

**GREEN BROOK BOARD OF EDUCATION
BUSINESS MEETING AGENDA
THURSDAY, MARCH 21, 2013
7:00 P.M.**

I. MEETING CALLED TO ORDER

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF OPEN PUBLIC MEETINGS ACT

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Green Brook Township Public School District of Somerset County has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Green Brook Township Clerk's Office and the Courier News. This notice was faxed to the above on January 8, 2013, and posted in the Green Brook Middle School and the Irene E. Feldkirchner Elementary School.

IV. ROLL CALL

V. SUPERINTENDENT'S REPORT

- 2013-14 Budget Presentation
- New/Revised Policies and Regulations for 1st Reading
 1. P 2468 Independent Education Evaluations (New)
 2. P 6113 E-Rate (New)
 3. P&R 7510 Use of School Facilities (Revised)
- 2014-15 School District Calendar 1st Read
- GBMS Graduation Date Change
 1. 6/20/13

Staff Coverage for February

Number of Substitute Days	94.5
Number of Substitutes	19
Cost of Substitutes	\$8,064.85
Number of Staff Coverage Periods	45
Cost of Staff Coverages	\$1,530.00

Staff Attendance for February

Administration	100%	Facilities & Operations	97%
Teachers	96 %	Aides	99%
Transportation	95%	Office Personnel	93%

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**ALL ADDENDUM ITEMS ARE ITALICIZED*

Student Attendance for February

IEF	94.05%
GBMS	95.26%

VI. CORRESPONDENCE

VII. MINUTES

Agenda/Business Meeting	Monday, February 25, 2013
Executive Session	Monday, February 25, 2013

VIII. PUBLIC QUESTIONS & COMMENTS

IX. FINANCE/BUILDINGS & GROUNDS

Discussion Item : Committee Report

A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the bills for March in the following amounts for the 2012-2013 school year:

Fund 10
Fund 11
Fund 12
Fund 20
Fund 30

Total

B. *The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution for the 2012-2013 school year:*

WHEREAS, the Board of Education has received the attached reports of the treasurer and secretary for the month of January 2013, and

WHEREAS, these reports show the following balances on January 31, 2013:

WHEREAS, in compliance with N.J.A.C.6:20-2A.10(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education,

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<i>FUND -</i>	<i>CASH BALANCE</i>	<i>APPROPRIATION BALANCE</i>	<i>FUND BALANCE</i>
<i>(10) General Current Expense Fund</i>			
<i>(11)Current Expense</i>	2,789,282.19	(9,886,027.26)	(9,528,630.60)
<i>(12)Capital Outlay</i>			
<i>(20)Special Revenue Fund</i>	58,825.25	(170,832.83)	(101,761.03)
<i>(30)Capital Projects Fund</i>	283,589.82	840.00	514,828.35
<i>(40)Debt Service Fund</i>	212,638.62	(691,012.52)	(669,891.63)
TOTAL	3,344,335.88	(10,747,032.61)	(9,785,454.91)

NOW THEREFORE, BE IT RESOLVED, the Board of Education accepts the above referenced reports and certification, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been overexpended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

C. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the disbursements for the following payroll period for the 2012-2013 school year:

February 28, 2013	\$418,502.16
March 15, 2013	\$453,725.79

D. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the transfers for January 1, 2013 through February 28, 2013.

E. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution:

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF GREEN BROOK IN THE COUNTY OF SOMERSET, NEW JERSEY ON MARCH 21, 2013 AS FOLLOWS:

1. The Board of Education approves the 2013–2014 School District Budget in the amount of \$24,108,345 that consists of a Total General Fund of \$22,330,453, Federal/State Programs of \$280,598 and Debt Service of \$1,497,294.
2. The Board of Education approves the Tax Levy amount raised for General Funds of \$19,998,018 for the ensuing 2013-2014 School Year.

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F. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following workshops and mileage reimbursement for the 2012-2013 school year, as follows:

<u>Employee</u>	<u>Date</u>	<u>Workshop/Meeting</u>	<u>Cost</u>	<u>Mileage</u>	<u>Cost</u>
M. Appio	04-22-13	NJ Assoc. of School Social Workers' Spring Institute	\$130.00	46.2	\$14.33
S. Casazza	05-09-13	The Essentials of Harassment, Intimidation and Bullying Investigations	\$125.00	---	---
A. Kessler	05-09-13	The Essentials of Harassment, Intimidation and Bullying Investigations	\$125.00	51.4	\$15.93
R. Labbe	05-09-13	The Essentials of Harassment, Intimidation and Bullying Investigations	\$125.00	51.4	\$15.93
C. Wetzel	05-17-13	Common Core Mathematics Standards Grades 6-12	\$219.00	57.6	\$17.86

G. *The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to sponsor a Watchung Hills Regional High School student to participate in the American Legion Auxiliary Unit, Girls State Program, in the amount of \$215, for the 2012-2013 school year.*

H. *The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the Claims Experience Report from the State of New Jersey Division of Pension and Benefits, School Employees' Health Benefit Plan (SEHBP) in the amount of \$2,000, for the 2012-2013 school year.*

X. EDUCATIONAL DEVELOPMENT/POLICY

Discussion Item: Committee Report

A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the first reading of the 2014-2015 school calendar, and as approved in the 2012-2013 school year. (See Attachment)

B. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following class trip, at no cost to the Board of Education, for the 2012-2013 school year:

<u>Date</u>	<u>Destination</u>	<u>Grade</u>
May 17, 2013	Kingwood Township School	G&T Science Classes Grs. 6 & 7
May 24, 2013 (rain date)	Frenchtown, NJ	
<i>April 19, 2013</i>	<i>RVCC Planetarium, Branchburg, NJ</i>	<i>Grade 1</i>

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- C. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following class trip, at a cost to the Board of Education in the amount of \$78.00, for the 2012-2013 school year:

<u>Date</u>	<u>Destination</u>	<u>Grade</u>
May 7, 2013	Perkins Restaurant Green Brook, NJ	LLD Class

- D. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following after-school program, at no cost to the Board of Education, for the 2012-2013 school year:

Ultimate Frisbee Club	Grs. 6-8	April 9 through May 7, 2013
<i>Safety Patrol Safety Games</i>	<i>Grs. 4 & 5</i>	<i>May 20 -24, 2013</i>

- E. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the Camp PAWS integrated extended-school-year and summer school program, effective July 1 through August 8, 2013, for a total of 24 days, for the 2013-2014 school year, and as approved in the 2012-2013 school year.

- F. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the First Reading of the following Policies and Regulation for the 2012-2013 school year: (See Attachments).

Policy No.:

2468 Independent Education Evaluations (New)
6113 E-Rate (New)
7510 Use of School Facilities (Revised)

Regulation No.:

7510 Use of School Facilities (Revised)

- G. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the Second Reading of the following Policies for the 2012-2013 school year: (See Attachments).

Policy No.:

2415 No Child Left Behind Programs
6480 Purchase of Food Supplies
8505 School Nutrition

- H. *The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the March 2013 HIB Report, including any recommendations for action provided by the Superintendent for the 2012-2013 school year.*

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XI. PERSONNEL/NEGOTIATIONS

Discussion Item : Committee Report

- A.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Erin Jones, Grade 5 teacher in the Green Brook Middle School, for a paid sick leave, effective May 24 through June 30, 2013, for the 2012-2013 school year.
- B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Erin Jones, Grade 5 teacher in the Green Brook Middle School, for an unpaid child care leave, effective September 3 through November 29, 2013, for the 2013-14 school year, and as approved in 2012-2013 school year.
- C.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Debra Leach to serve as a substitute teacher, in the Green Brook Township School District, at a daily rate of \$85.00, for the 2012-2013 school year. (permanent)
- D.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Suzanne Nichols to serve as a substitute teacher, in the Green Brook Township School District, at a daily rate of \$85.00, for the 2012-2013 school year. (permanent)
- E.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Samantha Scudiero to serve as a substitute teacher, in the Green Brook Township School District, at a daily rate of \$85.00, for the 2012-2013 school year. (permanent)
- F.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Gabriel Yeung to serve as a substitute teacher, in the Green Brook Township School District, at a daily rate of \$85.00, for the 2012-2013 school year. (county)
- G.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Andrew Wythe to serve as a substitute teacher, in the Green Brook Township School District, at a daily rate of \$85.00, for the 2012-2013 school year. (county)
- H.** *The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Susanne Yip, Special Education teacher in the Irene E. Feldkirchner Elementary School, for a paid sick leave, effective April 2 through May 13, 2013, for the 2012-2013 school year.*
- I.** *The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Linda De Robertis to serve as a Special Education short-term medical leave substitute teacher in the Irene Feldkirchner Elementary School, replacing Susanne Yip, effective March 21 through May 13, 2013, at a daily rate of \$85.00, for the 2012-2013 school year.*
- J.** *The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval for Emergent Hiring Pending Completion of Criminal History Check and applicant attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of*

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N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq., as applicable for the 2012-2013 school year, for the following personnel:

Linda De Robertis

- K.** *The Superintendent recommends and I so move Board of Education of the Township of Green Brook to amend the February 25, 2013 resolution approving Patricia Green, district bus driver, for a paid sick leave, from effective dates of February 11 through March 22, 2013 to effective dates of February 11 to April 5, 2013, for the 2012-2013 school year.*

XII. GENERAL

XIII. LEGISLATIVE

XIV. SCHOOL/COMMUNITY RELATIONS

XV. WATCHUNG HILLS BOARD OF EDUCATION

XVI. NEW JERSEY SCHOOL BOARDS REPRESENTATIVE

XVII. SOMERSET COUNTY SCHOOL BOARDS ASSOCIATION

XVIII. SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION

XIX. GREEN BROOK TOWNSHIP COMMITTEE LIAISON

XX. PTO REPORT

XXI. OLD BUSINESS

XXII. NEW BUSINESS

March 21, 2013

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XXIII. PUBLIC QUESTIONS AND COMMENTS

XXIV. BOARD MEETING DATES

Workshop Meeting
Agenda/Business Meeting

Monday, April 8, 2013
Monday, April 22, 2013

XXV. EXECUTIVE SESSION

- Student Matter
- *Personnel Matter*

XXVI. ADJOURNMENT

A. Recommend Board approval to adjourn the meeting at P.M.