident Students (M) (Revised)
- 5310 Health Services (M) (Revised)
- 5330.01 Administration of Medical Marijuana (M) (Revised)
- 8462 Reporting of Potentially Missing or Abused Children (M) (Revised)

**G.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the First Reading of the following Bylaws, Policies, Regulations and Procedure for the 2016-2017 school year:

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Bylaw No.:

- 0132 Executive Authority
- 0141 Board Member Number and Term
- 0141.2 Board Member Number and Term Receiving District
- 0143 Board Election and Appointment
- 0144 Board Member Orientation and Training
- 0153 Annual Appointments

Policy No.:

- 1220 Employment of Chief School Administrator (M) (Revised)
- 1310 Employment of School Business Administrator/Board Secretary (Revised)
- 3111 Creating Positions (Revised)
- 3124 Employment Contract (Revised)
- 3125 Employment of Teaching Staff Members (M) (Revised)
- 3125.2 Employment of Substitute Teachers (Revised)
- 3126 District Mentoring Program (Revised)
- 3141 Resignation (Revised)
- 3144 Certification of Tenure Charges (Revised)
- 3159 Teaching Staff Member/School District Reporting Responsibilities (Revised)
- 3230 Outside Activities
- 3231 Outside Employment as Athletic Coach (Revised)
- 3240 Professional Development for Teachers and School Leaders (M) (Revised)
- 3244 In-Service Training (M) (Abolished)
- 3281 Inappropriate Staff Conduct
- 4125 Employment of Support Staff Members
- 4159 Support Staff Member/School District Reporting Responsibilities (Revised)
- 5305 Health Services Personnel (Revised)
- 5350 Student Suicide Prevention (Revised)
- 9541 Student Teachers/Interns (Revised)
- 5339 Screening for Dyslexia (M) (Revised)
- 5460 High School Graduation (M) (Revised)
- 6424 Emergency Contracts
- 7481 Unmanned Aircraft Systems (UAS also known as Drones) (New)
- 8441 Care of Injured and Ill Persons (M) (Revised)
- 8454 Management of Pediculosis (New)
- 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)

Regulation No:

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2414	Programs and Services for Students in High Poverty and in High Need School Districts (M) (Revised)
3125	Employment of Teaching Staff Members
3126	District Mentoring Program (Revised)
3144	Certification of Tenure Charges (Revised)
3230	Outside Activities
3240	Professional Development for Teachers and School Leaders (Revised)
3244	In-Service Training (M) (Abolished)
3281	Inappropriate Staff Conduct
4125	Employment of Support Staff Members
5330	Administration of Medication (M) (Revised)
5350	Student Suicide Prevention (Revised)
6424	Emergency Contracts
8441	Care of Injured and Ill Persons (M) (Revised)
8630	Emergency School Bus Procedures (M) (Revised)

**H.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the First and Second Reading of the following Policies and Regulations in compliance with the Multi-year Equity Plan for the 2016-2017 school year:

Policy No.:

1140	Affirmative Action Program (M) (Revised)
1523	Comprehensive Equity Plan (M) (Revised)
1530	Equal Employment Opportunities (M) (Revised)
1550	Affirmative Action Program for Employment and Contract Practices (M) (Revised)
2200	Curriculum Content (M) (Revised)
2260	Affirmative Action Program for School and Classroom Practices (M) (Revised)
2411	Guidance Counseling (M) (Revised)
2423	Bilingual and ESL Education (M) (Revised)
2610	Educational Program Evaluation (M) (Revised)
2622	Student Assessment (M) (Revised)
5750	Equal Educational Opportunity (M) (Revised)
5755	Equity in Educational Programs and Services (M) (Revised)

Regulation No.:

1530	Equal Employment Opportunity Complaint Procedure (M) (Revised)
2200	Curriculum Content (M) (Revised)
2411	Guidance Counseling (M) (Revised)
2423	Bilingual and ESL Education (M) (Revised)

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**XI. PERSONNEL**

Chair – Lisa Couch

Members – Art Goodman, Wilton Thomas-Hooke & Janine Potter

**Discussion Item: Committee Report**

**The Superintendent recommends and I so move resolutions A -W:**

**A.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook accept, with regret, the resignation Annette Beckner, District Bus Driver, effective June 30, 2016, with appreciation for her years of service to the District.

**B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook accept, with regret, the resignation of Ashley Chandler, Special Education Teacher, effective on or before September 26, 2016, with appreciation for her service to the District.

**C.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook accept, with regret, the resignation of Lori Gross, Grade 4 Teacher, effective on or before October 3, 2016, with appreciation for her service to the District.

**D.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Zoe Fonte (new full time position), to serve as an Integrated Special Education Preschool (IPSP) Teacher, for the 2016-2017 school year, MA, Step 1 of the 2016-2017 salary guide, at an annual salary of \$53,285.00, effective 9/1/2016.

**E.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook, approval of Bethany Pazuhanich (replacing Lori Gross), to serve as a Grade 4 Teacher, BA, Step 1 of the 2016-2017 salary guide, at an annual salary of \$50,985.00, effective 9/1/2016.

**F.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Jason Bayly (new position budgeted), to serve as a Special Education Teacher, BA, Step 1 of the 2016-2017 salary guide, at a salary of \$50,985.00 effective 9/1/2016.

**G.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval Kevin Carroll, Superintendent, to offer employment to

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new staff to meet the needs of the district to be approved at the Board of Education meeting scheduled for September 12, 2016.

**H.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Christine Free (budgeted), Instructional Aide, for the 2016-2017 school year (pending criminal history report), Step 1 of the 2016-2017 salary guide, at an hourly rate of \$19.34, total annual salary of \$24,368.40, effective 9/1/2016.

**I.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Kelli Castro (budgeted), to serve as an Instructional Aide for the 2016-2017 school year, Step 1 of the 2016-2017 salary guide, at an hourly rate of \$19.34, total annual salary of \$24,368.40, effective 9/1/2016.

**J.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Katie Harabin (budgeted), to serve as an Instructional Aide, for the 2016-2017 school year, Step 1 of the 2016-2017 salary guide, at an hourly rate of \$19.34, total annual salary of \$24,368.40, effective 9/1/2016.

**K.** The Superintendent and I so move Board of Education of the Township of Green Brook, approval of Jennifer Hachey, to serve as a long term substitute for employee # 0420, from 9/1/2016 through on or about 12/8/2016, at a per diem rate of \$200.00.

**L.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook, approval of Jennifer Hachey to serve as a leave replacement teacher for employee #0420, BA, Step 1 of the 2016-2017 salary guide, at an annual salary of \$50,985.00 (prorated), effective 12/9/2016 through on or about 12/16/2016. Time spent as a leave replacement teacher does not accrue towards tenure.

**M.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following substitute teachers, as needed, at a per diem rate of \$95.00 for the 2016-2017 school year:

Christine Azzam	Michele Hourahan
Jody Bitten	Julie Kaplan
Adrienne Casale	Richard Kline
Kayanne Chandler	Nancy Koster
Eryca Conroy	Nicole Lewis

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Bethany Dziedzic	William Liebiedz
Kelly Dubask	Chantal Reffler
Abby Franklin	Salina Vitale
Jill Goodman	Marcy Witteman
Karen Haines	

**N.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following substitute instructional aides, as needed, at a per diem rate of \$85.00 for the 2016-2017 school year:

Christine Azzam	Michele Hourahan
Jody Bitten	Julie Kaplan
Adrienne Casale	Richard Kline
Kayanne Chandler	Nancy Koster
Eryca Conroy	Nicole Lewis
Bethany Dziedzic	William Liebiedz
Kelly Dubask	Chantal Reffler
Abby Franklin	Salina Vitale
Jill Goodman	Marcy Witteman
Karen Haines	

**O.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following substitute secretaries, as needed, at a per diem rate of \$85.00 for the 2016-2017 school year:

Jill Goodman	Chantal Reffler
Bethany Dziedzic	

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**P.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following substitute nurses, as needed, at a per diem rate of \$150.00 for the 2016-2017 school year:

Emily Gatti	Jayce Papcun
Lisa Jehle	Joanne Price
Karen Miller	

**Q.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following substitute bus drivers, as needed, at an hourly rate of \$19.50 for the 2016-2017 school year:

Alba Escamilla	James Williamson
Nafizia Rugbeer	

**R.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following substitute bus aides as needed, at an hourly rate of \$11.88 for the 2016-2017 school year:

Karen Conroy	Jill Goodman
Majida Ghanim	

**S.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the paid medical leave for employee #0220, from 7/18/2016 through 8/19/2016. Employee will be using accumulated sick days.

**T.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the paid medical leave for employee #0220, from 8/22/2016 through 9/20/2016, pending district physician review. Employee will be using accumulated sick days.

**U.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Carolyn Seracka to perform nursing services to evaluate school sports physicals and new staff members, on an as-needed basis, through the summer, at an hourly rate of \$38.00, not to exceed a total of 20 hours, for the 2016-2017 school year.

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V. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the Carolyn Seracka to perform nursing services to evaluate school sports physicals and new staff members, on an as-needed basis, through the summer, at an hourly rate of \$38.00, not to exceed a total of 20 hours, for the 2016-2017 school year.

W. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Pamela Ostrander to perform nursing services to evaluate new kindergarten students, on an as-needed basis, through the summer, at an hourly rate of \$38.00, not to exceed a total of 10 hours, for the 2016-2017 school year.

**XII. PUBLIC QUESTIONS AND COMMENTS**

**XIII. GENERAL**

**XIV. LEGISLATIVE**

**XV. SCHOOL/ TOWNSHIP & COMMUNITY RELATIONS**

**XVI. WATCHUNG HILLS BOARD OF EDUCATION**

**XVII. NEW JERSEY SCHOOL BOARDS REPRESENTATIVE**

**XVIII. SOMERSET COUNTY SCHOOL BOARDS ASSOCIATION**

**XIX. SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION**

**XX. PTO REPORT**

**XXI. GBEAF REPORT**

**XXII. OLD BUSINESS**

**XXIII. NEW BUSINESS**

**XXIV. EXECUTIVE SESSION**

**XXV. BOARD MEETING DATES**

Workshop Meeting	Monday, September 12, 2016
Agenda/Business Meeting	Monday, September 26, 2016

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**XXVI. ADJOURNMENT**

A. Recommend Board approval to adjourn the meeting at P.M.

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