

**GREEN BROOK BOARD OF EDUCATION
BUSINESS MEETING AGENDA
MONDAY, JUNE 22, 2015
7:00 P.M.**

I. MEETING CALLED TO ORDER

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF OPEN PUBLIC MEETINGS ACT

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Green Brook School District of Somerset County has caused notice of this meeting to be published by having the date, time and place thereof posted in the Green Brook Township Clerk's Office and the Courier News. This notice was faxed to the above on January 2, 2015 and posted in the Green Brook Middle School and the Irene E. Feldkirchner School.

IV. ROLL CALL

V. SUPERINTENDENT'S REPORT

- Recognition & Appreciation
- L.E.A.D. Program – Presentation by Mr. Derek Ressa, Director of Special Services
- Policy/Regulation First Reading – Presentation by Mr. Kevin Carroll, Superintendent
- **Enrollment**

IEF	464
GBMS	444
WHRHS	444
- Security Drills/Discipline/HIB (See Principal's Reports)
- **Staff Coverage for May**

Number of Substitute Days	111.5
Number of Substitutes	20
Cost of Substitutes	\$9,682.48
Number of Staff Coverage Periods	39
Cost of Staff Coverage	\$1,404.00
- **Staff Attendance for May**

Administration	97%	Facilities & Operations	98%
Teachers	96 %	Aides	95%
Transportation	96%	Office Personnel	98%
- **Student Attendance for May**

IEF	96.59%
GBMS	95.54%

VI. CORRESPONDENCE

VII. PUBLIC QUESTIONS & COMMENTS (AGENDA ITEMS ONLY)

VIII. FINANCE/BUILDINGS & GROUNDS

Chair – Bruce Martins

Members – John Azzarello, John Brault & Lisa Couch

Discussion Item: Committee Report

The Superintendent recommends and I so move resolutions A – EE:

- A.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the bills for June in the following amounts for the 2014-2015 school year:

Fund 10
Fund 11
Fund 12
Fund 20
Fund 30

Total

- B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the May resolution approving the March report and approving the following resolution for the 2014-2015 school year:

WHEREAS, the Board of Education has received the attached reports of the treasurer and secretary for the month of March and

WHEREAS, these reports show the following balances on March 31, 2015:

WHEREAS, in compliance with N.J.A.C.6:20-2A.10(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education,

FUND -	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund			
(11)Current Expense	\$2,457,113.25	\$9,081,034.41	\$11,009,393.70
(12)Capital Outlay			
(20)Special Revenue Fund	\$89,666.71	\$72,165.20	\$135,402.43
(30)Capital Projects Fund	\$233,397.68	(\$213,735.69)	\$464,667.91
(40)Debt Service Fund	(\$175,557.15)	\$194,237.50	\$254,896.35
TOTAL	\$2,604,620.49	\$9,133,701.42	\$11,864,360.39

NOW THEREFORE, BE IT RESOLVED, the Board of Education accepts the above referenced reports and certification, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- C. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the disbursements for the following payroll period for the 2014-2015 school year:

May 15, 2015	\$482,495.34
May 31, 2015	\$453,788.64
June 15, 2015	\$528,971.68

- D. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the submission of the FY2016 NCLB grant funds application as follows, for the 2015-2016 school year:

Title I Part A Basic	\$38,795
Title II Part A	\$ 9,845
Title III	\$ 3,064
Total Allocation:	\$51,704

- E. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the submission of the application for the Individuals with Disabilities Education Improvement Act 2004 Part B FY2016 Pre-school and Basic for the 2015-2016 school year as follows:

Basic Allocation:	\$ 181,082
Preschool Allocation:	<u>\$ 7,387</u>
TOTAL:	\$ 188,469

- F. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following special education out-of-district school placement for the 2015-2016 extended-school-year as indicated for each of the following students:

<u>Student ID#</u>	<u>School</u>	<u>Tuition</u>
236	Jardine Academy	\$10,485.00
259	Children's Center of Monmouth County	\$11,047.14
2564	Children's Center of Monmouth County	\$11,047.14

- G. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following special education out-of-district school placements for the 2015-2016 school year as indicated for each of the following students:

<u>Student ID#</u>	<u>School</u>	<u>Tuition</u>
236	Jardine Academy	\$62,910.00

259	Children's Center of Monmouth County	\$50,986.80
2564	Children's Center of Monmouth County	\$50,986.80

- H.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution for the 2015-2016 school year:

**Green Brook Board of Education
Food Service 2015-2016
Management Fee and Guarantee Language**

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of twelve thousand one hundred sixty dollars (\$12,280.00) to compensate the FSMC for administrative and management costs. This fee shall be billed in 10 monthly installments of (\$1,228.00) per month as a cost of operation. The Local Education Association guarantees the payment of such costs and fee to the FSMC.

A per meal administrative/management fee shall apply to all special function and vended meals receipts deposited in the Local Education Association's account. All special function and vended meals receipts deposited into the Local Education Association's account shall be divided by (\$1.00) to arrive at a meal equivalent. The administrative/management fee charged for special function and vended meals will be (\$.15) per meal equivalent.

The FSMC guarantees the Local Education Association at no cost of operation to the district for school year 2014-2015.

- Minimum of 170 serving days
- Adoption of recommended Student Lunch Price List and Faculty Lunch Price List
- Reimbursement rates are not less than the previous year
- Value of commodities is not less than the previous year
- Enrollment remains constant
- The Local Education Association is responsible for kitchen equipment maintenance and repair, smallwares purchases, and cleaning of floors in dining room and kitchen area
- No change in school policy that significantly affects operating revenue or expense
- A special dietary policy for an individual or group that results in an extraordinary expense will be recorded separately
- A change in Federal or State regulation that was not in effect at the conclusion of the previous school year that impacts cafeteria operating revenue or expense will be separate. The FSMC will calculate the effect of any change to the Local Education Association's operating performance and adjust the guarantee by the actual amount of the change
- Any change in cost that results from the implementation of the Affordable Healthcare Act will be separate from the guarantee
- The Offer versus Serve policy is maintained
- No competitive sales during cafeteria operating hours
- Based on the Labor Schedule submitted

- I.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of an Annual Software Licensing, Maintenance & Support Agreement with CC Productions, Inc. (PayForIt.net) at a total cost of \$2,435.00, for the 2015-2016 school year.

- J.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to appoint Suplee, Clooney & Company as Board Auditors for the 2014 – 2015 school year and terminating upon the appointment of a successor. The audit shall consist of an audit of General, Special Revenue, Enterprise, Student Activity, Trust and Agency Funds and all other funds and account groups under the auspices of the Board of Education and for assistance in the conversion of various financial records and the 2013-2014 CAFR Report in accordance with the reporting requirements of GASB#34 not to exceed \$18,350.00.
- K.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval for the Green Brook Township School District to transport the Camp P.A.W.S. students attending after care at Bright Beginnings Pre-School from July 6 to August 13, 2015 at a total revenue of \$210.00, for the 2015-2016 school year.
- L.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of an extended-school-year transportation jointure with Watchung Hills Regional High School, route 101LKS (Lakeview School), at a total revenue of \$2,460.00 for the 2015-2016 school year.
- M.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of an extended-school-year transportation jointure with Bound Brook Board of Education, route 101LKS1 (Lakeview School), at a total revenue of \$7,380.00 for the 2015-2016 school year.
- N.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of a transportation jointure with Watchung Hills Regional High School, route HSESY15 (WHRHS ESY), at a total revenue of \$1,800.00 for the 2015-2016 school year.
- O.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of an extended-school-year transportation jointure with Warren Board of Education (Jardine Academy), route JA-1S, at a total revenue of \$2,550.00 for the 2015-2016 school year.
- P.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following banks to be designated official depositories for the school district's funds:

Provident Bank and others according to the rate of interest at the time of investment for the 2015-2016 school year.

- Q.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to establish a 403B Plan as required by the IRS the following provider list, effective for the 2015-2016 school year:

AXA Equitable Life Insurance Company
AIG-VALIC The Variable Annuity Life Insurance Company
Metropolitan Life Insurance Company

- R.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to establish a petty cash fund in the amount of \$1,000 for the 2015-2016 school year.
- S.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following workshops/meetings and mileage reimbursements for the 2015-2016 school year, and as approved in the 2014-2015 school year:

Employee	Date	Workshop/Meeting	Cost
A. Berger	7/22-23/2015	Visualizing and Verbalizing for Common Core	\$178.00
S. Hahn A. Kessler P. Muniz D. Rizzoli B. VanPelt	6/24/15	NJCIE Conference (NJ Coalition for Inclusive Education)	\$145.00 + Mileage for each person
A. Kessler	10/12/15	NJSCA Fall Conference (New Jersey School Counselor Assoc.)	\$125.00 + Mileage
J. Wagner	8/3-7/2015	Writers' Summer Institute Workshop	\$825.00 + Tolls and Mileage

- T.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following trip, at the designated cost to the Board, for the 2014-2015 school year:

<u>Date</u>	<u>Event</u>	<u>From</u>	<u>To</u>	<u>Cost</u>
June 11, 2015	4 th Grade Orientation	IEF GBMS	GBMS IEF	\$45.00

- U.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following Camp PAWS trips/events, at the designated cost to the Board, for the 2015-2016 school year, and as approved in the 2014-2015 school year:

<u>Date</u>	<u>Event</u>	<u>Cost</u>	<u>Transportation</u>
July 16, 2015	Dunellen Cinema Dunellen, NJ	\$1,000.00	\$218.00
July 22, 2015	Pushcart Players/Alice in Wonderland IEF	\$1,500.00	NA
July 29, 2015	Turtleback Zoo West Orange, NJ	NA	\$406.00
August 5, 2015	Colonial Park Field Trip Somerset, NJ	\$ 280.00	\$328.00

- V. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the 2015-2016 stipend assignments, and as approved in the 2014-2015 school year. (See Attachment)
- W. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the 2015-2016 curriculum writing assignments, and as approved in the 2014-2015 school year. (See Attachment)
- X. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the PAWS Wraparound Program, to be staffed by employees of the Green Brook Township School District, from July 6 through August 13, 2015, for the 2015-2016 school year, and as approved in the 2014-2015 school year. (See Attachment)
- Y. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval for the acceptance of the following grant funds through the Watchung Hills Regional Municipal Alliance, for the 2014-2015 school year:

	<u>Title of Program</u>	<u>Amount</u>
GBMS/Grade 5:	Supplies for Dare Program	\$ 542.19
GBMS/Grades 5-8:	Hoop Wizard: ATOD Avoidance Presentation	\$1,000.00

- Z. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval for the submission of the following grant funds through the Somerset County Municipal Youth Services Commission, for the 2015-2016 school year, and as approved in the 2014-2015 school year:

Boy's Council of GBMS	\$2,000.00
Girl's Circle/IEF	\$2,000.00
Health in Steps/GBMS	\$2,000.00

- AA. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Dr. Thomas Boyle to provide behavioral and educational consultation services for student no. 10307, 1.5 hours, at a cost of \$220.00 per hour, not to exceed \$330.00, for the 2014-2015 school year.
- BB. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of doctors/facilities to perform evaluations, training and treatment services for the 2015-2016 school year, and as approved in the 2014-2015 school year. (See Attachment)
- CC. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Kimberly Lehlbach to provide home instruction for student no. 10563, effective June 8 through June 19, 2015, at an hourly rate of \$38.00, not to exceed 10 hours per week, for the 2014-2015 school year.

DD. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Kimberly Lehlbach to provide home instruction for student no. 10563, for the extended-school year, effective July 6 through August 13, 2015, at an hourly rate of \$38.00, not to exceed 10 hours per week, for the 2015-2016 school year, and as approved in the 2014-2015 school year.

EE. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution for the 2015-2016 school year :

WHEREAS, Green Brook Township School District desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS, the Somerset County Educational Services Commission, hereinafter referred to as the SCESC, offers coordinated transportation services; and

WHEREAS, the SCESC will organize, provide and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of pro-rated contract costs, plus an administration fee of 4%, as presented to the Green Brook Township School District as calculated by the billing formula adopted by the SCESC's Board of Education. Said formula shall be based on a route cost divided by home to school mileage of students allocated to each participating district. The total amount to be charged to district will be adjusted based on actual costs. Payments will be due within 30 days of receipt by the district and deemed late after 60 days with an additional 1% fee for late payments. At the discretion of the Commission superintendent, late fee charges may be waived for extenuating circumstances.

1. The SCESC will provide the following services:

- routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
- transportation each day while school or classes attended are in session;
- monthly billing and invoices;
- computer print-outs of student lists for all routes coordinated by SCESC;
- all information necessary for the accurate submission of the District Report of Transported Resident Students;
- all necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
- constant/timely review and revision of routes;
- transportation as soon as possible after receipt of the formal written request;
- a bid analysis to participating district boards of education upon their request;
- timely submission of contracts, contract renewals or contract addenda to the county office for approval.

2. It is further agreed that the Green Brook Township School District will provide the SCESC with the following:

copies of district policies as they relate to ride time or other specific transportation parameters;

request for transportation on forms to be provided by the SCESC, completed in full and signed by previously authorized district personnel;

forms will contain all necessary and relevant information, medical or otherwise, regarding individual student's condition and transportation needs;

withdrawal for any transportation in writing, signed by authorized district personnel; and

strict adherence to the established payment schedule

3. Additional Cost – all additional costs generated by unique requests, including but not limited to, mid-day runs or early dismissals, will be borne by the district making such request.
4. It is understood that any change in the number of students being transported on each route, or changes in mileage during the course of the year will necessitate a reappointment and adjustment of costs.
5. The SCESC accepts no responsibility for assuring a pupil's use of arranged transportation or attendance on an established route. One assigned to a route, the monthly billings for the pupil's reserved seat will continue until the SCESC is otherwise notified, in writing, to delete the pupil from the assigned route.
6. Other Services: The SCESC also provides coordinated regional bus maintenance services, safety training, and other related transportation services for an additional fee as a shared services program, the Board may participate at any time.
7. Length of Agreement – this agreement and obligations and requirements therein shall be in effect between September 1, 2015 and August 31, 2016.
8. Entire Agreement – this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.
9. It is understood and agreed by the parties hereto that this agreement shall be without force and effect until it shall have been approved by the Executive County Superintendent of the County of Somerset and any additional County Superintendent, where applicable.

IX. EDUCATIONAL DEVELOPMENT/POLICY

Chair – Maria Piccirilli

Members – Darlene Connors, John Brault & Wilton Thomas-Hooke

Discussion Item: Committee Report

The Superintendent recommends and I so move resolutions A – E:

- A.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the 2016-2017 school calendar, and as approved in the 2014-2015 school year: (See Attachment)
- B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the below-referenced job description, for the 2015-2016 school year, and as approved in the 2014-2015 school year: (See Attachment)

Human Resources Administrative Assistant

- C.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following after-school programs, at no cost to the Board of Education, for the 2015-2016 school year, and as approved in the 2014-2015 school year:

Health in Steps	Grs. 5-8	September – November 2015 March – May 2016
Gym Activities I	Grs. 5-8	September 21 – October 19, 2015
Kids’ Kitchen	Grs. 3-4	October – December, 2015
Mural Program	Grs. 5-8	October 7 – 29, 2015 April 6 – 28, 2016
Chess Club	Grs. 5-8	October 14, 2015 – May 11, 2016
Girl’s Circle	Grs. 3-4	October 2015 – May 2016
Gym Activities II	Grs. 5-8	November 2015
Elementary Activities	Grs. 1-4	November 2015
Cooking Club	Grs. 5-6	January 19 – February 23, 2016
Boy’s Council	Grs. 5-8	TBD

- D.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the Tentative Fall and Winter Sports and Transportation Schedules, for the 2015-2016 school year, and as approved in the 2014-2015 school year. (See Attachments)
- E.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the First Reading of the following Bylaws, Policies, Regulations and Procedure for the 2014-2015 school year: (See Attachments)

Bylaw No.:

0134	Board Self Evaluation
0152	Board Officers

Policy No.:

2622	Student Assessment
3212	Attendance (Teaching Staff Members)
3218	Substance Abuse (Teaching Staff Members)
4212	Attendance (Support Staff Members)
4218	Substance Abuse (Support Staff Members)
5200	Attendance (Pupils)
8630	Bus Driver/Bus Aide Responsibility

Regulation No.:

3218	Substance Abuse (Teaching Staff Members)
4218	Substance Abuse (Support Staff Members)
5200	Attendance (Pupils)
8630	Emergency School Bus Procedures

Procedure No.:

2622	Student Assessment
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X. PERSONNEL/NEGOTIATIONS

Chair – Lisa Couch

Members – John Azzarello, Maria Piccirilli & Doug Humphrey

Discussion Item: Committee Report

The Superintendent recommends and I so move resolutions A – FF:

- A.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to accept the resignation of Marianne Tomore, Human Resources/Office Clerk for the Green Brook Township School District, effective June 30, 2015, for the 2014-2015 school year.
- B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to accept the resignation of Catherine Pascarella, Math teacher in the Green Brook Middle School, effective June 30, 2015, for the 2014-2015 school year.
- C.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to accept the retirement of Eileen Fairchild, teacher in the Irene E. Feldkirchner Elementary School, effective December 1, 2015, for the 2015-2016 school year, and as approved in the 2014-2015 school year.
- D.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to rescind the May 11, 2015 resolution approving the renewal of Mark Wroblewski, classroom aide at Watchung Hills Regional High School, effective July 1, 2015, for the 2015-2016 school year, and as approved in the 2014-2015 school year.
- E.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Lynette Tyler to serve as an out-of-district nurse for student #236, for the extended-school-year program, at an hourly rate of \$28.95, for the 2015-2016 school year, and as approved in the 2014-2015 school year.

- F.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Kelly Helmstetter to serve as the Instructional Technology Coach in the Green Brook Township School District, effective July 1, 2015 through June 30, 2016, at an annual salary of \$66,500.00, for the 2015-2016 school year, and as approved in the 2014-2015 school year. (See Attachment)
- G.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Lisa Costa to serve as a Grade 3 teacher in the Irene E. Feldkirchner Elementary School, effective September 1, 2015 through January 31, 2016, Level M, Step 3 at an annual salary of \$52,585.00, prorated, and February 1 through June 30, 2016, Level M, Step 3, at an annual salary of \$53,685.00, prorated, for the 2015-2016 school year, and as approved in the 2014-2015 school year.
- H.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Lori Gross to serve as a Grade 4 teacher in the Irene E. Feldkirchner Elementary School, effective September 1, 2015 through January 31, 2016, Level BA, Step 2 at an annual salary of \$50,080.00, prorated, and February 1 through June 30, 2016, Level BA, Step 2, at an annual salary of \$51,185.00, prorated, for the 2015-2016 school year, and as approved in the 2014-2015 school year.
- I.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Alyssa Ellmann to serve as an ELA teacher in the Green Brook Middle School, effective September 1, 2015 through January 31, 2016, Level BA, Step 8 at an annual salary of \$54,215.00, prorated, and February 1 through June 30, 2016, Level BA, Step 8, at an annual salary of \$55,305.00, prorated, for the 2015-2016 school year, and as approved in the 2014-2015 school year. (See Attachment)
- J.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Janine Dally to serve as an ELA teacher in the Green Brook Middle School, effective September 1, 2015 through January 31, 2016, Level BA, Step 10 at an annual salary of \$55,980.00, prorated, and February 1 through June 30, 2016, Level BA, Step 10, at an annual salary of \$57,070.00, prorated, for the 2015-2016 school year, and as approved in the 2014-2015 school year. (See Attachment)
- K.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Alexis Truchan to serve as a Math teacher in the Green Brook Middle School, effective September 1, 2015 through January 31, 2016, Level M, Step 10 at an annual salary of \$58,280.00, prorated, and February 1 through June 30, 2016, Level M, Step 10, at an annual salary of \$59,370.00, prorated, for the 2015-2016 school year, and as approved in the 2014-2015 school year. (See Attachment)
- L.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Vivian Perng to serve as a Math teacher in the Green Brook Middle School, effective September 1, 2015 through January 31, 2016, Level BA, Step 2 at an annual salary of \$50,080.00, prorated, and February 1 through June 30, 2016, Level BA, Step 2, at an annual salary of \$51,185.00, prorated, for the 2015-2016 school year, and as approved in the 2014-2015 school year. (See Attachment)

- M.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Karen Kirchofer to serve as a 12-month Confidential Secretary at an annual salary of \$59,581.00, which includes a longevity stipend in the amount \$450.00, for the 2015-2016 school year, and as approved in the 2014-2015 school year.
- N.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Chantal Reffler to serve as a 10-month Secretary in the Irene E. Feldkirchner Elementary School, at an annual salary of \$36,805.00, for the 2015-2016 school year, and as approved in the 2014-2015 school year.
- O.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to rescind the May 26, 2015 resolution approving Deborah Lingel to serve as a Music Teacher in the Irene E. Feldkirchner Elementary School, effective September 1, 2015 through January 31, 2016, Level BA, Step 8, at an annual salary of \$54,215.00, prorated, and February 1 through June 30, 2016, Level BA, Step 8, at an annual salary of \$55,305.00, prorated, for the 2015-2016 school year, and as approved in the 2014-2015 school year.
- P.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Christopher Pizzigoni to serve as a custodian in the Green Brook Township School District, effective July 1, 2015 through January 31, 2016, Step A, at a salary of \$40,410.00, prorated, and February 1 through June 30, 2016, Step A, at a salary of \$40,475.00, prorated, for the 2015-2016 school year, and as approved in the 2014-2015 school year.
- Q.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the paid sick leave for Michelle Kowal, 5th grade teacher in the Green Brook Middle School, from October 22 through December 23, 2015, for the 2015-2016 school year, and as approved in the 2014-2015 school year.
- R.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the FMLA leave for Michelle Kowal, 5th grade teacher in the Green Brook Middle School, from January 4 through April 5, 2016, for the 2015-2016 school year, and as approved in the 2014-2015 school year.
- S.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following personnel transfers for the 2015-2016 school year, and as approved in the 2014-2015 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Diane Abbatemarco (aide)	IEF	GBMS
Mary Regina Herman (aide)	IEF	GBMS
Jennifer Grant (IEF Teacher)	Grade 4	Grade 3
Jamie Korot (aide)	GBMS	IEF
Kathy Paltjon (aide)	IEF	GBMS
Deborah Rizzoli (IEF Teacher)	IPSP	Pull-Out Resource
Patricia Toscano (aide)	IEF	GBMS
Andrea Zerjav (IEF Teacher)	Pull-Out Resource	IPSP

T. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the district substitutes, for the 2015-2016 school year, and as approved in the 2014-2015 school year, as follows:

- Substitute teachers and nurses (See Attachment)
- Substitute secretaries, classroom aides and bus aides (See Attachment)
- Substitute custodians and drivers (See Attachment)

U. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following personnel to serve as a special education teacher for Camp PAWS extended school year/summer work, from July 6 through August 13, 2015, Monday through Thursday, four hours per day, for a total of 24 days, at an hourly rate of \$38.00, for the 2015-2016 school year, and as approved in the 2014-2015 school year:

Kimberly Lehlbach

V. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following personnel to serve as substitute teachers for Camp PAWS extended school year/summer work, on an as-needed basis, from July 6 through August 13, 2015, Monday through Thursday, four hours per day, for a total of 24 days, at an hourly rate of \$38.00, for the 2015-2016 school year, and as approved in the 2014-2015 school year:

Ashley Chandler
Kathleen Kowalski
Andrea Zerjav

W. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following personnel to serve as a classroom aide for Camp PAWS extended school year/summer work, from July 6 through August 13, 2015, Monday through Thursday, four hours per day, for a total of 24 days, at an hourly rate of \$18.86, for the 2015-2016 school year, and as approved in the 2014-2015 school year:

Jenny Coelho

X. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to rescind the May 26, 2105 resolution approving the following personnel to serve as a classroom aide for Camp PAWS extended school year/summer work, from July 6 through August 13, 2015, Monday through Thursday, four hours per day, for a total of 24 days, at an hourly rate of \$18.86, for the 2015-2016 school year, and as approved in the 2014-2015 school year:

Pamela Walker

Y. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following personnel to serve as a substitute classroom aide for Camp PAWS extended school year/summer work, on an as-needed basis, from July 6 through August 13, 2015, Monday through Thursday, four hours per day, for a total of 24 days, at an hourly rate of \$18.86, for the 2015-2016 school year, and as approved in the 2014-2015 school year:

Lori Gross

Z. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following special services personnel to perform summer IEP work and therapy, on an as-needed basis, from July 6 through August 13, 2015, at an hourly rate of \$38.00, for the 2015-2016 school year, and as approved in the 2014-2015 school year:

<u>Name</u>	<u>Position</u>	<u>Hours</u>	<u>Not to Exceed</u>
Amy Berger	Speech & Lang. Therapist	10 Hours	\$380.00
Michelle Ritter-Lodato	Occupational Therapist	10 Hours	\$380.00

AA. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the May 26, 2015 resolution to adjust the rate of pay for the following substitute nurses for Camp PAWS extended school year/summer work, from a daily rate of \$70.00, to an hourly rate of \$38.00, on an as-needed basis, for the 2015-2016 school year, and as approved in the 2014-2015 school year:

Emily Gatti
Karen Miller
Joyce Papcun

BB. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to staff the CampPAWS Wraparound Program with teachers/substitute teachers paid at an hourly rate of \$38.00 and classroom instructional aides/substitute classroom instructional aides paid at an hourly rate of \$18.86, as indicated on the attachment, on an as-needed basis, from July 6 through August 13, 2015, for the 2015-2016 school year, and as approved in the 2014-2015 school year. (See Attachment)

CC. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Anna Nalesnik to serve as a summer custodian in the Green Brook Township School District, for the month of August 2015, 8 hours per week, at a rate of \$13.00 per hour, not to exceed \$500, for the 2015-2016 school year, and as approved in the 2014-2015 school year.

DD. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Janusz Nalesnik to serve as a summer custodian in the Green Brook Township School District, for the month of August 2015, 8 hours per week, at a rate of \$13.00 per hour, not to exceed \$500, for the 2015-2016 school year, and as approved in the 2014-2015 school year.

EE. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Brianna Bradley to serve as an Office Assistant, in the Green Brook Township School District, at an hourly rate of \$8.38, 2 hours per day, 1 day per week, for the 2015-2016 school year, effective July 1, 2015, and as approved in the 2014-2015 school year.

FF. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of office assistance to be provided in the Transportation Department, by a person to be determined, from July through August, at a rate of \$11.88 per hour, not to exceed 50 hours, or a total cost of \$594.00, for the 2015-2016 school year, and as approved in the 2014-2015 school year.

XI. PUBLIC QUESTIONS AND COMMENTS

XII. GENERAL**XIII. LEGISLATIVE****XIV. SCHOOL/ TOWNSHIP & COMMUNITY RELATIONS****XV. WATCHUNG HILLS BOARD OF EDUCATION****XVI. NEW JERSEY SCHOOL BOARDS REPRESENTATIVE****XVII. SOMERSET COUNTY SCHOOL BOARDS ASSOCIATION****XVIII. SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION****XIX. PTO REPORT****XX. OLD BUSINESS****XXI. NEW BUSINESS****XXII. BOARD MEETING DATES**

Monday, July 27, 2015

Agenda/Business Meeting/BOE Retreat

Monday, August 24, 2015

Agenda/Business Meeting

XXIII. EXECUTIVE SESSION**XXIV. ADJOURNMENT**

- A. Recommend Board approval to adjourn the meeting at P.M.