

**GREEN BROOK BOARD OF EDUCATION
BUSINESS MEETING AGENDA
MONDAY, NOVEMBER 23, 2015
7:00 P.M.**

I. MEETING CALLED TO ORDER

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF OPEN PUBLIC MEETINGS ACT

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Green Brook School District of Somerset County has caused notice of this meeting to be published by having the date, time and place thereof posted in the Green Brook Township Clerk's Office and the Courier News. This notice was faxed to the above on January 2, 2015 and posted in the Green Brook Middle School and the Irene E. Feldkirchner School.

IV. ROLL CALL

Mr. Azzarello
Mr. Benscoter
Mr. Brault
Ms. Connors
Ms. Couch
Mr. Humphrey
Mr. Martins
Ms. Piccirilli
Mr. Thomas-Hooke

VI. SUPERINTENDENT'S REPORT

- District Goals
 - **Teaching and Learning/Curriculum and Instruction:** To develop curriculum maps through vertical and horizontal articulation for the purpose of integrating fundamental units of instruction across the curriculum as well as spiraling such units from grade level.
 - **School Culture and Climate:** Establishment of individual student portfolios including both formative and summative assessments.
 - **Communications and Community Engagement:** Continue to develop strong partnerships between the community and the district; expand two way communications with parents.

- **Enrollment**

IEF	463
GBMS	446
<u>WHRHS</u>	<u>447</u>
Total	1,356

- **Staff Coverages for October**

Number of Substitute Days	16
Number of Substitutes	18
Cost of Substitutes	\$11,125.00
Number of Staff Coverage Periods	19
Cost of Staff Coverage	\$684.00

VII. CORRESPONDENCE

VIII. PUBLIC QUESTIONS & COMMENTS (AGENDA ITEMS ONLY)

IX. MINUTES

The Superintendent recommends and I so move approval of the following:

Agenda/Business Meeting October 26, 2015

X. FINANCE/BUILDINGS & GROUNDS

Chair – Bruce Martins

Members – John Azzarello, John Brault & Lisa Couch

Discussion Item: Committee Report

The Superintendent recommends and I so move resolutions A - J:

- A.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the bills for November in the following amounts for the 2015-2016 school year:

Fund 10	\$ 1,105,686.57
Fund 20	\$ 17,417.50
Fund 40	\$ 194,237.50
Fund 60	\$ 1,493.20
Total	\$ 1,318,834.77

- B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the transfers for September 1, 2015 through September 30, 2015.

C. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the disbursements for the following payroll period for the 2015-2016 school year:

October 15, 2015	\$489,706.10
October 30, 2015	\$470,560.14
November 15, 2015	\$505,531.22

D. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the resolution approved on July 27, 2015, Finance/Buildings & Grounds, Item O - Approving special education out-of-district school placement for the 2015-2016 school year for Student Id# 7950167891 from \$62,000 to \$64,430.00

E. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the Green Brook School District FY16 Comprehensive Maintenance Plan for the 2015-2016 school year.

F. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the M-1, Annual Maintenance Budget Amount Worksheet, for the 2015-2016 school year.

G. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following workshops and mileage reimbursements, for the 2015-2016 school year:

Name	Date	Workshop/Meeting	Cost	Mileage	Cost
J. Bigsby K. Carroll	11/19/2015	Latest Trends in HIB Decisions and Implementation	---	36.8 “	\$11.41 “
D. Bishop	1/13/2016	Excel Workshop	\$139.00	25.4	\$7.87
K. Carroll P. Grazioso	12/14/2015	Somerset County Business Partnership Annual Meeting 2015	\$ 90.00 \$ 90.00	18.2 ---	\$5.64 ---
K. Ellis	1/22/2016	Committee on Teaching about the United Nations (CTAUN) Conference	\$ 65.00	---	---
A. Grutta	2/18-20/2016	New Jersey Music Educators' Association Statewide Conference	\$165.00	66	\$20.46
B. Stanton	12/7/2015	ELL Superintendents' Workshop Supporting English Lang. Learners	---	58	\$17.98

B. Stanton	12/17/2015	Next Generation Science Standards Winter Session	---	54.2	\$16.80
B. Stanton	2/8, 10, 11/2016	Affirmative Action Officer Certificate Program	\$450.00	174	\$53.94
C. Wetzel	1/11-12/2016	Google Educator - Certification Boot Camp	\$350.00	102.8	\$31.87

H. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following personnel to fill the designated stipend position, for the 2015-2016 school year:

Name	Position	Stipend Amount
Cathy Yanes	Door/Hallway/Room Security Monitor	\$34.00/hr.

I. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following trips, at a cost to the Board, for the 2015-2016 school year:

<u>Date</u>	<u>Destination</u>	<u>Grade/Group</u>	<u>Cost</u>
December 17, 2015	Rutgers Alexander Library New Brunswick, NJ	8th Grade	\$ 159.00

J. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution, for the 2015-2016 school year:

A RESOLUTION OF Green Brook Board of Education AUTHORIZING THE PURCHASE OF NATURAL GAS SUPPLY SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

WHEREAS, Green Brook Board of Education has determined to move forward with the EMEX Reverse Auction in order procure natural gas for Green Brook Board of Education; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) (the "Act") authorizes the purchase of natural gas supply service for public use through the use of an online auction service; and

WHEREAS, Green Brook Board of Education will utilize the online auction services of EMEX, LLC, an approved vendor pursuant to the Act, waiver number EMEX LLC-1, located at www.energymarketexchange.com; and

WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and be it

WHEREAS, if the auction achieves a price of \$0.619/therm or less for a 12 month term, a price of \$0.639/therm or less for an 18 month term, or a price of \$0.629/therm or less for a 24 month term; Green Brook Board of Education may award a contract to the winning supplier for the selected term.

FURTHER RESOLVED, that the Business Administrator/Board Secretary, Gregory Brennan, of the Green Brook Board of Education be and [he/she] hereby is authorized to execute on behalf of the Green Brook Board of Education any natural gas contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of \$0.619/therm or less for a 12 month term, a price of \$0.639/therm or less for an 18 month term, or a price of \$0.629/therm or less for a 24 month term; Green Brook Board of Education may award a contract to the winning supplier for the selected term.

XI. EDUCATIONAL DEVELOPMENT/POLICY

Chair – Maria Piccirilli

Members – Darlene Connors, John Brault & Wilton Thomas-Hooke

Discussion Item: Committee Report

The Superintendent recommends and I so move resolutions A - D:

A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following after-school programs, at no cost to the Board of Education, for the 2015-2016 school year:

Elementary Activities	Grs. K-1	Dec. 8, 9, 10, 2015
Elementary Activities	Grs. 2-4	Nov. 30, Dec. 1, 2, 2015
Table Tennis Intramurals	Grs. 5-8	Dec. 8, 10, 15, 17, 22, 2015

B. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following trip, at no cost to the Board of Education, for the 2015-2016 school year:

<u>Date</u>	<u>Trip Destination</u>	<u>Grade</u>
May 26, 2016	Somerset Patriots' Ball Game Bridgewater, NJ	6,7, 8

C. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Christina Scolaro from the College of St. Elizabeth

to perform her student teaching assignment at the Irene E. Feldkirchner Elementary School, from January 11 through March 4, 2016, cooperating teacher, Jennifer Wagner, and from March 7 through April 22, 2016, cooperating teachers, Heather Marchese and Jennifer Grant, for the 2015-2016 school year.

D. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the First Reading of the following Policy, for the 2015-2016 school year (See Attachment):

Policy No.

4433

Vacations (Support Staff)

XII. PERSONNEL/NEGOTIATIONS

Chair – Lisa Couch

Members – John Azzarello, Maria Piccirilli & Doug Humphrey

Discussion Item: Committee Report

The Superintendent recommends and I so move resolutions A - L:

A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the paid sick leave for Colleen Sporn, teacher in the Irene E. Feldkirchner Elementary School, from January 4 through February 16, 2016, for the 2015-2016 school year.

B. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the FMLA leave for Colleen Sporn, teacher in the Irene E. Feldkirchner Elementary School, from February 17 through May 18, 2016, for the 2015-2016 school year.

C. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Katie Harabin to serve as the long-term substitute teacher for Colleen Sporn, teacher in the Irene E. Feldkirchner Elementary School, from January 4, through May 18, 2016, at a rate of \$95.00 per day from January 4 through April 5, 2016; and at the per diem rate of \$254.93, from April 6 through May 18, 2016, for the 2015-2016 school year. (See Attachment)

D. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the FMLA leave for employee no. 0553, classroom aide in the Irene E. Feldkirchner Elementary School, effective November 16 through November 23, 2015, for the 2015-2016 school year.

E. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Jenny Coelho to serve as the aide for student number 10474, in

the after-school sports program at IEF, on an as-needed basis, at a salary of \$18.45 per hour, for the 2015-2016 school year.

F. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following unpaid days for employee no. 0556, teacher in the Green Brook Middle School, for the 2015-2016 school year.

November 18, 2015	\$252.45
November 19, 2015	\$252.45
November 20, 2015	\$252.45

G. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the October 12, 2015 resolution, Personnel J, of the approval of the paid sick leave for Michelle Kowal, 5th grade teacher in the Green Brook Middle School, from October 26 through December 23, 2015, to October 26 through December 16, 2015, for the 2015-2016 school year.

H. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the June 22, 2015 resolution, Personnel R, of the approval of the FMLA leave for Michelle Kowal, 5th grade teacher in the Green Brook Middle School, from January 4 through April 5, 2016, to December 17, 2015 through March 21, 2016, for the 2015-2016 school year.

I. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the October 12, 2015 resolution, Personnel K, of the approval of Rebecca Nichols to serve as a long-term substitute teacher in the Green Brook Middle School, filling in for Michelle Kowal, from effective dates of October 26, 2015 through April 5, 2016, to effective dates of October 26, 2015 through March 21, 2016, at a per diem rate of \$200.00 from October 26, 2015 through February 1, 2016; and at a per diem rate of \$254.93 from February 2 through March 21, 2016, for the 2015-2016 school year.

J. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Wendy Benderoth to serve in the following substitute positions, for the 2015-2016 school year (See Attachment):

- Substitute Classroom Aide: \$85.00/day
- Substitute Secretary: \$85.00/day
- Substitute Cafeteria Aide: \$12.42/hour

K. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of a medical leave of absence for employee no. 0037, teacher in the Irene E. Feldkirchner Elementary School, from September 8, 2015 through June 30, 2016, using accumulated sick days,

Be it further resolved that the administration may require further medical documentation from the employee substantiating the aforesaid sick leave of absence, for the 2015-2016 school year.

L. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the October 12, 2015 resolution, Personnel G, of the approval of Catherine Sestokas to serve at the long-term substitute teacher in the Irene E. Feldkichner Elementary School, covering for employee no. 0037, from effective dates of October 14 through December 23, 2015, to effective dates of October 14, 2015 through June 30, 2016; at a per diem rate of \$200.00 for October 14, 2015 through January 20, 2016; and at a per diem rate of \$249.40 for January 21 through January 29, 2016; and at a per diem rate of \$254.93 for February 1 through June 30, 2016, for the 2015-2016 school year.

XIII. PUBLIC QUESTIONS AND COMMENTS

IX. GENERAL

X. LEGISLATIVE

XI. SCHOOL/ TOWNSHIP & COMMUNITY RELATIONS

XII. WATCHUNG HILLS BOARD OF EDUCATION

XIII. NEW JERSEY SCHOOL BOARDS REPRESENTATIVE

XIV. SOMERSET COUNTY SCHOOL BOARDS ASSOCIATION

XV. SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION

XVI. PTO REPORT

XVII. OLD BUSINESS

XVIII. NEW BUSINESS

XIX. BOARD MEETING DATES

Agenda/Business Meeting Monday, December 21, 2015

Reorganization Meeting January 2016

XX. ADJOURNMENT

November 23, 2015

A. Recommend Board approval to adjourn the meeting at P.M.