

**GREEN BROOK BOARD OF EDUCATION
WORKSHOP MEETING AGENDA
MONDAY, FEBRUARY 8, 2016
7:00 P.M.**

I. MEETING CALLED TO ORDER

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF OPEN PUBLIC MEETINGS ACT

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Green Brook School District of Somerset County has caused notice of this meeting to be published by having the date, time and place thereof posted in the Green Brook Township Clerk's Office and the Courier News. This notice was faxed to the above on January 7, 2016 and posted in the Green Brook Middle School and the Irene E. Feldkirchner School.

IV. ROLL CALL

Mr. Azzarello
Mr. Brault
Ms. Connors
Ms. Couch
Mr. Goodman
Mr. Martins
Ms. Piccirilli
Ms. Potter
Mr. Thomas-Hooke

V. SUPERINTENDENT'S REPORT

- **Green Brook Education and Athletics Foundation** - Board Liaison Position
- **District Testing Report** - Dr. Bigsby
- **Budget Presentation:** Curriculum & Instruction/Professional Development & Personnel

● **Enrollment**

IEF	460
GBMS	445
<u>WHRHS</u>	<u>432</u>
Total	1,337

● **Staff Coverages for December**

Number of Substitute Days	90
Number of Substitutes	16
Cost of Substitutes	\$8,647.50

VISION STATEMENT

Achievement, Empowerment, Inspiration, Opportunity, and Unity for Every Child!

February 8, 2016

Number of Staff Coverage Periods	35
Cost of Staff Coverage	\$1,260.00

VI. CORRESPONDENCE

VII. PUBLIC QUESTIONS & COMMENTS (AGENDA ITEMS ONLY)

VIII. OPERATIONS

Chair – John Brault

Members – John Azzarello, Lisa Couch & Wilton Thomas-Hooke

Committee Discussion

The Superintendent recommends and I so move resolutions A - N:

- A.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Watchung Hills Regional High School out-of-district school placement for special education student AK to attend Daytop Preparatory for 21 days, effective March, 2015, in the amount of \$5,292.00.
- B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the July 27, 2015 resolution approving special education student #7950167891 out-of-district school placement at Lake Drive School from \$62,000.00 to \$64,430.00, for the 2015-2016 school year.
- C.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of special education out-of-district school placement for student # 9527284286 to attend Montgomery Academy, effective February 9, 2016, in the amount of \$25,808.85, prorated, for the remainder of the 2015-2016 school year.
- D.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Watchung Hills Regional High School special education out-of-district school placement for student # 5748033883 to attend Rutgers University Behavioral; Health Care, effective February 9, 2016, in the amount of \$29,472.92, prorated, for the remainder of the 2015-2016 school year.
- E.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Watchung Hills regional High School special education student # 999004022 to attend the TOPS Alternative School Program in the amount of \$11,238.00, prorated, for the remainder of the 2015-2016 school year.
- F.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval for Education Inc. to provide home instruction for Watchung Hills Regional High School special education student # 9517057320, currently in Goryed Children’s Hospital: Adolescent and Young Adult Center for Health, Summit, New

VISION STATEMENT

Achievement, Empowerment, Inspiration, Opportunity, and Unity for Every Child!

February 8, 2016

Jersey, at a rate of \$50 per hour, not to exceed 10 hours per week, from an effective date of January 20, 2016 to a date to be determined, for the 2015-2016 school year.

- G.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following workshops and mileage reimbursements, for the 2015-2016 school year:

Employee	Date	Workshop/Meeting	Cost	Mileage/ Transp.	Cost
K. Carroll	2/11/2016	Video in the Classroom Workshop Iselin, NJ	---	30.8	\$9.55
D. Ciccarella J. Stetz	2/23/2016	Reading and Writing Project: Persuasive Writing Gr. K New York, NY	--- ---	NJ Transit Subway	\$24.50 each \$ 4.50 each
J. Dally	2/10/2016	Preparing for State Middle School Exams New York, NY	---	91	\$28.21
K. Guide	3/16/2016	So Much to Say New York, NY	--- Tolls Parking	90.2	\$27.96 \$45.00 \$30.00
S. Yip Molnar	2/23-26/2016	Non-Violent Crisis Intervention 4-Day Renewal Edison, NJ	\$1,199.00	80.8	\$25.05
D. Ressa	3/01/2016	Title 1 Technical Assistance for New Program Directors New Providence, NJ	---	71.3	\$22.10
	3/10/2016	Section 504 Explained Monroe, NJ		57.5	\$17.83
C. Seracka	3-15/19-2016	37th National Conference on Pediatric Health Care Atlanta, GA	\$672.95	---	---

- H.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Rajeswari Muthuswamy, M.D., from the Center for Behavioral Health

VISION STATEMENT

Achievement, Empowerment, Inspiration, Opportunity, and Unity for Every Child!

February 8, 2016

MD PA, to provide psychiatric evaluations and neuro-psychiatric evaluations, at a cost of \$525.00 per evaluation, not to exceed \$1,575.00, for the 2015-2016 school year.

I. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Mary A. Toolan, Psy. D., to provide psychological evaluations, at a cost of \$400.00 per evaluation, not to exceed \$3,200.00, for the 2015-2016 school year.

J. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Francie M. Matthews, Ph.D., to provide an education evaluation for student no. 5869258012, at a cost to the district in the amount of \$612.00, the reasonable and customary rate, with the parents accepting the responsibility for any costs over and above \$612.00, for the 2015-2016 school year.

K. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval for the district to renew membership with the Somerset County Business Partnership at an annual membership fee in the amount of \$425.00, from March 1, 2016 to February 28, 2017, and as approved in the 2015-2016 school year.

L. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the signatories on the below Provident Bank Accounts, effective January 28, 2016.

ACCOUNT NAME	TITLE	SIGNATURES REQUIRED
Athletic Account	Principal School Business Administrator Athletic Director	2 of 3
Cafeteria Account	Board President Treasurer School Business Administrator	2 of 3
Flex 125	Board President Treasurer School Business Administrator	2 of 3
General Account	Board President Board Vice President Treasurer School Business Administrator	3 of 4
IEF Student Activity	Principal School Business Administrator	2 of 3

VISION STATEMENT

Achievement, Empowerment, Inspiration, Opportunity, and Unity for Every Child!

February 8, 2016

	School Secretary	
Middle School Student	Principal School Business Administrator School Secretary	2 of 3
Payroll Account	Board President Treasurer School Business Administrator	2 of 3
Payroll Agency Account	Board President Treasurer School Business Administrator	2 of 3
Unemployment Compensation Account	Board President Treasurer School Business Administrator	2 of 3

M. The Superintendent recommends and I so move Board of Education of Township of Green Brook approval for the following waiver of requirements for the Special Education Medicaid Initiative (SEMI) Program:

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2016-17, and

Whereas, the Green Brook Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students.

Now Therefore Be It Resolved, that the Green Brook Township Board of Education hereby authorizes the Superintendent to submit to the Executive County Superintendent of Schools in the County of Somerset an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2016-17 school year.

N. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to accept the following teacher grants from the Green Brook Education and Athletics Foundation:

Grant Title	Faculty/Staff	School/Grades	Amount
NAO Robot	Jennifer Collett	IEF/PK-4	\$10,650

VISION STATEMENT

Achievement, Empowerment, Inspiration, Opportunity, and Unity for Every Child!

February 8, 2016

Drones	Dr. James Bigsby	GBMS/7-8	\$7,700
Courtyard Garden	Coleen Sporn	IEF/PK-4	\$265

IX. EDUCATION

Chair – Maria Piccirilli

Members – Darlene Connors, Art Goodman & Janine Potter

Committee Discussion

The Superintendent recommends and I so move resolutions A - D:

A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following trip, at no cost to the Board, for the 2015-2016 school year:

Date	Destination	Reason	Grade/Group	Approx. No. of Students	Teacher
04/07/2016	Ellis Island/Liberty Island New York, NY	Students will learn about immigration.	Gr. 7	100	B. Mojta

B. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the Hoops for Heart event, at a cost to the Board, for the 2015-2016 school year:

Date	Destination	Reason	Grade/Group	Approx. No. of Middle School Students	Cost
02/16/2016	GBMS to IEF	Middle school students will help elementary students participate in Hoops for Heart	GBMS Girls'/Boys' Basketball Teams	16	\$98.00

C. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the Second Reading of the following Policies and Regulations, for the 2015-2016 school year:

VISION STATEMENT

Achievement, Empowerment, Inspiration, Opportunity, and Unity for Every Child!

February 8, 2016

- P & R 1240 Evaluation of Superintendent (M) (Revised)
- P & R 3221 Evaluation of Teachers (M) (Revised)
- P & R 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
- P & R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
- P & R 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
- P 3431.1 Family Leave (M) (Revised)
- P 4431.1 Family Leave (M) (Revised)
- P 5337 Service Animals (New)
- P 5516 Use of Electronic Communication and Recording Devices (ECRD) (M) (Revised)

D. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following enrichment programs, at no cost to the Board of Education, for the 2015-2016 school year:

After-School:

Badminton/Table Tennis	Grs. 5-8	February 16-18, 2016
------------------------	----------	----------------------

Before-School:

STEM Mindstorm Club	Gr. 4	March – May 2016
---------------------	-------	------------------

STEM Robotics Club	Grs. 2-3	March – May 2016
--------------------	----------	------------------

X. PERSONNEL

Chair – Lisa Couch

Members – Art Goodman, Wilton Thomas-Hooke & Janine Potter

Committee Discussion

The Superintendent recommends and I so move resolutions A - I:

A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the May 11, 2015 resolution approving Julie Berwald’s salary as noted below for February 1 through June 30, 2016, for the 2015-2016 school year.

	Guide/Step	Salary
Approved:	B 6	\$55,840.00
Revised:	B 6	\$53,540.00

VISION STATEMENT

Achievement, Empowerment, Inspiration, Opportunity, and Unity for Every Child!

February 8, 2016

B. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the January 27, 2016 resolution (Personnel, D) approving the FMLA leave for Colleen Sporn, teacher in the Irene E. Feldkirchner Elementary School, from February 16 through May 17, 2016, to February 15 through May 6, 2016, for the 2015-2016 school year.

C. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the January 27, 2016 resolution (Personnel, E) approving Katie Harabin to serve as the long-term substitute teacher for Colleen Sporn, teacher in the Irene E. Feldkirchner Elementary School, from effective dates of January 4 through May 17, 2016, to effective dates of January 4 through May 6, 2016; at a rate of \$95.00 per day from January 4 through April 7, 2016; and at the per diem rate of \$254.93, from April 8 through May 6, 2016, for the 2015-2016 school year.

D. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the November 23, 2015 resolution (Personnel, H) approving the FMLA leave for Michelle Kowal, 5th grade teacher in the Green Brook Middle School, from December 17, 2015 through March 23, 2016, to December 17, 2015 through March 9, 2016, for the 2015-2016 school year.

E. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the November 23, 2015 resolution (Personnel I) approving Rebecca Nichols to serve as a long-term substitute teacher for Michelle Kowal, teacher in the Green Brook Middle School, from effective dates of October 26, 2015 through March 21, 2016, to effective dates of October 26, 2015 through March 9, 2016, at a per diem rate of \$200.00 from October 26, 2015 through January 29, 2016; and at a per diem rate of \$254.93 from February 1 through March 9, 2016, for the 2015-2016 school year.

F. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Jenny Coelho to serve as the aide for student number 3074 in the after-school Lego Club at IEF, from February 10 through April 6, 2016, at a salary of \$18.86 per hour, 1.0 hours per session, 8 sessions, for a total of 8 hours, not to exceed \$150.88, for the 2015-2016 school year.

G. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Este Jelmert to serve as the substitute aide for student number 3074 in the after-school Lego Club at IEF, from February 10 through April 6, 2016, on an as-needed basis, at a salary of \$18.86 per hour, for the 2015-2016 school year.

H. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following substitute teacher, at a daily rate of \$95.00, for the 2015-2016 school year: (See Attachment)

Breana Pfeifer

VISION STATEMENT

Achievement, Empowerment, Inspiration, Opportunity, and Unity for Every Child!

February 8, 2016

I. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following substitute classroom aide, at a daily rate of \$85.00, for the 2015-2016 school year:

Breana Pfeifer

XI. PUBLIC QUESTIONS AND COMMENTS

XII. GENERAL

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. BOARD MEETING DATES

Agenda/Business Meeting Monday, February 22, 2016

Workshop Meeting Monday, March 7, 2016

XVI. ADJOURNMENT

A. Recommend Board approval to adjourn the meeting at P.M.

VISION STATEMENT

Achievement, Empowerment, Inspiration, Opportunity, and Unity for Every Child!

February 8, 2016