

**GREEN BROOK BOARD OF EDUCATION
WORKSHOP MEETING MINUTES
MONDAY, MAY 13, 2013
7:00 P.M.**

MEETING CALLED TO ORDER- The meeting was called to order at 7:00 pm by Mr. James Benscoter, Board President in the Green Brook Middle School Media Center.

PLEDGE OF ALLEGIANCE

Observed by all present.

STATEMENT OF OPEN PUBLIC MEETINGS ACT

Mr. Gregory Brennan, Business Administrator/Board Secretary read the following statement:
The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Green Brook Township Public School District of Somerset County has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Green Brook Township Clerk's Office, Courier News, and the Star Ledger. This notice was faxed to the above on February 18, 2013, and posted in the Green Brook Middle School and the Irene E. Feldkirchner Elementary School.

ROLL CALL

Present: Mr. Benscoter
 Mr. Binder
 Mr. Boccio
 Ms. Couch
 Ms. Green (left meeting at 9pm)
 Ms. Markus-Rodden
 Mr. Martins
 Ms. Piccirilli

Absent: Ms. Maillaro

Administrators

Present: Dr. Richard Labbe, Superintendent
 Mr. Gregory Brennan, Business Administrator/Board Secretary

SUPERINTENDENT'S REPORT

- Teacher of the Year
- 2013-14 Educational Program Changes

FINANCE/BUILDINGS & GROUNDS

Motion to approve Finance & Operations Items A & B :

Moved by: Mr. Binder

Seconded by: Mr. Martins

Roll Call Vote. Vote Unanimous. Motion carried.

- A.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the June 18, 2012 resolution approving Kavita Sinha, MD to perform neurological evaluations at a cost of \$300 per evaluation, from a not to exceed cost of \$2,700, to a not to exceed cost of \$4,200, for the 2012-2013 school year.

- B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the August 27, 2012 resolution approving a transportation jointure with Bound Brook Borough (Route #100LK) at a cost to Bound Brook Borough from \$27,000 to a cost of \$27,402.50 for the 2012-2013 school year .

EDUCATIONAL DEVELOPMENT/POLICY

Motion to approve Educational Development/Policy Items A & B:

Moved by: Mr. Benscoter

Seconded by: Mr. Martins

Roll Call Vote. Vote Unanimous. Motion carried.

- A.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following job descriptions, as approved in the 2012-2013 school year. (See Attachments)
 - After-School Door/Hallway/Room Security Monitor (stipend)
 - Computer Facilitator (revised)
 - District Network Administrator (new)
 - School Improvement Data Analyst (new)

- B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following class trip, at no cost to the Board of Education, for the 2012-2013 school year:

Date
June 4, 2013

Destination
Dukes Farms
Hillsborough, NJ

Grade
2

PERSONNEL/NEGOTIATIONS

Motion to approve Personnel & Negotiations Items A - P:

Moved by: Mr. Martins

Seconded by: Ms. Markus-Rodden

Roll Call Vote. Vote Unanimous. Motion carried.

- A.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the April 22, 2013 resolution approving Christine Doane, teacher in the Irene E. Feldkirchner Elementary School, Level M, Step 20, at a salary of \$81,025 adjusted to \$81,569.88, including longevity stipend, to a salary of \$83,325 adjusted to \$83,858.38, including longevity stipend, for the 2013-2014 school year, and as approved in 2012-2013 school year.
- B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook to amend the April 22, 2013 resolution approving Christine Taylor, teacher in the Irene E. Feldkirchner Elementary School, Level B, Step 14, at a salary of \$63,385 adjusted to \$63,068.08, to a salary of \$63,385 adjusted to \$63,518.08, including longevity stipend, for the 2013-2014 school year, and as approved in 2012-2013 school year.
- C.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook to amend the April 22, 2013 resolution approving Bernadette Van Pelt, teacher/LDTC in the Green Brook School District, Level M, Step 10, at a salary of \$56,270, adjusted to \$55,988.65, to Level M+30, Step 10, at a salary of \$57,420 adjusted to \$57,132.90, for the 2013-2014 school year, and as approved in 2012-2013 school year.
- D.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook to amend the April 22, 2013 resolution approving Eileen Fairchild, teacher in the Irene E. Feldkirchner Elementary School, Level M, Step 11, at a salary of \$58,035, adjusted to \$58,194.83, including longevity stipend, to a salary of \$58,035, adjusted to \$57,744.83, for the 2013-2014 school year, and as approved in 2012-2013 school year.
- E.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Nicole Ruggiero, to serve as a long-term maternity leave Grade 5 teacher in the Green Brook Middle School (replacing Erin Jones), effective May 24 through June 30, 2013, for the 2012-2013 school year.
- F.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the April 22, 2013 resolution approving paid medical leave for Kenneth Hart, custodian in the Irene E. Feldkirchner Elementary School, from March 18 through 21 and March 28 through May 2, 2013, from an effective end date of May 2 to May 23, 2013, for the 2012-2013 school year.
- G.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the paid sick leave for Michael Wroblewski, custodian in the Irene E. Feldkirchner Elementary School, from April 22 through May 9, 2013, and from May 24 through May 31, 2013 for the 2012-2013 school year.

- H.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the appointment of Timothy Brennan to serve as a substitute bus driver, at an hourly rate of \$19.50, for the 2012-2013 school year.
- I.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the appointment of Timothy Brennan to serve as a substitute bus driver, at an hourly rate of \$19.50, for the 2013-2014 school year, and as approved in the 2012-2013 school year.
- J.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the appointment of Gina DiVito to serve as a substitute teacher, at a daily rate of \$85, for the 2012-2013 school year.
- K.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the appointment of Gina DiVito to serve as a substitute teacher, at a daily rate of \$85, for the 2013-2014 school year, and as approved in the 2012-2013 school year.
- L.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the appointment of Gina DiVito to serve as a substitute classroom aide, at a daily rate of \$74.41, for the 2012-2013 school year.
- M.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the appointment of Gina DiVito to serve as a substitute classroom aide, at a daily rate of \$74.41, for the 2013-2014 school year, and as approved in the 2012-2013 school year.
- N.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the March 21, 2013 resolution approving Susanne Yip, Special Education teacher in the Irene E. Feldkirchner Elementary School, for a paid sick leave, from effective dates of April 2 through May 13, 2013, to effective dates of April 2 through May 31, 2013, for the 2012-2013 school year.
- O.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the March 31, 2013 resolution approving Linda De Robertis to serve as a Special Education long-term medical leave substitute teacher in the Irene Feldkirchner Elementary School, replacing Susanne Yip, from effective dates of April 2 through May 13, 2013, to effective dates of April 2 through May 31, 2013, at a daily rate of \$85.00, for the 2012-2013 school year.
- P.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to deduct the following unpaid sick day totaling \$369.23, for employee no 0251, for the 2012-2013 school year.

May 10, 2013 Full Day

BOARD MEETING DATES

Agenda/Business Meeting
Agenda/Business Meeting

Tuesday, May 28, 2013
Monday, June 24, 2013

ADJOURNMENT

Motion to adjourn the meeting at 9:40 PM.

Moved by: Mr. Martins

Seconded by: Ms. Piccirilli

Vote Unanimous. Motion carried.

Respectfully submitted,

Gregory E. Brennan
SBA/Board Secretary