

**GREEN BROOK BOARD OF EDUCATION  
BUSINESS MEETING MINUTES  
TUESDAY, MAY 28, 2013  
7:00 P.M.**

**MEETING CALLED TO ORDER**- The meeting was called to order at 7:00 pm by Mr. Bruce Martins, Board Vice President in the Green Brook Middle School Media Center.

**PLEDGE OF ALLEGIANCE**

Observed by all present.

**STATEMENT OF OPEN PUBLIC MEETINGS ACT**

Mr. Gregory Brennan, Business Administrator/Board Secretary read the following statement:  
The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Green Brook Township Public School District of Somerset County has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Green Brook Township Clerk's Office and the Courier News. This notice was faxed to the above on January 8, 2013, and posted in the Green Brook Middle School and the Irene E. Feldkirchner Elementary School.

**ROLL CALL**

Present:                   Mr. Binder  
                                  Mr. Boccio  
                                  Ms. Couch  
                                  Ms. Green  
                                  Ms. Markus-Rodden  
                                  Mr. Martins  
                                  Ms. Piccirilli

Absent:                   Mr. Bencoter  
                                  Ms. Maillaro

Administrators

Present:                   Dr. Richard Labbe, Superintendent  
                                  Mr. Gregory Brennan, Business Administrator/Board Secretary

**SUPERINTENDENT'S REPORT**

- G&T Program Highlights
  - Solar Sprints
  - Apple Store Visit
- Green Classroom Update
  - Food Waste
- Safe Schools
  - Mandatory Staff Training Videos

**Staff Coverage for April**

Number of Substitute Days	121
Number of Substitutes	22
Cost of Substitutes	\$12,516.74
Number of Staff Coverage Periods	39
Cost of Staff Coverage	\$1,326.00

**Staff Attendance for April**

Administration	98%	Facilities & Operations	94%
Teachers	96 %	Aides	98%
Transportation	95%	Office Personnel	95%

**Student Attendance for April**

IEF	96.41%
GBMS	97.09%

**MINUTES**

**Motion to approve the following Minutes:**

Moved by: Ms. Green

Seconded by: Ms. Couch

Agenda/Business Meeting

Thursday, March 21, 2013

Workshop Meeting

Monday, April 8, 2013

**Roll Call Vote. Vote Unanimous. Motion carried.**

**EXECUTIVE SESSION**

**Motion to move into Executive Session at 7:55 PM**

Moved by: Mr. Martins

Seconded by: Ms. Green

Whereas, the Board of Education must discuss subjects concerning personnel and other agenda matters such as negotiations and the potential for litigation; and

Whereas, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and

Whereas, the aforesaid subjects shall be discussed are within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975, Chapter 231,

It is therefore Resolved, that the aforesaid subjects shall be discussed in private session by the Board and administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

May 28, 2013

**Vote Unanimous. Motion carried.**

**Board reconvened at 8:26 PM**

**FINANCE/BUILDINGS & GROUNDS**

**Motion to approve Finance & Operations Items A – GG, except Q :**

Moved by: Ms. Green

Seconded by:

Mr. Binder

**Roll Call Vote. Vote Unanimous. Motion carried.**

**Motion to approve Finance & Operations Item Q :**

Moved by: Ms. Green

Seconded by:

Mr. Binder

**Roll Call Vote. Vote Unanimous. Motion carried.**

- A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the bills for May in the following amounts for the 2012-2013 school year:

Fund 11	1,028,070.47
Fund 12	50,271.25
Fund 20	16,290.24
Fund 40	18,277,531.27
Total	19,372,163.23

- B. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution for the 2012-2013 school year:

WHEREAS, the Board of Education has received the attached reports of the treasurer and secretary for the month of March 2013, and

WHEREAS, these reports show the following balances on March 31, 2013:

WHEREAS, in compliance with N.J.A.C.6:20-2A.10(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education,

FUND -	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund			
(11) Current Expense	2,386,113.16	7,000,467.08	7,423,541.24

(12)Capital Outlay			
(20)Special Revenue Fund	<b>32,028.53</b>	<b>(240,736.00)</b>	<b>(171,664.20)</b>
(30)Capital Projects Fund	<b>283,589.82</b>	<b>840.00</b>	<b>514,828.35</b>
(40)Debt Service Fund	<b>445,578.12</b>	<b>(691,012.52)</b>	<b>(669,891.63)</b>
<b>TOTAL</b>	<b>3,147,309.63</b>	<b>6,069,558.56</b>	<b>7,096,813.76</b>

NOW THEREFORE, BE IT RESOLVED, the Board of Education accepts the above referenced reports and certification, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- C. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the transfers for March 1, 2013 through March 31, 2013.
- D. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the disbursements for the following payroll period for the 2012-2013 school year:
- |                |              |
|----------------|--------------|
| April 15, 2013 | \$435,994.08 |
| April 30, 2013 | \$414,902.55 |
| May 15, 2013   | \$441,837.64 |
- E. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the appointment of Dr. Ronald Frank, M.D. as School Physician for the 2013 – 2014 school year at an annual rate of \$2,000.00, to include sports physicals as needed. Additionally, the rate for Hepatitis B vaccines for employees will be \$45.00 per vaccine dose administered.
- F. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the appointment of Schenck Price Smith & King, LLP as Board Attorneys for the 2013 – 2014 school year for the Green Brook Board of Education. The annual rate is:

Annual Retainer	N/A
Partners/Counsel	\$160/hr
Senior Associates	\$160/hr
Junior Associates	\$155/hr
Paralegal/Clerk	\$100 /hr

- G. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following banks to be designated official depositories for the school district's funds: Provident Bank and others according to the rate of interest at the time of investment for the 2013-2014 school year.
- H. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Trinitas Children's Therapy Services to provide speech/language therapy for students determined eligible to receive such services in the Green Brook Township School District at an hourly rate of \$90.00 for the 2012-2013 school year.
- I. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Trinitas Children's Therapy Services to provide physical therapy for students determined eligible to receive such services in the Green Brook Township School District at an hourly rate of \$83.50 for the 2013-2014 school year.
- J. The Superintendent recommends and I so move Board of education of the Township of Green Brook approval to appoint Suplee, Clooney & Company as Board Auditors for the 2013 – 2014 school year and terminating upon the appointment of a successor. The audit shall consist of an audit of General, Special Revenue, Enterprise, Student Activity, Trust and Agency Funds and all other funds and account groups under the auspices of the Board of Education at a cost not to exceed \$16,650.00 for the audit and not to exceed \$1,700.00 for assistance in the conversion of various financial records and the 2011-2012 CAFR Report in accordance with the reporting requirements of GASB#34.
- K. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the contract with Advancing Opportunities to provide assistive technology services for the 2013-2014 school year.
- L. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution for the 2013-2014 school year:

**Green Brook Board of Education  
Food Service 2013-2014  
Management Fee and Guarantee Language**

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of eleven thousand three hundred fifty five dollars (\$11,355.00) to compensate the FSMC for administrative and management costs. This fee shall be billed in 10 monthly installments of (\$1,135.50) per month as a cost of operation. The Local Education Association guarantees the payment of such costs and fee to the FSMC.

A per meal administrative/management fee shall apply to all special function and vended meals receipts deposited in the Local Education Association's account. All special function and vended meals receipts deposited into the Local Education Association's account shall be divided by (\$1.00) to arrive at a meal equivalent. The administrative/management fee charged for special function and vended meals will be (\$.15) per meal equivalent.

The FSMC guarantees the Local Education Association at no cost of operation to the district for school year 2013-2014.

- Minimum of 170 serving days
- Adoption of recommended Student Lunch Price List and Faculty Lunch Price List
- Reimbursement rates are not less than the previous year
- Value of commodities is not less than the previous year
- Enrollment remains constant
- The Local Education Association is responsible for kitchen equipment maintenance and repair, smallwares purchases, and cleaning of floors in dining room and kitchen area
- No change in school policy that significantly affects operating revenue or expense
- A special dietary policy for an individual or group that results in an extraordinary expense will be recorded separately
- No change in Federal or State regulation that impacts cafeteria operating revenue or expense. The FSMC will calculate the effect of any change to the Local Education Association's operating performance and adjust the guarantee by the actual amount of the change
- The Offer versus Serve policy is maintained
- No competitive sales during cafeteria operating hours
- Based on the Labor Schedule submitted
- No restrictions on menu and a la carte offerings except that they meet previously stated NJ State guidelines
- Increased costs caused by the unionization of the staff would be separate from this guarantee
- Any decrease in sales due to a food recall that is beyond the control of the FSMC may affect the guarantee

**M.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following school lunch prices submitted by Pomptonian Food Service for the 2013-2014 school year:

Elementary School Lunch	\$2.25
Middle School Lunch	\$2.45
Faculty Lunch	\$3.25
Free & Reduced Lunch	\$ .40

**N.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution for the 2013-2014 school year :

WHEREAS, Green Brook Township School District desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS, the Somerset County Educational Services Commission, hereinafter referred to as the SCESC, offers coordinated transportation services; and

WHEREAS, the SCESC will organize, provide and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of pro-rated contract costs, plus an administration fee of 6%, as presented to the Green Brook Township School District as calculated by the billing formula adopted by the SCESC's Board of Education. Said formula shall be based on a route cost divided by home to school mileage of students allocated to each participating district. The total amount to be charged to district will be adjusted based on actual costs. Payments will be due within 30 days of receipt by the district and deemed late after 60 days with an additional 1% fee for late payments. At the discretion of the Commission superintendent, late fee charges may be waived for extenuating circumstances.

- I. The SCESC will provide the following services:
  - a. routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
  - b. monthly billing and invoices;
  - c. computer print-outs of student lists for all routes coordinated by SCESC;
  - d. all necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
  - e. constant review and revision of routes;
  - f. It is further agreed that the Green Brook Township School District will provide the SCESC with the following:
    1. requests for any additional transportation on approved forms to be provided by the SCESC, completed in full and signed by previously authorized district personnel;
    2. withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received;
- II. Additional Cost – all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district. All such costs must first be approved by the Green Brook Township School District.
- III. Whereas, the SCESC also provides coordinated regional bus maintenance services, safety training, and other related transportation services for an additional fee as a shared services program, the LEA (district Board of Education) may participate at any time.
- IV. Length of Agreement – this agreement and obligations and requirements therein shall be in effect between July 1, 2013 and June 30, 2014.
- V. Entire Agreement – this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.

**O.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to appoint Gregory Brennan as the School Alliance Insurance Fund Commissioner, for the 2013-2014 school year.

- P.** The Superintendent recommends and I so move Board of Education approval to appoint EI Associates as Architect of Record for the 2013 – 2014 school year for the Green Brook Board of Education.
- Q.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the 2013-2014 stipend assignments, and as approved in the 2012-2013 school year. (See Attachment)
- R.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following personnel to serve as Supplemental Tutors, at a rate of \$38 per hour, for the 2013-2014 school year, and as approved in the 2012-2013 school year:

Danielle Pizzigoni Breunig  
Doreen Darr  
Amanda Dolinsky  
Kathleen Guide  
Heather Marchese  
Drisana McFadden  
Carlyn O'Regan  
Jennifer Smith  
Colleen Sporn

- S.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Jesse Mintz, MD., to perform neurological evaluations at a cost of \$450 per evaluation, not to exceed \$4,500, for the 2013-2014 school year, and as approved in the 2012-2013 school year.
- T.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Kavita Sinha, MD., to perform neurological evaluations at a cost of \$300 per evaluation, not to exceed \$3,000, for the 2013-2014 school year, and as approved in the 2012-2013 school year.
- U.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Vincent Colon, MD., to perform psychiatric evaluations at a cost of \$500 per evaluation, not to exceed \$1,500, for the 2013-2014 school year, and as approved in the 2012-2013 school year.
- V.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Lewis Milrod, MD., to perform pediatric neurology evaluations at a cost of \$325 per evaluation, not to exceed \$1,300.00, for the 2013-2014 school year, and as approved in the 2012-2013 school year.
- W.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Hayley Cohen, MD., to perform psychiatric evaluations at a cost of \$700 per evaluation, not to exceed \$2,100, for the 2013-2014 school year, and as approved in the 2012-2013 school year.



- X.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Bryan Fennelly, MD., to perform psychiatric evaluations at a cost of \$600.00 per evaluation, not to exceed \$6,000.00, for the 2013-2014 school year, and as approved in the 2012-2013 school year.
- Y.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Jill Pila to provide speech/language therapy services for special education and 504 Assistance Plan students attending Watchung Hills Regional High School, at a rate of \$140 per hour, for speech/language evaluations, for the 2013-2014 school year, and as approved in the 2012-2013 school year.
- Z.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to establish a 403B Plan as required by the IRS the following provider list, effective for the 2013-2014 school year:

AXA Equitable Life Insurance Company  
AIG-VALIC The Variable Annuity Life Insurance Company  
Metropolitan Life Insurance Company

- AA.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of an extended-school-year transportation jointure with Watchung Hills Regional High School, route 100LKS, at a total revenue of \$2,520.00 for the 2013-2014 school year.
- BB.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the parental transportation contract for special education student #105 to and from the Developmental Learning Center for ESY 2013 and the 2013-2014 school year, at a total cost of \$11,605.00
- CC.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Tracy Decker from Children Achieving Success- CAS, to provide preschool program and behavioral consultation, at a cost of \$500 per day, not to exceed \$2,000, for the 2013-2014 school year.
- DD.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution for the 2013-2014 school year:

WHEREAS, Green Brook Township Board of Education policy no. 0147.1, Board Member Compensation, policy no. 3440, Teaching Staff Members Job Expenses, and policy no. 4440, Support Staff Job Expenses and NJAC 6A:23B1.2 (b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2013-2014 school year.

NOW THEREFORE, BE IT RESOLVED, that the Green Brook Township Board of Education, hereby establishes the school district travel maximum in specific line accounts for Board Members, Administrative Staff, Teachers, and Support Staff for the 2013-2014 school year.

BE IT FURTHER RESOLVED, that the Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded. The maximum amount allotted for each staff member is \$1,500.

**EE.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution for the 2013-2014 school year, and as approved in the 2012-2013 school year:

WHEREAS, the Board of Education adopted Policy 2468 Independent Evaluation on April 22, 2013;

WHEREAS, the policy states that Special education law permits a parent to request an independent educational evaluation (IEE) for their child if there is disagreement with any assessment provided by the Board of Education as part of an evaluation or reevaluation conducted by the Child Study Team;

WHEREAS, the policy also states IEEs shall be provided at no cost to the parent unless the school district initiates a due process hearing in accordance with the provisions of N.J.A.C. 6A:14-2.7 et seq. to show that its evaluation is appropriate and a final determination to that effect is made;

WHEREAS, the policy also states that the maximum allowable cost for an independent evaluation will be limited to the reasonable and customary rate, as determined and approved by the Board annually;

NOW THEREFORE, BE IT RESOLVED, that in compliance with Policy 2468, the maximum allowable cost for IEEs shall not exceed \$700 per evaluation.

**FF.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to accept the resignation of Mindy Markus-Rodden, Board of Education Member for the Green Brook Township School District, effective June 30, 2013, for the 2012-2013 school year.

**GG.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the submission of the 2013 Somerset County Municipal Youth Services Commission Annual Grant Applications in the amount of \$4,000 for the Green Brook Township School District, for the 2013-2014 school year, and as approved in the 2012-2013 school year:

- HIS – Health in Steps \$ 1,500
  - Get Into Our Game \$ 1,300
  - Odyssey of the Mind \$ 1,200
- TOTAL: \$ 4,000

**EDUCATIONAL DEVELOPMENT/POLICY**

**Motion to approve Educational Development/Policy Items A - F:**

Moved by: Ms. Green

Seconded by: Mr. Binder

**Roll Call Vote. Vote Unanimous. Motion carried.**

- A.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following after-school programs, at no cost to the Board of Education, for the 2013-2014 school year, and as approved in the 2012-2013 school year:

Cooking Club	Grs. 7, 8	October 15 – December 17, 2013
IEF Intramural Sports Program	Grs. K-4	September 17 – November 1, 2013

- B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the Second Reading of the following Policies for the 2012-2013 school year: (See Attachments).

**Policy No.:**

3230 Outside Activities – Teaching Staff Members  
4230 Outside Activities – Support Staff

- C.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the May 2013 HIB Report, including any recommendations for action provided by the Superintendent for the 2012-2013 school year.
- D.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following online summer school enrichment classes for the 2013-2014 school year, and as approved in the 2012-2013 school year: (See Attachment)
1. Creative Apps for Kids, Grades 5-9
  2. Through the Eyes of Invaders, Grades 7-9
  3. Travel USA, Grades 5-9
  4. The Hunger Games – A Novel Study, Grades 7-9

- E.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the First Reading of the following Policy for the 2012-2013 school year: (See Attachment)

**Policy No.:**

2363 Pupil Use of Privately-Owned Technology

- F.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following after-school programs, at no cost to the Board of Education, for the 2012-2013 school year:

**Club**  
National Junior Classical League Chapter

**Grades**  
5-8

**Dates**  
October 2013 – May 2014

**PERSONNEL/NEGOTIATIONS**

**Motion to approve Personnel & Negotiations Items A – T & EE & FF:**

Moved by: Ms. Green

Seconded by:

Mr. Binder

**Roll Call Vote. Vote Unanimous. Motion carried.**

**Motion to approve Personnel & Negotiations Items V - DD:**

Moved by: Ms. Green

Seconded by:

Mr. Binder

**Roll Call Vote. Ms. Piccirilli – Vote No. Motion carried.**

- A.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to accept the retirement of Patricia Green, district bus driver, effective June 1, 2013, for the 2012-2013 school year.
- B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Julie Berwald to serve as a long-term maternity leave replacement 2<sup>nd</sup> grade teacher in the Irene E. Feldkirchner Elementary School (replacing Maria Botte), Level B, Step 4, at an annual salary of \$50,240.00 adjusted to \$49,988.80, for the 2013-2014 school year, and as approved in the 2012-2013 school year.
- C.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Alexandra Plenzo to serve as a grade 1 special education teacher in the Irene E. Feldkirchner Elementary School (replacing Lindsey Willich), Level B, Step 1, at an annual salary of \$49,640.00 adjusted to \$49,391.80, for the 2013-2014 school year, and as approved in the 2012-2013 school year.
- D.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Philip Muniz to serve as an instructional aide in the Irene E. Feldkirchner Elementary School, Step 3, at an hourly rate of \$18.95, for the 2013-2014 school year, and as approved in the 2012-2013 school year.
- E.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Leslie Grimes to serve as an instructional aide in the Irene E. Feldkirchner Elementary School, Step 3, at an hourly rate of \$18.95, for the 2013-2014 school year, and as approved in the 2012-2013 school year.
- F.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the appointment of Justin Gala to serve as a substitute teacher, at a daily rate of \$85, for the 2012-2013 school year.

- G.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the appointment of Justin Gala to serve as a substitute teacher, at a daily rate of \$85, for the 2013-2014 school year, and as approved in the 2012-2013 school year.
- H.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the unpaid sick leave for employee no 0251, effective May 13 through May 29, 2013, for the 2012-2013 school year.
- I.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the paid sick leave for employee no 0190, effective May 24 through June 30, 2013, for the 2012-2013 school year.
- J.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following personnel transfers for the 2013.2014 school year, and as approved in the 2012-2013 school year:

	<u>From</u>	<u>To</u>
Leslie Christadore	Grade 5/GBMS	Grade 1/IEF
Jennifer Grant	Grade 4/GBMS	Grade 4/IEF
Linda Kenny	Grade 4/GBMS	Grade 4/IEF
Kimberly Pudlak	Grade 4/GBMS	Grade 4/IEF
Colleen Sporn	LLD Class/GBMS	Sp. Ed. Tchr./IEF
Kirsten Sullivan	FT Sp. Ed. Tchr./GBMS	PT (.5) Sp. Ed. Tchr.– both Schools (Total FTE – 1.0)
Jennifer Wagner	Grade 4/GBMS	Grade 4/IEF
Pamela Walker	IEF/Instructional Aide	WHRHS/Instructional Aide
Susanne Yip	Sp. Ed. Tchr./IEF	LLD Class/GBMS

- K.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following personnel to serve as special education teachers for Camp PAWS extended school year/summer work, from July 1 through August 8, 2013, Monday through Thursday, four hours per day, for a total of 24 days, at an hourly rate of \$38.00, for the 2013-2014 school year, and as approved in the 2012-2013 school year:

Danielle Pizzigoni-Breunig  
 Amanda Dolinsky  
 Carlyn O'Regan  
 Kimberly Pudlak  
 Deborah Rizzoli  
 Colleen Sporn  
 Jennifer Stetz  
 Melanie Tufaro  
 Bernadette Van Pelt

- L.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following personnel to serve as general education teachers for Camp PAWS extended school year/summer work, from July 1 through August 8, 2013, Monday through Thursday, four hours per day, for a total of 24 days, at an hourly rate of \$38.00, for the 2013-2014 school year, and as approved in the 2012-2013 school year:

Christine Doane  
Paul Fornale  
Kathleen Guide  
Ann Kessler  
Jennifer Wagner

- M.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following personnel to serve as general education related arts teachers for Camp PAWS extended school year/summer work, from July 1 through August 8, 2013, 4 hours per day, for 6 days, at an hourly rate of \$38.00, for the 2013-2014 school year, and as approved in the 2012-2013 school year:

Sarah Diczok-Vijtay  
Christopher Fox  
Kathleen Kowalski  
Lynn Watkins

- N.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following personnel to serve as substitute teachers for Camp PAWS extended school year/summer work, on an as-needed basis, at an hourly rate of \$38.00, for the 2013-2014 school year, and as approved in the 2012-2013 school year:

Sarah Diczok-Vajtay  
Eileen Fairchild  
Roberta Goldstein  
Leslie Grimes  
Kathleen Kowalski  
April Larsen  
Drisana McFadden  
Alexandra Plenzo  
Sandra Stanton  
Natalie Whalen  
Cynthia Wong

- O.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following personnel to serve as nurses for Camp PAWS extended school year/summer work, four hours per day, for twelve days, at an hourly rate of \$38.00, for the 2013-2014 school year, and as approved in the 2012-2013 school year:

Pamela Ostrander  
Carolyn Seracka

- P.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following personnel to serve as substitute nurses for Camp PAWS extended school year/summer work, on an as-needed basis, at a daily rate of \$70.00, for the 2013-2014 school year, and as approved in the 2012-2013 school year:

Frances Ellis  
Karen Miller  
Joyce Papcun

- Q.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following personnel to serve as classroom aides for Camp PAWS extended school year/summer work, from July 1 through August 8, 2013, Monday through Thursday, four hours per day, for a total of 24 days, at an hourly rate of \$18.96, for the 2013-2014 school year, and as approved in the 2012-2013 school year:

Diane Abbatemarco  
MaryAnn Bruno  
Pam Capparelli  
Linda Chehade  
Domenica Ciccarella  
Regina Herman  
Nicole Koch  
Philip Muniz  
Laura Philip  
Nancy Pinzon  
Donna Pizzigoni

- R.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following personnel to serve as substitute classroom aides for Camp PAWS extended school year/summer work, on an as-needed basis, at an hourly rate of \$18.96, for the 2013-2014 school year, and as approved in the 2012-2013 school year:

Denise Chirco  
April Larsen

- S.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Justin Gala to serve as a long-term substitute teacher for Margaret Baffige, Grade K teacher in the Irene E. Feldkirchner Elementary School, at a rate of \$85 per day, effective May 31 through June 21, 2013, for the 2012-2013 school year.

- T.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Michelle Lodato as Occupational Therapist for the Green Brook School District, Level M, Step 16, at an annual salary of \$70,935, adjusted to \$70,580.33, for the 2013-2014 school year, and as approved in the 2012-2013 school year.

- U.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Donald Beisswanger as School Improvement Data Analyst for the Green Brook School District, at an annual salary of \$94,128.75, which includes a longevity stipend in the amount of \$950, for the 2013-2014 school year, and as approved in the 2012-2013 school year.
- V.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Timothy Charleston as Information Technology Coordinator for the Green Brook School District, at an annual salary \$70,350, for the 2013-2014 school year, and as approved in the 2012-2013 school year.
- W.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Pablo Guevara as District Network Administrator for the Green Brook School District, at an annual salary of \$52,500, for the 2013-2014 school year, and as approved in the 2012-2013 school year.
- X.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Patricia Grazioso as Confidential Administrative Secretary to the Superintendent for the Green Brook School District, at an annual salary of \$65,979, which includes a longevity stipend in the amount of \$450, for the 2013-2014 school year, and as approved in the 2012-2013 school year.
- Y.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Danielle Cooper as Confidential Secretary to the Business Administrator/ Board Secretary for the Green Brook School District, at an annual salary of \$52,692, for the 2013-2014 school year, and as approved in the 2012-2013 school year.
- Z.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Debra Bishop as Accounts Payable/Receivable Clerk for the Green Brook School District, at an annual salary of \$56,537, for the 2013-2014 school year, and as approved in the 2012-2013 school year.
- AA.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Charlene Finn as Confidential Part-Time Administrative Secretary to the Superintendent/Payroll Clerk for the Green Brook School District, at an annual salary of \$51,920, for the 2013-2014 school year, and as approved in the 2012-2013 school year.
- BB.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Nancy Farinella as Transportation Supervisor for the Green Brook School District, at an annual salary of \$58,303, for the 2013-2014 school year, and as approved in the 2012-2013 school year.
- CC.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Marianne Tomore as Human Resources/Office Clerk for the Green Brook School District, at an annual salary of \$44,004, for the 2013-2014 school year, and as approved in the 2012-2013 school year.



- DD.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Jorge Narvaez as Mechanic/Dispatcher for the Green Brook School District, at an annual salary of 41,919, for the 2013-2014 school year, and as approved in the 2012-2013 school year.
- EE.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Beverly DaSilva as an out-of-district nurse for special education student #236 for the Green Brook School District, at an hourly rate of \$28.31, for the 2013-2014 school year, and as approved in the 2012-2013 school year.
- FF.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Christina Teague, Grade 3 teacher in the Irene E. Feldkirchner Elementary School, for an unpaid child care leave for the 2013-2014 school year (second year), and as approved in the 2012-2013 school year.

**BOARD MEETING DATES**

Agenda/Business Meeting	Monday, June 24, 2013
Agenda/Business Meeting BOE Retreat	Monday, July 22, 2013

**ADJOURNMENT**

**Motion to adjourn the meeting at 9:23 PM.**

Moved by: Mr. Martins

Seconded by: Ms. Green

**Vote Unanimous. Motion carried.**

Respectfully submitted,

Gregory E. Brennan  
SBA/Board Secretary