

**GREEN BROOK BOARD OF EDUCATION
BUSINESS MEETING AGENDA/PUBLIC HEARING
MONDAY, APRIL 27, 2015
7:00 P.M.**

I. MEETING CALLED TO ORDER

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF OPEN PUBLIC MEETINGS ACT

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Green Brook School District of Somerset County has caused notice of this meeting to be published by having the date, time and place thereof posted in the Green Brook Township Clerk's Office and the Courier News. This notice was faxed to the above on January 2, 2015 and posted in the Green Brook Middle School and the Irene E. Feldkirchner School.

IV. ROLL CALL

V. SUPERINTENDENT'S REPORT

- **Enrollment**

IEF	463
GBMS	444
WHRHS	447
- Security Drills/Discipline/HIB (See Principal's Reports)
- **Staff Coverage for March**

Number of Substitute Days	69.5
Number of Substitutes	13
Cost of Substitutes	\$5,881.61
Number of Staff Coverage Periods	38
Cost of Staff Coverage	\$1,368.00
- **Staff Attendance for March**

Administration	99%	Facilities & Operations	93%
Teachers	98 %	Aides	97%
Transportation	97%	Office Personnel	97%
- **Student Attendance for March**

IEF	96.9%
GBMS	96.3%

VI. CORRESPONDENCE

VII. PUBLIC QUESTIONS & COMMENTS (AGENDA ITEMS ONLY)

VIII. FINANCE/BUILDINGS & GROUNDS

Chair – Bruce Martins

Members – John Azzarello, John Brault & Lisa Couch

Discussion Item: Committee Report**The Superintendent recommends and I so move resolutions A – Q:**

- A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the bills for April in the following amounts for the 2014-2015 school year:

Fund 10

Fund 11

Fund 12

Fund 20

Fund 30

Total

- B. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution for the 2014-2015 school year:

WHEREAS, the Board of Education has received the attached reports of the treasurer and secretary for the month of February and

WHEREAS, these reports show the following balances on February 28, 2015:

WHEREAS, in compliance with N.J.A.C.6:20-2A.10(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education,

FUND -	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund			
(11)Current Expense	\$2,829,940.57	\$10,329,819.62	\$12,258,178.91
(12)Capital Outlay			
(20)Special Revenue Fund	\$107,539.57	\$90,038.06	\$153,275.29
(30)Capital Projects Fund	\$440,002.86	-\$7,125.00	\$671,278.60
(40)Debt Service Fund	(\$298,961.65)	\$184,237.50	\$254,896.35
TOTAL	\$3,078,521.35	\$10,596,970.18	\$13,337,629.15

NOW THEREFORE, BE IT RESOLVED, the Board of Education accepts the above referenced reports and certification, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of

N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- C.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the transfers for February 1, 2015 through February 28, 2015.
- D.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the disbursements for the following payroll period for the 2014-2015 school year:

April 15, 2015	\$479,461.56
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- E.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution:

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF GREEN BROOK IN THE COUNTY OF SOMERSET, NEW JERSEY ON APRIL 27, 2015 AS FOLLOWS:

1. The Board of Education approves the 2015–2016 School District Budget in the amount of \$24,108,927 that consists of a Total General Fund of \$22,335,880, Federal/State Programs of \$266,872 and Debt Service of \$1,506,975.
 2. The Board of Education approves the Tax Levy amount raised for General Funds of \$20,070,974 for the ensuing 2015-2016 School Year.
- F.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the purchase of OnCourse Systems for Education, LLC at a license cost of \$12,322.50 (annually recurring) with a first-year training and implementation cost of \$8,500.00, for a total of \$20,822.50, for the 2015-2016 school year.
- G.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to appoint James Nichols Architecture, LLC to conduct a Long Range Facilities Plan for the Green Brook Township School District, not to exceed \$5,600, for the 2014-2015 school year.
- H.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Brian McClintock, MD. to perform comprehensive diagnostic audiologic evaluations at a cost of \$240.00 per evaluation, not to exceed \$480.00, and central auditory processing evaluations at a cost of \$360.00 per evaluation, not to exceed \$720.00, for the 2014-2015 school year.
- I.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the Morris-Union Jointure Commission to perform an assistive technology evaluation at a cost of \$460.00, for the 2014-2015 school year.
- J.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Advancing Opportunities to perform speech evaluations/augmentative alternative communication evaluations at a cost of \$890.00 per evaluation, plus \$55.00/hr. for travel time, not to exceed \$2,000.00, for the 2014-2015 school year.

- K.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of JFK Johnson Rehabilitation Institute to perform speech evaluations at a cost of \$601.00 per evaluation, not to exceed \$1,202.00, for the 2014-2015 school year.
- L.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following workshops and mileage reimbursements for the 2014-2015 school year:

Employee	Date	Workshop/Meeting	Cost
C. Seracka	5/19/2015 6/16/2015	Healthy Somerset Committee Meeting	Mileage
D. Bishop G. Brennan C. Finn M. Tomore J. Weber	5/28/2015	CSI User Group Meeting	Mileage
L. Flora	6/29-7/3/2015	July Readers' Workshop	\$825.00 + mileage tolls parking
C. Doane D. Pirrone S. Scannell	7/13-16/2015	Summer Institute on the Teaching of Reading	\$425.00 + mileage tolls parking
J. Bigsby K. Prentice S. Scannell	8/3-7/2015	August Writers' Workshop	\$825.00 + mileage tolls parking
C. Doane S. Hahn B. Stanton J. Wagner	8/10-14/2015	August Readers' Workshop	\$825.00 + mileage tolls parking

- M.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to reimburse Wilton Thomas-Hooke for all of the fees and costs associated with Assembly Bill 444 amending N.J.S.A. 18A: 12-1 et seq., which requires that all members of a board of education or members of a board or trustees of a charter school, undergo a criminal history record check. Reimbursement for administrative and MorphoTrust fees will be provided only upon the submission of the appropriate ePayment receipts and will not exceed \$76.45 per member, for the 2014-2015 school year.

- N.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the tuition reimbursement to Jamie Korot for the following two (2) three-credit summer 2014 courses at Rider University: Psychology of Exceptionality, in the amount of \$1,986.00, and Positive Behavior Support, in the amount of \$1,986.00, for a total reimbursement in the amount of \$3,972.00, for the 2014-2015 school year.
- O.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the tuition reimbursement to Carolyn Seracka for the following three-credit fall 2014 course at Kean University: Supervision and Evaluation of Instruction, in the amount of \$1,986.00, for the 2014-2015 school year.
- P.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the tuition reimbursement to Bernadette Van Pelt for the following three-credit fall 2014 course at Seton Hall University: Using Research Evidence-Based Practice, in the amount of \$1,821.00, for the 2014-2015 school year.
- Q.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Marisa Minogue to fill the stipend position of After-School Chorus Instructor, at the Green Brook Middle School, replacing Jennifer Cifelli, effective week of April 13 through June 1, 2015, two times per week, at an amount of \$38.00 per hour, for the 2014-2015 school year.

IX. EDUCATIONAL DEVELOPMENT/POLICY

Chair – Maria Piccirilli

Members – Darlene Connors, John Brault & Wilton Thomas--Hooke

Discussion Item: Committee Report

The Superintendent recommends and I so move resolutions A –D:

- A.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following trips, at no cost to the Board of Education, for the 2014-2015 school year:

<u>Date</u>	<u>Trip Destination</u>	<u>Grade</u>
May 20, 2015	Somerset Patriots Baseball Game	5, 6, 7, and 8
June 5, 2015	Green Meadows Children’s Farm Hazlet, NJ	Gr. 1 and IEF LLD Class
May 29, 2015	Sandy Hook Sea Grant Consortium Fort Hancock, NJ	Middle School Science Classes

- B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following trip, at a cost to the Board of Education to be determined, for the 2014-2015 school year:

<u>Date</u>	<u>Trip Destination</u>	<u>Grade</u>
May 15, 2015	Solar Sprints Kingwood Elementary School Frenchtown, NJ	6, 7 GATE Science

- C. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following after-school program, at no cost to the Board of Education, for the 2014-2015 school year.

Mural Painting	Grs. 5 - 8	May 6 – May 28, 2015
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- D. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Christina Sappington from Solebury School to complete 30 mentorship hours a week, for a total of three weeks, at the Irene E. Feldkirchner Elementary School, mentored by Colleen Sporn, from May 11 through May 29, 2015, for the 2014-2015 school year.

X. PERSONNEL/NEGOTIATIONS

Chair – Lisa Couch

Members – John Azzarello, Maria Piccirilli & Doug Humphrey

Discussion Item: Committee Report

The Superintendent recommends and I so move resolutions A – F:

- A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Joseph Torre to serve as a full-time custodian in the Green Brook Middle School, effective May 1 through June 30, 2015, replacing Joseph Cowan, Step B, at an annual salary of \$41,410.00, prorated to \$6,901.68, for the 2014-2015 school year. (See Attachment)
- B. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of William Cooper to serve as a full-time custodian in the Green Brook Middle School, effective July 1, 2015 through January 31, 2016, Step E, at an annual salary of \$42,425.00, prorated, and February 1 through June 30, 2016, Step E, at an annual salary of \$43,500.00, prorated, plus a boiler license stipend in the amount of \$650, for a total salary of 43,522.94, for the 2015-2016 school year, and as approved in the 2014-2015 school year. (See Attachment)
- C. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Silva Rego to work one additional Spanish instructional period per day, at a rate of \$36.00, effective April 13 through June 19, 2015, for a total compensation of \$1,728.00, for the 2014-2015 school year.
- D. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Diana Horvaht to work one additional Spanish instructional period per day, at a rate of \$36.00, effective April 13 through June 19, 2015, for a total compensation of \$1,728.00, for the 2014-2015 school year.

- E. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to deduct the following unpaid day for Employee No. 0607, for the 2014-2015 school year.

April 16, 2015 (AM) - \$69.46

- F. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to deduct the following unpaid days, totaling \$694.60, for Employee No. 0617, for the 2014-2015 school year.

April 20, 2015 - \$138.92

April 21, 2015 - \$138.92

April 22, 2015 - \$138.92

April 23, 2015 - \$138.92

April 24, 2015 - \$138.92

XI. EXECUTIVE SESSION

XII. PUBLIC QUESTIONS AND COMMENTS

XIII. GENERAL

XIV. LEGISLATIVE

XV. SCHOOL/ TOWNSHIP & COMMUNITY RELATIONS

XVI. WATCHUNG HILLS BOARD OF EDUCATION

XVII. NEW JERSEY SCHOOL BOARDS REPRESENTATIVE

XVIII. SOMERSET COUNTY SCHOOL BOARDS ASSOCIATION

XIX. SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION

XX. PTO REPORT

XXI. OLD BUSINESS

XXII. NEW BUSINESS

XXIII. BOARD MEETING DATES

Monday, May 11, 2015

Workshop Meeting

Tuesday, May 26, 2015

Agenda/Business Meeting

XXIV. ADJOURNMENT

- A. Recommend Board approval to adjourn the meeting at P.M.