GREEN BROOK BOARD OF EDUCATION BUSINESS MEETING AGENDA MONDAY, AUGUST 25, 2014 7:00 P.M.

I. MEETING CALLED TO ORDER

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF OPEN PUBLIC MEETINGS ACT

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Green Brook Township Public School District of Somerset County has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Green Brook Township Clerk's Office and the Courier News. This notice was faxed to the above on January 7, 2014, and posted in the Green Brook Middle School and the Irene E. Feldkirchner Elementary School.

IV. ROLL CALL

V. SUPERINTENDENT'S REPORT

- Next Generation Science Standards
- First Reading
 - o 5612 Assaults on District Board of Education Members and Employees
 - o 5613 Removal of Students for Assaults with Weapons Offenses

VI. <u>CORRESPONDENCE</u>

VII. MINUTES

Special Meeting Monday, July 7, 2014

Special Meeting Wednesday, July 9, 2014

Special Meeting Saturday, July 12, 2014

August 25, 2014

VIII. PUBLIC QUESTIONS & COMMENTS (AGENDA ITEMS ONLY)

IX. FINANCE/BUILDINGS & GROUNDS

Discussion Item: Committee Report

A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the bills for August in the following amounts for the 2013-2014 school year:

Fund 10 Fund 11 Fund 12 Fund 20 Fund 30 Total

B. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution for the 2014-2015 school year:

WHEREAS, the Board of Education has received the <u>attached</u> reports of the treasurer and secretary for the month of June, and

WHEREAS, these reports show the following balances on June 30, 2014:

WHEREAS, in compliance with N.J.A.C.6:20-2A.10(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education,

FUND -	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current			
Expense Fund			
(11)Current Expense	\$1,674,433.54	\$2,948,579.86	\$3,275,640.51
(12)Capital Outlay			
(20)Special Revenue			
Fund	(\$40,993.16)	\$7,551.48	\$32,323.54
(30)Capital Projects			
Fund	\$447,111.38	\$840.00	\$514,880.89
(40)Debt Service Fund	\$21,539.85	\$0.00	\$21,120.85
TOTAL	\$2,102,091.61	\$2,956,971.34	\$3,843,965.79

August 25, 2014

NOW THEREFORE, BE IT RESOLVED, the Board of Education accepts the above referenced reports and certification, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- **C.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the transfers for June 1, 2014 through June 301, 2014.
- **D.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the disbursements for the following payroll period for the 2014-2015 school year:

July 31, 2014 \$125,865.24 August 15, 2014 \$133,961.03

E. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the apportionment of salary from the following teachers that are being paid through Title I funds from the NCLB Consolidated Grant for the 2014-2015 school year:

INSTRUCTIONAL SUPPORT	FULL SALARY AND HEALTH BENEFITS	AMOUNT/% PAID BY GRANT	FICA/TPAF BENEFIT REIMBURSEMENT	ACCOUNT NUMBER
Christine Doane IEF	\$84,275.00	\$11,481.00/13%	\$2,985.00	Title I Salaries 20-231-100-100-999-030
Linda Flora GBMS	\$80,790.00	\$11,481.00/14%	\$2,985.00	Title I Salaries 20-231-100-100-999-030

Note: This is a routine motion required because a portion of the salary of this teacher is federally funded. Grant requirements necessitate inclusion of the detailed salary information on this motion.

August 25, 2014

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F. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following workshop and mileage reimbursement for the 2014-2015 school year:

<u>Employee</u>	<u>Date</u>	Workshop/Meeting	<u>Cost</u>	<u>Mileage</u>	<u>Cost</u>
G. Brennan	9/19-22/2014	ASBO International 2014 Annual			
		Meeting/Florida		42.8	\$13.27
		Registration:	\$994.00		
		Hotel:	\$910.78		
		Total Board expense shall not excee	ed \$3,000.00	0	
		per contractual agreement.			
L. Spencer	8-21-14	The Key to Every Successful	\$ 99.00		
		Classroom			
B. Van Pelt	10-19-14	Navigate the Maze for Parents	\$100.00	13.2	\$4.09

Amounts may change pending ratification of contract:

G. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following stipend assignments, for the 2014-2015 school year:

Community Service Co-Leader GBMS \$ 887.00 Drisana McFadden

After-School Detention Facilitators GBMS \$ 38.00/hr. Christopher Fox
On an as-needed basis Dana Sweeney

H. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution:

Whereas, NJAC 6A:23A-3.1 permitted the Green Brook Township Board of Education to include in its contract with Dr. Richard R. Labbe, former Superintendent of Schools, quantitative and qualitative criteria and associated merit salary bonuses in recognition of his achievement during the 2013-2014 school year, and

Whereas, the Board of Education developed a set of annual goals for the 2013-14 school year that it included in its contract with Dr. Labbe, therefore, be it

Resolved, the Board of Education approves the following 11.86% qualitative and quantitative criteria and merit salary bonuses be paid to Dr. Labbe in the amount of \$17,197: and directs that these incentive be submitted to the Executive County Superintendent of Schools for approval before compensation:

Quantitative Criteria	Status	Merit Goal Amount
1.	_X Achieved	
A. Increase the scale score mean on the 2013-14 NJ ASK	Not Achieved	\$3.190 Dollar Amount
Grades 3-8 Language Arts		
B. Increase the scale score mean on the 2013-14 NJ ASK	*Partially achieved	
Grades 3-8 Math	1A.	

August 25, 2014

 2. A. Grades 3-8 Science SGO B. Grades 3-8 Social Studies SGO C. Grades 3-8 World Languages SGO D. Grades 3-8 Related Arts (PE, Art, PA, Music, Computers) SGO 	_X Achieved Not Achieved	\$4,785Dollar Amount
3. A. For FY2015 School District Budget, decrease in tax levy. B. For FY2014, increase the total miscellaneous revenue (facility usage, tuition, advertising). C. For FY2015 School District Budget, decrease the "Total Per Pupil Cost for Special Education Instruction."	_X Achieved Not Achieved *Did not achieve 1C.	\$3,190Dollar Amount
Qualitative Criteria	Status	Merit Bonus Amount
 A. Completion of a District Strategic Action Plan. B. Community involvement in the Strategic Action Plan process. C. Develop a study skills curriculum. D. Develop a continuum in order to enhance the ability of all students to converse fluently in world language(s). E. Explore, pilot and purchase math materials aligned to the Common Core State Standards. 	X Achieved Not Achieved	\$3,625 Dollar Amount

I. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of a transportation jointures with Watchung Hills Regional High School, at a total revenue of \$64,790.00, for the 2014-2015 school year:

Route WS-01	\$23,220.00
Route GBHS-09	\$3,500.00
Route VT-02	\$19,890.00
Route VT-10	\$4,860.00
Route VT-11	\$4,860.00
Route VT-07	\$8,460.00

J. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of a transportation jointure with North Plainfield Board of Education, at a total cost of \$4,757.00, for the 2014-2015 school year.

August 25, 2014

- **K.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to sell obsolete equipment (school vehicles) to A&A Iron and Metals, at a total revenue of \$1,600.00, for the 2014-2015 school year.
- **L.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to purchase a wheel chair van from Van Con Inc (NJ State approved Co-Op #65MCESCCPS), at a total cost of \$50,745.50, for the 2014-2015 school year.
- **M.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution, for the 2014-2015 school year:

A RESOLUTION AUTHORIZING THE GREEN BROOK BOARD OF EDUCATION TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

RESOLUTION NUMBER

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Educational Information & Resource Center, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on August 25, 2014 the governing body of the Green Brook Board of Education, County of Somerset, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Green Brook Board of Education

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

August 25, 2014

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X. EDUCATIONAL DEVELOPMENT/POLICY

Discussion Item: Committee Report

A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the Second Reading of the following Policies for the 2014-2015 school year: (See Attachments)

Policy No.:

Electronic Communications Between Teaching Staff Members and Students (Mandated)
Electronic Communications Between Support Staff Members and Students (Mandated)

- **B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to revise the June 23, 2014 resolution approving the adoption of all curricula, programs and services including pilot materials for the 2014-2015 school year. (See Revised Attachment #1 Dated August 14, 2014)
- C. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to revise the June 23, 2014 resolution approving the adoption of all textbooks for the 2014-2015 school year. (See Revised Attachment #2 Dated August 13, 2014)
- **D.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following appointments, effective September 2, 2014, for the 2014-2015 school year:

Affirmative Action Officer Kevin Carroll
Gender Equity Officer Kevin Carroll
504 Officer Kevin Carroll
Homeless Liaison Kevin Carroll

E. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the First Reading of the following Policies and Regulations for the 2014-2015 school year: (See Attachments)

Policy No.:

Assaults on District Board of Education Members and Employees

Removal of Students for Assaults with Weapons Offenses

Regulation No.:

Assaults on District Board of Education Members and Employees

Removal of Students for Assaults with Weapons Offenses

August 25, 2014

F. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the Second Reading of the following Policy for the 2014-2015 school year: (See Attachment)

Policy No.:

2363 Pupil Use of Privately Owned Technology

G. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following class trip, at no cost to the Board of Education, for the 2014-2015 school year:

<u>Date</u>	<u>Destination</u>	<u>Grade</u>
January 28 & 29, 2015	Buehler Challenger Center	6
	Paramus, New Jersey	

H. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following after-school programs, at no cost to the Board of Education, for the 2014-2015 school year:

<u>Club</u>	<u>Grades</u>	<u>Dates</u>
Gym Activities I	5, 6, 7, 8	September – October 2014
Gym Activities II	5, 6, 7, 8	November 2014
Fall Gym Activities	1, 2	November 2014
Elementary Activities	1, 2	December 2014
Elementary Activities	3, 4	December 2014

XI. PERSONNEL/NEGOTIATIONS

Amounts may change pending ratification of contract:

- **A.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to accept the resignation of Jaime Russo, classroom aide in the Irene E. Feldkirchner Elementary School, effective August 29, 2014, for the 2014-2015 school year.
- **B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Kelly Wagner to serve as a classroom aide in the Irene E. Feldkirchner Elementary School, replacing Jaime Russo, Step 1, at an hourly rate of \$17.95, for the 2014-2015 school year. (See Attachment)
- **C.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to accept the resignation of Desiree DeNourie, classroom aide in the Irene E. Feldkirchner Elementary School, effective August 29, 2014, for the 2014-2015 school year.

August 25, 2014

- **D.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Jenny Coelho to serve as a classroom aide in the Irene E. Feldkirchner Elementary School, replacing Desiree DeNourie, Step 1, at an hourly rate of \$17.95, for the 2014-2015 school year.
- **E.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to accept the resignation of Jennifer Smith, special education teacher in the Irene E. Feldkirchner Elementary School, effective August 29, 2014, for the 2014-2015 school year.
- **F.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Andrea Zerjav to serve as a special education teacher in the Irene E. Feldkirchner Elementary School, replacing Jennifer Smith, Level BA, Step 1, at a salary of \$49,640.00, adjusted to \$49,391.80, for the 2014-2015 school year.
- **G.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to rescind the June 23, 2014 resolution approving Andrea Zerjav to serve as a part-time, .57 FTE, special education teacher in the Irene E. Feldkirchner Elementary School, Level BA, Step 1, at an annual salary of \$28,365.72, adjusted to \$28,223.88, for the 2014-2015 school year, and as approved in the 2013-2014 school year.
- **H.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Michele Wolkun to serve as a special education teacher in the Irene E. Feldkirchner Elementary School, replacing Alexandra Plenzo, Level M, Step 2, at a salary of \$52,140.00, adjusted to \$51,879.30, for the 2014-2015 school year.
- I. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to rescind the June 23, 2014 resolution approving Teresa Giordano to serve as a long-term 1st grade special education maternity leave substitute teacher in the Irene E. Feldkirchner Elementary School, replacing Danielle Breunig, at a salary of \$49,640.00, prorated, from September 2 through December 1, 2014, and subject to termination upon a ten-day notice for any reason, for the 2014-2015 school year, and as approved in the 2013-2014 school year.
- **J.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Sandy Del Pezzo to serve as a long-term 1st grade special education maternity leave substitute teacher in the Irene E. Feldkirchner Elementary School, replacing Danielle Breunig, at a salary of \$49,640.00, prorated to \$14,892.00, from September 2 through December 1, 2014, and subject to termination upon a ten-day notice for any reason, for the 2014-2015 school year. (See Attachment)
- **K.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the June 23, 2014 resolution approving Lisa Costa, to serve as a long-term 3rd grade maternity leave substitute teacher in the Irene E. Feldkirchner Elementary School, replacing Christina Teague, from a salary of \$49,840.00, to a salary of \$52,140.00, and subject to termination upon a tenday notice for any reason, for the 2014-2015 school year.

August 25, 2014

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- **L.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to revise the May 27, 2014 resolution approving Kevin Weeks to serve as a general education related arts teacher (physical education) for Camp PAWS extended school year/summer work, from June 30 through August 7, 2014, 4 hours per day, at an hourly rate of \$38.00, from 6 days to a total of 7 days, at an hourly rate of \$38.00, for the 2014-2015.
- **M.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to revise the June 23, 2014 resolution approving Amy Berger, Speech and Language Therapist, to perform summer IEP work and therapy, on an as-needed basis, from effective dates of June 30 through August 7, 2014, to effective dates of June 30 through August 29, 2014 from 5 hours, at an hourly rate of \$38.00, not to exceed \$190.00, to 10 hours, at an hourly rate of \$38.00, not to exceed \$380.00, for the 2014-2015 school year.
- **N.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to revise the June 23, 2014 resolution approving Bernadette Van Pelt, LDTC, to perform summer IEP work and therapy, on an as-needed basis, from effective dates of June 30 through August 7, 2014, to effective dates of June 30 through August 29, 2014, from 30 hours, at an hourly rate of \$38.00, not to exceed \$1,140.00, to 35 hours, at an hourly rate of \$38.00, not to exceed \$1,330.00, for the 2014-2015 school year.
- O. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following named individuals to serve as substitute teachers, in the Green Brook Township School District, at a daily rate of \$85.00, for the 2014-2015 school year. (See Attachments)

Kayanne Chandler (permanent) Sandy Del Pezzo (permanent) Michele Hourahan (county) Jay Wilson (permanent)

P. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following named individuals to serve as substitute classroom aides, in the Green Brook Township School District, at a daily rate of \$74.41, for the 2014-2015 school year.

Sandy Del Pezzo Michele Hourahan

Q. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following named individual to serve as a substitute secretary, in the Green Brook Township School District, at a daily rate of \$74.41, for the 2014-2015 school year.

Michele Hourahan

August 25, 2014

R. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following personnel transfers for the 2014-2015 school year:

<u>Name</u>	<u>From</u>	<u>To</u>	
Maria Botte (Teacher)	GBMS	IEF	
Kimberly Pudlak (Teacher)	IEF	GBMS	

- **S.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Pamela Ostrander, nurse in the Irene E. Feldkirchner Elementary School, to conduct a one-hour student's screening during the month of August, at a rate of \$38.00 per hour, for the 2014-2015 school year.
- T. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to revise the April 28, 2014 resolution of the appointment of Jennifer Cifelli, Green Brook Middle School Teacher, Step B, Level 3, from .57 FTE at a salary of \$28,594.32, adjusted to \$28,451.32, to 1.0 FTE at a salary of \$50,040.00, adjusted to \$49,789.80, for the 2014-2015 school year.
- U. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Philip Muniz to serve as a bus aide in the Green Brook Township School District, 1.25 hours per day/5 days per week, Step 1, at an hourly rate of \$17.62, for the 2014-2015 school year.
- V. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Mary Joyner to serve as a bus aide in the Green Brook Township School District, 3 hours per day/5 days per week, Step 1, at an hourly rate of \$17.62, for the 2014-2015 school year. (See Attachment)
- W. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Karen Rink to serve as a bus aide in the Green Brook Township School District, 1.25 hours per day/5 days per week, Step 1, at an hourly rate of \$17.62, for the 2014-2015 school year. (See Attachment)
- X. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval for Emergent Hiring Pending Completion of Criminal History Check and applicants attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq., as applicable for the 2014-2015 school year, for the following personnel:

Kevin Carroll Mary Joyner Karen Rink

August 25, 2014

Y. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following named individual to serve as a substitute teacher, in the Green Brook Township School District, at a daily rate of \$85.00, for the 2014-2015 school year. (See Attachment)

Salina Vitale (permanent)

Z. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following named individual to serve as a substitute classroom aide, in the Green Brook Township School District, at a daily rate of \$74.41, for the 2014-2015 school year.

Salina Vitale

- AA. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to revise the April 28, 2014 resolution (Attachment 5) of the appointment of the bus aides, for the 2014-2015 school year. (See Revised Attachment)
- **BB.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to revise the April 28, 2014 resolution (Attachment 6) of the appointment of the bus drivers, for the 2014-2015 school year. (See Revised Attachment)
- CC. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Leighland Rink, bus driver for the Green Brook Township School District, to clean all transportation vehicles (25), at a rate of \$10.63 per hour, not to exceed \$212.60, for the 2014-2015 school year.
- XII. PUBLIC QUESTIONS AND COMMENTS
- XIII. GENERAL
- XIV. <u>LEGISLATIVE</u>
- XV. SCHOOL/TOWNSHIP & COMMUNITY RELATIONS
- XVI. WATCHUNG HILLS BOARD OF EDUCATION
- XVII. NEW JERSEY SCHOOL BOARDS REPRESENTATIVE

August 25, 2014

XVIII. SOMERSET COUNTY SCHOOL BOARDS ASSOCIATION

XIX. SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION

XX. PTO REPORT

XXI. OLD BUSINESS

XXII. <u>NEW BUSINESS</u>

XXIII. BOARD MEETING DATES

Agenda/Business Meeting Monday, September 22, 2014

Workshop Meeting Monday, October 13, 2014

XXIV. ADJOURNMENT

A. Recommend Board approval to adjourn the meeting at P.M.

August 25, 2014