

**GREEN BROOK BOARD OF EDUCATION  
BUSINESS MEETING AGENDA  
MONDAY, JANUARY 25, 2016  
7:00 P.M.**

**I. MEETING CALLED TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. STATEMENT OF OPEN PUBLIC MEETINGS ACT**

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Green Brook School District of Somerset County has caused notice of this meeting to be published by having the date, time and place thereof posted in the Green Brook Township Clerk's Office and the Courier News. This notice was faxed to the above on January 7, 2016 and posted in the Green Brook Middle School and the Irene E. Feldkirchner School.

**IV. ROLL CALL**

Mr. Azzarello  
Mr. Brault  
Ms. Connors  
Ms. Couch  
Mr. Goodman  
Mr. Martins  
Ms. Piccirilli  
Ms. Potter  
Mr. Thomas-Hooke

**V. BOARD PRESIDENT'S REPORT**

A. I so move Board of Education of the Township of Green Brook approval of the following Board Committees for the 2016 calendar year:

**Personnel**

Lisa Couch, Chair  
Art Goodman  
Wilton Thomas-Hooke  
Janine Potter

**Education**

Maria Piccirilli, Chair  
Darlene Connors

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Janine Potter  
Art Goodman

**Operations**

John Brault, Chair  
Lisa Couch  
John Azzarello  
Wilton Thomas -Hooke

**Governance (ad hoc)**

**Bruce Martins, Chair**  
**Lisa Couch**  
**Maria Piccirilli**  
**John Brault**

**B. I so move Board of Education of the Township of Green Brook approval to appoint the following representatives for the 2016 calendar year:**

Somerset County Ed Services Commission	Maria Piccirilli
Watchung Hills Regional High School	Bruce Martins
NJ School Boards Association	Art Goodman
Somerset County School Boards Association	Darlene Connors
Legislative Officer	John Azzarello
PTO Liaison	Janine Potter
Township Liaison	John Brault
Municipal Alliance	Maria Piccirilli

**C. I so move Board of Education of the Township of Green Brook approval to amend the January 6, 2016 resolution approving the attached Workshop and Agenda/Business Meeting dates for the 2016 calendar year to be held each month at 7:00 PM in the Green Brook Middle School Media Center.**

Executive sessions will be held as needed to discuss matters of contracts, personnel, litigation and/or negotiations.

**D. I so move Board of Education of the Township of Green Brook approval of the attached Board of Education Committee Meetings for the 2016 calendar year.**

**VI. SUPERINTENDENT'S REPORT**

- **District Testing Report** - Dr. Bigsby
- **Budget Presentation:** Curriculum & Instruction & Professional Development
- **Enrollment**

IEF                      460  
GBMS                    445  
WHRHS                432

January 25, 2016

Total	1,337
● <b><u>Staff Coverages for December</u></b>	
Number of Substitute Days	90
Number of Substitutes	16
Cost of Substitutes	\$8,647.50
Number of Staff Coverage Periods	35
Cost of Staff Coverage	\$1,260.00

**VII. CORRESPONDENCE**

**VIII. PUBLIC QUESTIONS & COMMENTS (AGENDA ITEMS ONLY)**

**IX. FINANCE/BUILDINGS & GROUNDS**

**Discussion Item: Committee Report**

**The Superintendent recommends and I so move resolutions A - M:**

- A.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the bills for December in the following amounts for the 2015-2016 school year:

Fund 10	\$ 1,099,695.79
Fund 20	\$ 20,115.90
Fund 40	\$ 1,003,850.00
Fund 60	\$ 26,627.48
Total	\$ 2,150,289.17

- B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the transfers for November 1, 2015 through November 30, 2015.

- C.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the disbursements for the following payroll period for the 2015-2016 school year:

December 15, 2015	\$517,013.30
December 30, 2015	\$469,482.82
January 15, 2016	\$491,795.00

**D.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution for the 2015-2016 school year:

**WHEREAS**, the Board of Education has received the attached reports of the treasurer and secretary for the month of November and

**WHEREAS**, these reports show the following balances on November 30, 2015:

**WHEREAS**, in compliance with N.J.A.C.6:20-2A.10(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education

<b>FUND -</b>	<b>CASH BALANCE</b>	<b>APPROPRIATION BALANCE</b>	<b>FUND BALANCE</b>
(10) General Current Expense Fund			
(11)Current Expense	\$3,098,275.06	\$15,649,897.03	\$17,633,821.91
(12)Capital Outlay			
(20)Special Revenue Fund	\$148,171.72	\$245,665.76	\$203,844.52
(30)Capital Projects Fund	\$306,599.86	\$109,894.40	\$404,099.15
(40)Debt Service Fund	\$319,729.70	\$1,198,087.50	\$1,198,506.35
<b>TOTAL</b>	<b>\$3,872,776.34</b>	<b>\$17,203,544.69</b>	<b>\$19,440,271.93</b>

**NOW THEREFORE, BE IT RESOLVED**, the Board of Education accepts the above referenced reports and certification, and be it

**FURTHER RESOLVED**, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

**E.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Watchung Hills Regional High School out-of-district school placement for special education student AK to attend Daytop Preparatory for 21 days, effective March, 2015, in the amount of \$5,292.00.

**F.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the July 27, 2015 resolution approving special education student #7950167891 out-of-district school placement at Lake Drive School from \$62,000.00 to \$64,430.00, for the 2015-2016 school year.

**G.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following workshops and mileage/transportation reimbursements, for the 2015-2016 school year:

Employee	Date	Workshop/Meeting	Cost	Mileage/ Transp.	Cost
D. Ciccarella J. Stetz	2/23/2016	Reading and Writing Project: Persuasive Writing Gr. K New York, NY	--- ---	NJ Transit  Subway each	\$24.50  \$ 4.50 each
J. Collett	2/07/2016	Literacy STEM Connection Monroe, NJ	\$149.00	---	---
J. Dally	2/10/2016	Preparing for State Middle School Exams New York, NY	---	91	\$28.21
S. Hahn G. Holczinger	1/27/2016	Reading and Writing Project: Readers Have Big Jobs To Do New York, NY	--- ---	NJ Transit  Subway (each)	\$24.50  \$ 4.50 (each)
S. Yip Molnar	2/23-26/2016	Non-Violent Crisis Intervention 4-Day Renewal Edison, NJ	\$1,199.00	80.8	\$25.05
D. Ressa	2/04/2016	Building LRE (Least Restrictive Environment) & Increasing Creative Programming Eatontown, NJ	---	71.3	\$22.10
D. Ressa	3/01/2016	Title 1 Technical Assistance for New Program Directors New Providence, NJ	---	19	\$ 5.89
	3/10/2016	Section 504 Explained	---	57.5	\$17.83

		Monroe, NJ			
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**H.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the Sidebar Agreement between the Green Brook Township Board of Education and the Green Brook Education Association, effective January 26 through June 30, 2016, for the 2015-2016 school year. (See Attachment)

**I.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Rajeswari Muthuswamy, M.D., from the Center for Behavioral Health MD PA, to provide psychiatric evaluations and neuro-psychiatric evaluations, at a cost of \$525.00 per evaluation, not to exceed \$1,575.00, for the 2015-2016 school year.

**J.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Mary A. Toolan, Psy. D., to provide psychiatric evaluations, at a cost of \$400.00 per evaluation, not to exceed \$3,200.00, for the 2015-2016 school year.

**K.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval for the district to renew membership with the Somerset County Business Partnership at an annual membership fee in the amount of \$425.00, from March 1, 2016 to February 28, 2017, and as approved in the 2015-2016 school year.

**L.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook to approve the submission of the Corrective Action Plan for the 2015 Audit to the New Jersey Department of Education, and as approved in the 2015-2016 school year. (See Attachment)

**M.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the tuition reimbursement for the three-credit 2015 fall course at Rutgers University, Curriculum and Instruction, in the amount of \$2,034.00, for each of the following teachers, for the 2015-2016 school year.

- Kristine Eppinger
- Kevin Smith

**X. EDUCATIONAL DEVELOPMENT/POLICY**

**Discussion Item: Committee Report**

**The Superintendent recommends and I so move resolutions A - F:**

**A.** Resolution of Support from the Green Brook Township Board of Education Authorizing the Sustainable Jersey for Schools Small Grant Application

WHEREAS, Sustainability means using resources wisely, saving money and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children; and;

WHEREAS, the Green Brook Township Board of Education seeks to support and work with school staff and administrators, students and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly and cost-effective solutions;

WHEREAS, the Green Brook Township Board of Education is participating in the Sustainable Jersey for Schools Program; and

WHEREAS, one of the purposes of the Sustainable Jersey for Schools Program is to provide resources to school districts to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey for Schools Small Grants Program;

THEREFORE, the Green Brook Township Board of Education has determined that the Green Brook Township School District should apply for the aforementioned grant program. The Grant will be “The Greenest Generation”:

- Student led problem solving
- Student created learning opportunities for peers and adults
- Student to student local, state, national and international communication and collaboration

THEREFORE, BE IT RESOLVED, that of the Green Brook Township Board of Education, State of New Jersey, authorizes the submission of the aforementioned Sustainable Jersey for Schools Grant.

**B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following trip, at no cost to the Board, for the 2015-2016 school year:

Date	Destination	Reason	Grade/ Group	Approx. No. of Students	Teacher
04/07/2016	Ellis Island/Liberty Island New York, NY	Students will learn about immigration.	Gr. 7	100	B. Mojta

**C.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the Second Reading of the following Policies and Regulations, for the 2015-2016 school year:

P & R 1240 Evaluation of Superintendent (M) (Revised)

January 25, 2016

- P & R 3221 Evaluation of Teachers (M) (Revised)
- P & R 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
- P & R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
- P & R 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
- P 3431.1 Family Leave (M) (Revised)
- P 4431.1 Family Leave (M) (Revised)
- P 5337 Service Animals (New)
- P 5516 Use of Electronic Communication and Recording Devices (ECRD) (M) (Revised)

**D.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following enrichment programs, at no cost to the Board of Education, for the 2015-2016 school year:

Before-School:

STEM Mindstorm Club	Gr. 4	March – May 2016
STEM Robotics Club	Gr. 2-3	March – May 2016

After-School:

Elementary Activities	Gr. K-1	February 2016
Fitness for Heart activities	Gr. 2-4	February 2016

**E.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Jeffrey Cabral from New Jersey Institute of Technology to complete his spring semester internship in the district’s Technology Department, from January through May 2016, for the 2015-2016 school year. (See Attachment)

**F.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the Tentative Spring Sports and Transportation Schedule, for the 2015-2016 school year. (See Attachment)

**XI. PERSONNEL/NEGOTIATIONS**

**Discussion Item: Committee Report**

**The Superintendent recommends and I so move resolutions A - E:**

**A.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Jenny Coelho to serve as the aide for student number 3074 in the after-school Boys’ Council Program at IEF, from January 13 through March 9, 2016, at a salary of \$18.86 per hour, 1.5 hours per session, 8 sessions, for a total of 12 hours, not to exceed \$226.32, for the 2015-2016 school year.

- B. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Este Jelmert to serve as the substitute aide for student number 3074 in the after-school Boys' Council Program at IEF, from January 13 through March 9, 2016, on an as-needed basis, at a salary of \$18.86 per hour, 1.5 hours per session, for the 2015-2016 school year.
- C. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the November 23, 2015 resolution (Personnel, A) approving the paid sick leave for Colleen Sporn, teacher in the Irene E. Feldkirchner Elementary School, from January 4 through February 16, 2016, to January 4 through February 10, 2016, for the 2015-2016 school year.
- D. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the November 23, 2015 resolution (Personnel, B) approving the FMLA leave for Colleen Sporn, teacher in the Irene E. Feldkirchner Elementary School, from February 17 through May 18, 2016, to February 11 through May 13, 2016, for the 2015-2016 school year.
- E. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the November 23, 2015 resolution (Personnel, C) approving Katie Harabin to serve as the long-term substitute teacher for Colleen Sporn, teacher in the Irene E. Feldkirchner Elementary School, from January 4 through May 18, 2016, to January 4 through May 13, 2016, at a rate of \$95.00 per day from January 4 through April 5, 2016; and at the per diem rate of \$254.93, from April 6 through May 18, 2016, to April 6 through May 13, 2016, for the 2015-2016 school year.

**XII. PUBLIC QUESTIONS AND COMMENTS**

**XIII. GENERAL**

**XIV. LEGISLATIVE**

**XV. SCHOOL/ TOWNSHIP & COMMUNITY RELATIONS**

**XVI. WATCHUNG HILLS BOARD OF EDUCATION**

**XVII. NEW JERSEY SCHOOL BOARDS REPRESENTATIVE**

**XVIII. SOMERSET COUNTY SCHOOL BOARDS ASSOCIATION**

**XIV. SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION**

**XX. PTO REPORT**

January 25, 2016

**XXI. OLD BUSINESS**

**XXII. NEW BUSINESS**

**XXIII. EXECUTIVE SESSION**

**XXIV. BOARD MEETING DATES**

Workshop Meeting	Monday, February 8, 2016
Agenda/Business Meeting	Monday, February 22, 2016

**XXV. ADJOURNMENT**

A. Recommend Board approval to adjourn the meeting at P.M.