

**GREEN BROOK BOARD OF EDUCATION  
BUSINESS MEETING MINUTES  
MONDAY, JUNE 23, 2014  
7:00 P.M.**

**MEETING CALLED TO ORDER**- The meeting was called to order at 7:00 pm by Mr. Bruce Martins, Board Vice President in the Green Brook Middle School Media Center.

**PLEDGE OF ALLEGIANCE**

Observed by all present.

**STATEMENT OF OPEN PUBLIC MEETINGS ACT**

Mr. Gregory Brennan, Business Administrator/Board Secretary read the following statement:  
The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Green Brook Township Public School District of Somerset County has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Green Brook Township Clerk's Office and the Courier News. This notice was faxed to the above on January 7, 2014, and posted in the Green Brook Middle School and the Irene E. Feldkirchner Elementary School.

**ROLL CALL**

Present: Mr. Azzarello (Arrived at 7:20pm)  
Mr. Benscoter  
Mr. Binder  
Ms. Connors  
Ms. Couch  
Mr. Humphrey (Arrived at 7:17pm)  
Mr. Martins  
Ms. Piccirilli

Absent: Mr. Brault  
Administrators

Present: Dr. Richard Labbe, Superintendent  
Mr. Gregory Brennan, Business Administrator/Board Secretary

**SUPERINTENDENT'S REPORT**

- First Reading
  - 2363 Pupil Use of Privately Owned Technology
- PLC Fair & Bengal Bazaar presented by Beth Stanton

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**Staff Coverage for May**

|                                  |            |
|----------------------------------|------------|
| Number of Substitute Days        | 113        |
| Number of Substitutes            | 21         |
| Cost of Substitutes              | \$9,823.24 |
| Number of Staff Coverage Periods | 35         |
| Cost of Staff Coverage           | \$1,190.00 |

**Staff Attendance for May**

|                |      |                         |     |
|----------------|------|-------------------------|-----|
| Administration | 100% | Facilities & Operations | 93% |
| Teachers       | 97 % | Aides                   | 94% |
| Transportation | 97%  | Office Personnel        | 99% |

**Student Attendance for May**

|      |        |
|------|--------|
| IEF  | 97.27% |
| GBMS | 96.35% |

**MINUTES**

**Motion to approve the following Minutes:**

|           |                         |              |                        |
|-----------|-------------------------|--------------|------------------------|
| Moved by: | Ms.Couch                | Seconded by: | Mr. Martins            |
|           | Agenda/Business Meeting |              | Monday, April 28, 2014 |
|           | Workshop Meeting        |              | Monday, May 12, 2014   |
|           | Agenda/Business Meeting |              | Tuesday, May 27, 2014  |

**Roll Call Vote. Vote Unanimous. Motion carried.**

**FINANCE/BUILDINGS & GROUNDS**

**Motion to approve Finance & Operations Items A - NN:**

|           |                |              |             |
|-----------|----------------|--------------|-------------|
| Moved by: | Ms. Piccirilli | Seconded by: | Mr. Martins |
|-----------|----------------|--------------|-------------|

**Roll Call Vote. Vote Unanimous. Motion carried.**

- A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the bills for June in the following amounts for the 2013-2014 school year:

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|         |              |
|---------|--------------|
| Fund 11 | 1,241,603.94 |
| Fund 12 | 121,076.20   |
| Fund 20 | 53,097.72    |
| Total   | 1,415,777.86 |

- B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution for the 2013-2014 school year:

WHEREAS, the Board of Education has received the attached reports of the treasurer and secretary for the month of April, and

WHEREAS, these reports show the following balances on April 30, 2014:

WHEREAS, in compliance with N.J.A.C.6:20-2A.10(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education,

| FUND -                            | CASH BALANCE   | APPROPRIATION BALANCE | FUND BALANCE   |
|-----------------------------------|----------------|-----------------------|----------------|
| (10) General Current Expense Fund |                |                       |                |
| (11)Current Expense               | \$2,109,581.57 | \$7,023,537.44        | \$7,350,598.09 |
| (12)Capital Outlay                |                |                       |                |
| (20)Special Revenue Fund          | \$72,395.21    | \$120,938.87          | \$145,710.93   |
| (30)Capital Projects Fund         | \$283,588.66   | \$840.00              | \$514,880.89   |
| (40)Debt Service Fund             | (\$31,510.01)  | \$194,237.50          | \$215,358.35   |
| TOTAL                             | \$2,434,055.43 | \$7,339,553.81        | \$8,226,548.26 |

NOW THEREFORE, BE IT RESOLVED, the Board of Education accepts the above referenced reports and certification, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- C.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the transfers for April 1, 2014 through April 30, 2014.

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- D.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the disbursements for the following payroll period for the 2013-2014 school year:

|               |              |
|---------------|--------------|
| May 31, 2014  | \$426,849.09 |
| June 15, 2014 | \$501,929.28 |

- E.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following special education out-of-district school placements for the 2014-2015 school year as indicated for each of the following students:

| <u>Student ID#</u> | <u>School</u>                        | <u>Tuition</u> |
|--------------------|--------------------------------------|----------------|
| 259                | Children’s Center of Monmouth County | \$61,244.92    |
| 2564               | Children’s Center of Monmouth County | \$61,244.92    |
| 10477              | Summit Speech School                 | \$60,900.00    |
| 236                | The Jardine Academy                  | \$73,382.40    |

- F.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of an extended-school-year transportation jointure with Watchung Hills Regional High School, route 100LKS, at a total revenue of \$2,550.00 for the 2014-2015 school year.
- G.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of an extended-school-year transportation jointure with Bound Brook Board of Education, route LKS1, at a total revenue of \$2,550.00 for the 2014-2015 school year.
- H.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of a transportation jointure with Watchung Hills Regional High School, route 100LK, at a total revenue of \$15,300.00 for the 2014-2015 school year.
- I.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of a transportation jointure with Bound Brook Board of Education, route 100LK1, at a total revenue of \$30,600.00 for the 2014-2015 school year.
- J.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of an extended-school-year transportation jointure with Warren Board of Education, route JA-1S, at a total revenue of \$2,370.00 for the 2014-2015 school year.
- K.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of an extended-school-year transportation jointure with North Plainfield Board of Education, route MIDS-14, at a total cost of \$777.00 for the 2014-2015 school year.
- L.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following banks to be designated official depositories for the school district’s funds: Provident Bank and others according to the rate of interest at the time of investment for the 2014-2015 school year.

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- M.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to establish a 403B Plan as required by the IRS the following provider list, effective for the 2014-2015 school year:

AXA Equitable Life Insurance Company  
AIG-VALIC The Variable Annuity Life Insurance Company  
Metropolitan Life Insurance Company

- N.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to establish a petty cash fund in the amount of \$500 for the 2014-2015 school year.
- O.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution for the 2014-2015 school year:

**Green Brook Board of Education  
Food Service 2014-2015  
Management Fee and Guarantee Language**

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of twelve thousand one hundred sixty dollars (\$12,160.00) to compensate the FSMC for administrative and management costs. This fee shall be billed in 10 monthly installments of (\$1,216.00) per month as a cost of operation. The Local Education Association guarantees the payment of such costs and fee to the FSMC.

A per meal administrative/management fee shall apply to all special function and vended meals receipts deposited in the Local Education Association's account. All special function and vended meals receipts deposited into the Local Education Association's account shall be divided by (\$1.00) to arrive at a meal equivalent. The administrative/management fee charged for special function and vended meals will be (\$.15) per meal equivalent.

The FSMC guarantees the Local Education Association at no cost of operation to the district for school year 2014-2015.

- Minimum of 170 serving days
- Adoption of recommended Student Lunch Price List and Faculty Lunch Price List
- Reimbursement rates are not less than the previous year
- Value of commodities is not less than the previous year
- Enrollment remains constant
- The Local Education Association is responsible for kitchen equipment maintenance and repair, smallwares purchases, and cleaning of floors in dining room and kitchen area
- No change in school policy that significantly affects operating revenue or expense
- A special dietary policy for an individual or group that results in an extraordinary expense will be recorded separately

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- No change in Federal or State regulation that impacts cafeteria operating revenue or expense. The FSMC will calculate the effect of any change to the Local Education Association's operating performance and adjust the guarantee by the actual amount of the change
- The Offer versus Serve policy is maintained
- No competitive sales during cafeteria operating hours
- Based on the Labor Schedule submitted
- No restrictions on menu and a la carte offerings except that they meet previously stated NJ State guidelines
- Increased costs caused by the unionization of the staff would be separate from this guarantee
- Any decrease in sales due to a food recall that is beyond the control of the FSMC may affect the guarantee

**P.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following school lunch prices submitted by Pomptonian Food Service for the 2014-2015 school year:

|                         |        |
|-------------------------|--------|
| Elementary School Lunch | \$2.35 |
| Middle School Lunch     | \$2.55 |
| Faculty Lunch           | \$3.35 |
| Free & Reduced Lunch    | \$ .40 |

**Q.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution:

WHEREAS, the Green Brook Township Board of Education desires to control consumption and cost of energy to benefit taxpayers and reduce its carbon footprint thereby helping the environment; and

WHEREAS, the Green Brook Township Board of Education desires to reduce administrative costs and to scrutinize all energy bills to eliminate overcharges or inappropriate fees being charged by public utilities:

WHEREAS, the Green Brook Township Board of Education desires to have real time data all energy consumption, for the purpose of improved energy management and educational programming, and reporting of said usage in a simple ready to utilize format when required:

NOW THEREFORE BE IT RESOLVED that the Green Brook Township Board of Education enter into a contract with EnergySolve LLC of Somerset, New Jersey to provide the following services at the listed rates using state contract 73693:

- Provide the New Jersey Energy Tracking System, which includes setting up of all energy bills in a relational database, reporting from the database utility bill and other information in standard or customer specific reports.
- Processing and paying of all utility bills electronically after checking for billing errors.

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- Tariff analysis to ensure Green Brook Township Board of Education is being provided the best rates.
- Current rate for service is \$6.30 per bill processed for Local Distribution Company and \$5.70 per bill for Third Party Suppliers.

NOW THEREFORE BE IT RESOLVED that this resolution take effect immediately.

**R.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following workshop and mileage reimbursement for the 2014-2015 school year, and as approved in the 2013-2014 school year:

| <u>Employee</u> | <u>Date</u>      | <u>Workshop/Meeting</u>   | <u>Cost</u> | <u>Mileage</u> | <u>Cost</u> |
|-----------------|------------------|---------------------------|-------------|----------------|-------------|
| L. Flora        | 08-11,12,13-2014 | WRS Introductory Workshop | \$509       | 222            | \$86.82     |

- S.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Hybridge Learning Group, to perform a Functional Behavior Assessment for Student No. 10106, at a cost of \$1,200, \$700 paid by the district and \$500 paid by the parents, for the 2014-2015 school year, and as approved in the 2013-2014 school year.
- T.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Dr. Thomas Boyle to provide behavioral and educational consultation to the district as directed by the Director of Special Services from September 2014 through May 2015, at a cost of \$220 per hour, not to exceed \$14,520, for the 2014-2015 school year, and as approved in the 2013-2014 school year.
- U.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Dr. Thomas Boyle to provide a behavioral and educational consultation for student no. 2566, on June 16, 2014, at a cost of \$300, for the 2013-2014 school year.
- V.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Suneeta Chacko-Varkey, MD to perform psychological evaluations for the Green Brook Township School District, at a rate of \$500 per evaluation, not to exceed \$2,000, for the 2014-2015 school year, and as approved in the 2013-2014 school year.
- W.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the 2014-2015 curriculum writing assignments, and as approved in the 2013-2014 school year. (See Attachment)
- X.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the 2014-2015 stipend assignments, and as approved in the 2013-2014 school year. (See Attachment)
- Y.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following personnel to serve as Supplemental Tutors, at a rate of \$38 per hour, for the 2014-2015 school year and as approved in the 2013-2014 school year:

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Sarit Bercovici  
 Domenica Ciccarella  
 Doreen Darr  
 Lori Gross  
 Kathy Guide  
 Christina Lorance  
 Jennifer Smith  
 Kevin Smith  
 Colleen Sporn  
 Jennifer Stetz  
 Melanie Tufaro  
 Bernadette Van Pelt  
 Jennifer Wagner  
 Natalie Whalen

- Z.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following Camp PAWS class trips, at the designated cost to the Board, for the 2014-2015 school year, and as approved in the 2013-2014 school year:

| <u>Date</u>   | <u>Trip Destination</u>                  | <u>Cost</u> |
|---------------|--|-------------|
| July 1, 2014  | Jockey Hollow<br>Mendham, NJ             | \$661.50    |
| July 24, 2014 | Raritan Valley College<br>Branchburg, NJ | \$468.00    |

- AA.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following class trip, at no cost to the Board of Education, for the 2013-2014 school year:

| <u>Date</u>   | <u>Trip Destination</u>             | <u>Grade</u> |
|---------------|-------------------------------------|--------------|
| June 16, 2014 | Strike and Spare<br>Green Brook, NJ | 8            |

- BB.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following class trip, at a cost to the Board of Education in the amount of \$446.00, for the 2013-2014 school year:

| <u>Date</u>  | <u>Trip Destination</u>                | <u>Grade</u> |
|--------------|--|--------------|
| May 31, 2014 | Franklin Institute<br>Philadelphia, PA | GATE 8       |

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**CC.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval for the Green Brook Township School District to transport the Green Brook Recreation Summer Fun participants on the following trips , at a total revenue of \$860.50, for the 2014-2015 school year.

| <u>Date</u>   | <u>Trip Destination</u>                     | <u>Revenue</u> |
|---------------|---|----------------|
| June 30, 2014 | Branchburg Sports Complex<br>Branchburg, NJ | \$142.50       |
| July 1, 2014  | Jersey Shore Pirates<br>Brick, NJ           | \$389.25       |
| July 7, 2014  | Turtle Back Zoo<br>West Orange, NJ          | \$205.25       |
| July 8, 2014  | Rebounderz<br>Edison, NJ                    | \$123.50       |

**DD.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval for the Green Brook Township School District to transport the Camp P.A.W.S. students attending after care at Bright Beginnings Pre-School from June 30 to August 7, 2014 at a total revenue of \$360.00, for the 2014-2015 school year.

**EE.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to transfer \$0.67 from the Payroll Agency Account to General Fund to reflect a bank error correction, as per our Treasurer, for the 2013-2014 school year.

**FF.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution for the 2013-14 school year.

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Green Brook Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve (up to \$650,000), Tuition Reserve (up to 250,000), and Maintenance Reserve (up to \$100,000) account at year end, and

WHEREAS, the Green Brook Board of Education has determined that up to \$1,000,000 is available for such purpose of transfer;

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NOW THEREFORE BE IT RESOLVED by the Green Brook Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**GG.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the parental transportation contract for special education student #1063 to and from the Robert Morris School, South Bound Brook School District, for the 2014-2015 extended school year, at a total cost of \$800.00.

**HH.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to participate in an NCLB Title III consortium applied for and managed by South Bound Brook for the amounts of funding listed below, for the 2014-2015 school year.

|                         |                |
|-------------------------|----------------|
| Branchburg              | \$4,857        |
| Green Brook             | \$2,812        |
| South Bound Brook       | \$5,114        |
| Somerset Hills Regional | \$9,205        |
| Somerset Vo-Tech        | \$ 255         |
| Watchung Borough        | <u>\$1,025</u> |
| Total                   | \$23,268       |

**II.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the submission of the FY2015 NCLB grant funds application as follows, for the 2014-2015 school year:

|                      |          |
|----------------------|----------|
| Title I Part A Basic | \$28,932 |
| Title II Part A      | \$10,136 |
| Title III            |          |
| Total Allocation:    | \$39,068 |

**JJ.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the submission of the application for the Individuals with Disabilities Education Improvement Act 2004 Part B FY2015 Pre-school and Basic for the 2014-2015 school year as follows:

|                       |                 |
|-----------------------|-----------------|
| Basic Allocation:     | \$ 177,109      |
| Preschool Allocation: | <u>\$ 7,209</u> |
| TOTAL:                | \$ 184,318      |

**KK.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the Interlocal Services Agreement with Educational Information and Resource Center (EIRC) to provide to the Board Interim Superintendent services performed generally by the Superintendent under the laws of the State of New Jersey, the rules and policies of the Board and

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any appropriate duties that may be assigned by the Board's Superintendent from time to time for the 2014-2015 school year.

**LL.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the New Jersey Commission for the Blind and Visually Impaired contract to provide technical assistance, consultative and instructional services for special education student #236 in the amount of \$1,800, for the 2014-2015 school year.

**MM.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution:

RESOLVED, pursuant to N.J.S.A. 18A:29-14, that the employment and adjustment increments for Employee I.D. # 0325 are hereby withheld for the 2014-2015 school year; and

BE IT FURTHER RESOLVED, that said employee's increments will not be restored in future years unless and until formal action is taken by the Board; and

BE IT FINALLY RESOLVED, that within ten (10) days, the Superintendent shall notify the employee of this action and the reasons for same.

**NN.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook to authorize the execution and delivery of the Section 15 Grant Agreements to the New Jersey Schools Development Authority, and delegate authority to the School Business Administrator for supervision of the below School Facilities Projects:

- DOE # 1810-030-14-1003 G04 - Window Replacement at Green Brook Middle School (SDA Grant #G5-5801)
- DOE# 1810-030-14-1001 G04 - Electrical Switchgear Upgrades at Green Brook Middle School (SDA Grant #G5-5800)

## **EDUCATIONAL DEVELOPMENT/POLICY**

### **Motion to approve Educational Development/Policy Items A - K:**

Moved by: Mr. Martins

Seconded by:

Mr. Binder

### **Roll Call Vote. Vote Unanimous. Motion carried.**

**A.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the 2014-2015 District Mentoring Plan, and as approved in the 2013-2014 school year. (See Attachment)

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- B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the 2014-2015 School Professional Development Plan for both the Irene E. Feldkirchner Elementary School and the Green Brook Middle School, and as approved in the 2013-2014 school year. (See Attachments)
- C.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following after-school program, at no cost to the Board of Education, for the 2013-2014 school year:

|               |            |                   |
|---------------|------------|-------------------|
| Yu-Gi-Oh Club | Grs. 5 - 8 | June 4 - 11, 2014 |
|---------------|------------|-------------------|

- D.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the Tentative Fall Sports and Transportation Schedule, for the 2014-2015 school year, and as approved in the 2013-2014 school year. (See Attachment)
- E.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the Second Reading of the following Policy for the 2013-2014 school year: (See Attachment)

**Policy No.:**  
2311 Advanced Placement Courses

- F.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following after-school program, at no cost to the Board of Education, for the 2014-2015 school year, and as approved in the 2013-2014 school year:

|              |            |                         |
|--------------|------------|-------------------------|
| Cooking Club | Grs. 5, 6  | October 18 – 30, 2014   |
| Chess Club   | Grs. 5 - 8 | October 2014 - May 2015 |

- G.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following summer enrichment program, at no cost to the Board of Education, for the 2014-2015 school year, and as approved in the 2013-2014 school year:

|            |          |                         |
|------------|----------|-------------------------|
| Dance Camp | Grs. K-5 | July 7 – August 1, 2014 |
|------------|----------|-------------------------|

- H.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the June 2014 HIB Report, including any recommendations for action provided by the Superintendent for the 2013-2014 school year (see attached).
- I.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to adopt all curricula, programs and services including pilot materials for the 2014-2015 school year, and as approved in the 2013-2014 school year. (See Attachment #1)
- J.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to adopt all textbooks for the 2014-2015 school year, and as approved in the 2013-2014 school year.(See Attachment #2)

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Thursday, four hours per day, for a total of 24 days, at an hourly rate of \$38.00, for the 2014-2015 school year, and as approved in the 2013-2014 school year:

Alexandra Plenzo

- E.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Lisa Costa, to serve as a long-term 3rd grade maternity leave substitute teacher in the Irene E. Feldkirchner Elementary School, replacing Christina Teague, at a salary of \$49,840.00, and subject to termination upon a ten-day notice for any reason, for the 2014-2015 school year, and as approved in the 2013-2014 school year.
- F.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Lynette Tyler to serve as an as out-of-district nurse for special education student #236, at an hourly rate of \$28.31, for the 2014-2015 school year, and as approved in the 2013-2014 school year.
- G.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Tristan Miller to serve as a special education teacher in the Green Brook Middle School, Level M, Step4, at an annual salary of \$52,540.00, adjusted to \$52,277.30, effective for the 2014-2015 school year, and as approved in the 2013-2014 school year. Salary may change pending ratification of contract.
- H.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Jaime Russo to serve as an instructional aide in the Irene E. Feldkirchner Elementary School, Step1, at an hourly rate of \$17.95, effective for the 2014-2015 school year, and as approved in the 2013-2014 school year. Salary may change pending ratification of contract.
- I.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Teresa Giordano to serve as a long-term 1<sup>st</sup> grade special education maternity leave substitute teacher in the Irene E. Feldkirchner Elementary School, replacing Danielle Breunig, at a salary of \$49,640.00, prorated, from September 2 through December 1, 2014, and subject to termination upon a ten-day notice for any reason, for the 2014-2015 school year, and as approved in the 2013-2014 school year.
- J.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Lori Gross to serve as a long-term 4<sup>th</sup> grade maternity leave substitute teacher in the Irene E. Feldkirchner Elementary School, replacing Jennifer Grant, at a salary of \$49,640.00, and subject to termination upon a ten-day notice for any reason, for the 2014-2015 school year, and as approved in the 2013.2014 school year.
- K.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following special services personnel to perform summer IEP work and therapy, on an as-needed basis, from June 30 through August 7, 2014, at an hourly rate of \$38.00, for the 2014-2015 school year, and as approved in the 2013-2014 school year:

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| <u>Name</u>            | <u>Position</u>             | <u>Hours</u> | <u>Not to Exceed</u> |
|------------------------|-----------------------------|--------------|----------------------|
| Dr. Emilia Muglia      | School Psychologist         | 48 Hours     | \$1,824              |
| Marydenise Appio       | Social Worker               | 30 Hours     | \$1,140              |
| Bernadette Van Pelt    | LDTC                        | 30 Hours     | \$1,140              |
| Anne Mendez            | Speech & Language Therapist | 48 Hours     | \$1,824              |
| Amy Berger             | Speech & Language Therapist | 5 Hours      | \$ 190               |
| Michelle Ritter-Lodato | Occupational Therapist      | 5 Hours      | \$ 190               |

- L.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Brianna Bradley to serve as a Work Study Student Office Assistant, in the Green Brook Township School District, at an hourly rate of \$8.25, 2 hours per day, 1 day per week, for the 2014-2015 school year, effective July 1, 2014, and as approved in the 2013-2014 school year.
- M.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Andrea Zerjav to serve as a part-time, .57 FTE, special education teacher in the Irene E. Feldkirchner Elementary School, Level BA, Step 1, at an annual salary of \$28,365.72, adjusted to \$28,223.88, for the 2014-2015 school year, and as approved in the 2013-2014 school year.
- N.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Kimberly Bostory to serve as a long-term maternity leave substitute teacher, in the Green Brook Township Middle School, replacing Carlyn O'Regan, effective September 2 through December 1, 2014, at a salary of \$49,640.00, prorated to \$14,892.00, and subject to termination upon a ten-day notice for any reason, for the 2014-2015 school year, and as approved in the 2013-2014 school year.
- O.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Kristen Matos to serve as a part-time, .6 FTE, speech/language therapist for the Green Brook Township School District, Level M, Step 1, at a salary of \$51,940.00, prorated to \$31,164.00, adjusted to \$31,008.18, for the 2014-2015 school year, and as approved in the 2013-2014 school year. (See Attachment)
- P.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Kimberly Lehlbach, to serve as a long-term maternity leave substitute teacher in the Irene E. Feldkirchner Elementary School, replacing Heather Marchese, at a salary of \$49,640.00, prorated to \$6,949.60, effective September 2 through October 10, 2014, and subject to termination upon a ten-day notice for any reason, for the 2014-2015 school year, and as approved in the 2013-2014 school year. (See Attachment)
- Q.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following personnel to serve as a classroom aide for Camp PAWS extended school year/summer work, from June 30 through August 7, 2014, Monday through Thursday, four

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hours per day, for a total of 24 days, at an hourly rate of \$18.96, for the 2014-2015 school year, and as approved in the 2013-2014 school year:

Jenny Coelho

- R. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to rescind the May 27, 2014 resolution approving the following personnel to serve as a general education teacher for Camp PAWS extended school year/summer work, from June 30 through August 7, 2014, Monday through Thursday, four hours per day, for a total of 24 days, at an hourly rate of \$38.00, for the 2014-2015 school year, and as approved in the 2013-2014 school year:

Sarah Diczok-Vajtay (Related Arts/STEM)

- S. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the May 27, 2014 resolution approving the following personnel from serving as classroom aides (FTE:1.0) for Camp PAWS extended school year/summer work, to serving as classroom aides (FTE: .5) and teachers (FTE: .5) from June 30 through August 7, 2014, Monday through Thursday, four hours per day, for a total of 24 days, at an hourly rate of \$18.96 to serve as an aide, and at an hourly rate of \$38.00 to serve as a teacher, for the 2014-2015 school year, and as approved in the 2013-2014 school year:

Laura Philip  
Kevin Smith

- T. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to accept the resignation of Lauren Hauser, Physical Education/Health teacher in the Irene E. Feldkirchner Elementary School, effective July 1, 2014, and as approved in the 2013-2014 school year.
- U. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to accept the resignation of Sarah Diczok-Vajtay, Latin teacher in the Green Brook Middle School, effective July 1, 2014, and as approved in the 2013-2014 school year.
- V. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to deduct the pay for the below-referenced day for Employee No. 0198, bus driver for the Green Brook Township School District, for the 2013-2014 school year:

June 19, 2014 (PM)                      \$94.33

- W. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to deduct the pay for the below-referenced days for Employee No. 0609, bus aide for the Green Brook Township School District, for the 2013-2014 school year:

June 16 through June 27, 2014              10 days              Total: \$729.81

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- X. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to deduct the pay for the below-referenced day for Employee No. 0045, instructional aide for the Irene E. Feldkirchner Elementary School, for the 2013-2014 school year:

June 17, 2014 (AM)                      \$71.58

- Y. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following personnel to serve as bus drivers for the extended-school year, at an hourly rate of \$24.91, for the 2014-2015 school year, and as approved in the 2013-2014 school year:

|                    |  |         |
|--------------------|--|---------|
| Maureen Abbruzzese | 5.5 hrs./day                                 | 30 days |
| Thomas Hardgrove   | 6.0 hrs./day<br>(not to exceed 35 hrs./week) | 38 days |
| Leighland Rink     | 5.5 hrs./day<br>(not to exceed 29 hrs./week) | 30 days |
| Ivelisse Soma      | 3.5 hrs./day                                 | 5 days  |
|                    | 5.0 hrs./day<br>(not to exceed 29 hrs./week) | 30 days |

- Z. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following personnel to serve as bus aides for the extended-school year, at an hourly rate of \$17.62, for the 2014-2015 school year, and as approved in the 2013-2014 school year:

|                  |  |         |
|------------------|--|---------|
| Lizavette Flores | 4.5 hrs./day<br>(not to exceed 25 hrs./week) | 30 days |
| Toni Liccone     | 5.5 hrs./day<br>(not to exceed 30 hrs./week) | 38 days |
| Leighland Rink   | 3.0 hrs./day                                 | 5 days  |
| Sandra Yoos      | 5.0 hrs/day                                  | 30 days |

- AA. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to pay Linda Pollard \$275 per day to perform the position of Acting Superintendent or Administrator/Principal for 16 days during July 2014 at a cost not to exceed \$4,400.

**BOARD MEETING DATES**

|                         |                       |
|-------------------------|-----------------------|
| Agenda/Business Meeting | Monday, July 28, 2014 |
| BOE Retreat             |                       |

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Agenda/Business Meeting

Monday, August 25, 2014

**EXECUTIVE SESSION**

**Motion to move into Executive Session at 8:20 PM**

Moved by: Mr. Azzarello

Seconded by: Ms. Piccirilli

Whereas, the Board of Education must discuss subjects concerning personnel and other agenda matters such as negotiations and the potential for litigation; and

Whereas, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

Whereas, the aforesaid subjects shall be discussed are within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975, Chapter 231,

It is therefore Resolved, that the aforesaid subjects shall be discussed in private session by the Board and administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

**Vote Unanimous. Motion carried.**

**Board reconvened at 9:10 PM**

**ADJOURNMENT**

**Motion to adjourn the meeting at 8:50 PM.**

Moved by: Mr. Binder

Seconded by: Ms. Couch

**Vote Unanimous. Motion carried.**

Respectfully submitted,

Gregory E. Brennan  
SBA/Board Secretary

June 23, 2014

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