GREEN BROOK BOARD OF EDUCATION WORKSHOP MEETING MINUTES MONDAY, NOVEMBER 11, 2013 7:00 P.M.

<u>MEETING CALLED TO ORDER</u>- The meeting was called to order at 7:05 pm by Mr. Bruce Martins, Board Vice President in the Green Brook Middle School Media Center.

PLEDGE OF ALLEGIANCE

Observed by all present.

STATEMENT OF OPEN PUBLIC MEETINGS ACT

Mr. Gregory Brennan, Business Administrator/Board Secretary read the following statement: The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Green Brook Township Public School District of Somerset County has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Green Brook Township Clerk's Office, Courier News, and the Star Ledger. This notice was faxed to the above on January 8, 2013, and posted in the Green Brook Middle School and the Irene E. Feldkirchner Elementary School.

ROLL CALL

Present: Mr. Brault

Ms. Couch Mr. Humphrey Mr. Martins Mr. Petrillo Ms. Piccirilli

Absent: Mr. Benscoter

Mr. Binder Ms. Maillaro

Administrators

Present: Dr. Richard Labbe, Superintendent

Mr. Gregory Brennan, Business Administrator/Board Secretary

SUPERINTENDENT'S REPORT

- Strategic Action Plan Update
- 2014-15 Budget Calendar Update
- 2014-15 IEF and GBMS Proposed Discretionary Supply Budgets

FINANCE/BUILDINGS & GROUNDS

Motion to approve Finance & Operations Items A – D:

Moved by: Ms. Couch Seconded by: Mr. Brault

Roll Call Vote. Vote Unanimous. Motion carried.

A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following personnel to serve as a Supplemental Tutor, at a rate of \$38 per hour, for the 2013-2014 school year:

Suzanne Scannell

- **B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to pay New Jersey School Boards Association to facilitate the development of a long term district strategic action plan, at a cost of \$70.00 per hour for professional time and \$36.50 per hour for travel time, not to exceed \$6,000, for the 2013-2014 school year as approved in the 2012-2013 school year.
- **C.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the June 24, 2013 resolution approving the following special education out-of-district school placement for the 2013-2014 school year for Student ID# 259 at Children's Center of Monmouth County from \$59,732.25 to \$69,806.25, for the 2013-2014 school year.
- **D.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of a contract with Vested Protection Systems, LLC to provide residency investigation services for the Green Brook Township School District, at a rate of \$50 per hour (with a two hour minimum), \$30 per database search, \$50 administrative fee per report, not to exceed \$500 per investigation without the consent of a board official, for the 2013-2014 school year.

EDUCATIONAL DEVELOPMENT/POLICY

Motion to approve Educational Development/Policy Item A:

Moved by: Ms. Couch Seconded by: Ms. Piccirilli

Roll Call Vote. Vote Unanimous. Motion carried.

Motion to approve Educational Development/Policy Item B:

Moved by: Ms. Couch Seconded by: Mr. Petrillo

Roll Call Vote. Vote Unanimous. Motion carried.

A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following after-school program, at no cost to the Board of Education, for the 2013-2014 school year:

<u>Club</u> <u>Grades</u> <u>Dates</u> Mural Painting 5-8 November 14 - December 19, 2013

B. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the new job description, District Supervisor of Instruction, for the 2013-2014 school year: (See Attachment)

PERSONNEL/NEGOTIATIONS

Motion to approve Personnel/Negotiations Item A - D:

Moved by: Ms. Couch Seconded by: Mr. Humphrey

Roll Call Vote. Vote Unanimous. Motion carried.

A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following named individual to serve as a substitute nurse, in the Green Brook Township School District, at a daily rate of \$125.00, for the 2013-2014 school year. (See Attachment)

Emily Gatti

B. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following named individual to serve as a substitute teacher, in the Green Brook Township School District, at a daily rate of \$85.00, for the 2013-2014 school year. (See Attachment)

Melissa Kahse (permanent)

- C. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Jeff Danon to serve as a Math Teacher in the Green Brook Middle School, replacing Michele Freda, Level M, Step 2, at a salary of \$52,140, adjusted to \$51,879.30 (prorated), effective November 25, 2013, for the 2013-2014 school year. (See Attachment)
- **D.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of a \$650 boiler's license stipend (prorated) for Stanley Zwolak, custodian in the Green Brook Middle School, effective November 1, 2013, for the 2013-2014 school year.

BOARD MEETING DATES

Agenda/Business Meeting Monday, November 25, 2013 Agenda/Business Meeting Monday, December 9, 2013

ADJOURNMENT

Motion to adjourn the meeting at 8:23 PM.

Moved by: Mr. Martins Seconded by: Ms. Couch

Vote Unanimous. Motion carried.

Respectfully submitted,

Gregory E. Brennan SBA/Board Secretary