

**GREEN BROOK BOARD OF EDUCATION
BUSINESS MEETING AGENDA
MONDAY, FEBRUARY 24, 2014
7:00 P.M.**

I. MEETING CALLED TO ORDER

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF OPEN PUBLIC MEETINGS ACT

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Green Brook Township Public School District of Somerset County has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Green Brook Township Clerk's Office and the Courier News. This notice was faxed to the above on January 7, 2014, and posted in the Green Brook Middle School and the Irene E. Feldkirchner Elementary School.

IV. ROLL CALL

V. SUPERINTENDENT'S REPORT

- 2013-14 School Calendar Revision
- First Readings – Policy & Regulations
 - Superintendent Evaluation
 - Teacher Evaluation
 - Principal Evaluation
- 2013-2014 NJ Schools Performance Report
- 2012-13 NJ DOE Official mSGP
- Strategic Action Plan Update
- 2014-15 Camp PAWS

Staff Coverage for January

Number of Substitute Days	78
Number of Substitutes	15
Cost of Substitutes	\$6,307.01
Number of Staff Coverage Periods	30
Cost of Staff Coverage	\$1,020.00

Staff Attendance for January

Administration	98%	Facilities & Operations	95%
Teachers	97 %	Aides	95%
Transportation	95%	Office Personnel	98%

FUND -	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	3,283,526.62	22,717,396.37	15,096,518.69
(11)Current Expense			
(12)Capital Outlay			
(20)Special Revenue Fund	227,481.74	289,228.97	300,797.46
(30)Capital Projects Fund	283,589.82	840.00	514,880.89
(40)Debt Service Fund	419,338.36	1,496,875.00	1,184,558.35
TOTAL	4,213,936.54	24,504,340.34	17,096,755.39

NOW THEREFORE, BE IT RESOLVED, the Board of Education accepts the above referenced reports and certification, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- C. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the transfers for December 1, 2013 through December 31, 2013.
- D. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the disbursements for the following payroll period for the 2013-2014 school year:
- | | |
|-------------------|--------------|
| January 31, 2014 | \$401,147.85 |
| February 15, 2014 | \$460,294.17 |
- E. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution, for the 2014-2015 school year:

WHEREAS, in 1993 the New Jersey Department of Education (DOE), Human Services (DHS) and Treasury began the Special Education Medicaid Initiative (SEMI); and

WHEREAS, the purpose of SEMI is to recover a portion of costs for certain Medicaid covered services provided to Medicaid-eligible students enrolled in participating New Jersey local education agencies (LEAs); and

WHEREAS, this revenue is beneficial to both the LEA and the State; and

WHEREAS, in 2014-2015 the district will budget \$3,136.56 in Federal Medicaid revenue; and

WHEREAS, Federal Medicaid revenue is available through SEMI only if Federal and State Medicaid requirements are met; and

WHEREAS, the Green Brook Board of Education has less than the required 40 Special Education students necessary for mandatory participation; and

WHEREAS, a waiver approval by the Somerset County Department of Education will not preclude the Green Brook Board of Education for participating in the SEMI program and will not bind the district to the reporting and administrative requirements of SEMI.

NOW, THEREFORE, BE IT RESOLVED, that the Green Brook Board of Education does hereby apply for a waiver for the SEMI program,

BE IT FURTHER RESOLVED, that the Board Secretary is hereby directed to provide a certified copy of this authorizing resolution to the Somerset County Department of Education including the Executive County Superintendent of Schools and the Executive County Business Administrator.

- F.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to accept tuition student ZH from the Garfield School District to attend the Green Brook Township School District, effective January 2, 2014, at a tuition rate of \$23,257.74, prorated, for the 2013-2014 school year.
- G.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to accept tuition student SP from the Garfield School District to attend the Green Brook Township School District for the 2011-2012, 2012-2013 and 2013-2014 school years , at a tuition rate of \$13,302.60 per year , as approved in the 2013-2014 school year.
- H.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the September 23, 2013 resolution approving a transportation jointure with Watchung Hills Regional High School (Route CS325) to the Green Brook Board of Education Transportation Department now providing transportation services, at a daily cost of \$81.00, for the 2013-2014 school year.
- I.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following workshops and mileage reimbursement for the 2013-2014 school year, as follows:

<u>Employee</u>	<u>Date</u>	<u>Workshop/Meeting</u>	<u>Cost</u>	<u>Mileage</u>	<u>Cost</u>
C. Seracka	3/11-14/14	National Association of Pediatric Nurse Practitioners	\$455.00	---	---
B. Stanton	3/16/14	RIISA and MCCC Spring Conference	\$125.00	21.8	\$6.76

- J.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to reimburse John Azzarello for all of the fees and costs associated with Assembly Bill 444 amending N.J.S.A. 18A: 12-1 et seq., which requires that all members of a board of education or members of a board or trustees of a charter school, undergo a criminal history record check. Reimbursement for administrative and MorphoTrust fees will be provided only upon the

submission of the appropriate ePayment receipts and will not exceed \$77.50 per member, for the 2013-2014 school year.

- K.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the tuition reimbursement to Susanne Yip for the following three-credit fall course at Rutgers University, Basic Principles of Behavior Analysis, in the amount of \$1,944.00, for the 2013-2014 school year.
- L.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval for the acceptance of the following programs funded by grants through the Watchung Hills Regional Municipal Alliance, for the 2013-2014 school year:

<u>Title of Program</u>	<u>Amount</u>
DayTop Village Residents Discuss ATOD Avoidance (ATOD: Alcohol, Tobacco and Other Drugs) Grs. 7-8	\$300.00
Dare for 5 th Graders	\$427.00
Total:	\$727.00

- M.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval for the submission of the following grants through the Watchung Hills Regional Municipal Alliance, for the 2013-2014 school year:

<u>Title of Program</u>	<u>Amount</u>
GBMS: Supplies for White-Out Harassment, Intimidation, and Bullying Event	\$ 747.31
IEF: Materials for Drug Program	\$1,077.38
Total:	\$1,824.69

X. EDUCATIONAL DEVELOPMENT/POLICY

Discussion Item: Committee Report

- A.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the February 2014 HIB Report, including any recommendations for action provided by the Superintendent for the 2013-2014 school year.
- B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the 2013-2014 school calendar as noted below, for the 2013-2014 school year: (See Attachment)
 - May 27 will be a one-session day for students

If additional make-up days are needed, it is recommended that calendar changes be made in the following order:

- June 19 will be changed from a one-session day to a full day of school; June 23 will be added as a one-session day
- June 20 will be changed from a one-session day to a full day of school; June 24 will be added as a one-session day

C. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the First Reading of the following Policies and Regulations, for the 2013-2014 school year: (See Attachments)

Policy No.:

- | | |
|------|---|
| 1240 | Evaluation of Superintendent (M) |
| 3221 | Evaluation of Teachers (M) |
| 3224 | Evaluation of Principals, Vice Principals, and Assistant Principals (M) |

Regulation No.:

- | | |
|------|---|
| 1240 | Evaluation of Superintendent (M) |
| 3221 | Evaluation of Teachers (M) |
| 3224 | Evaluation of Principals, Vice Principals, and Assistant Principals (M) |

D. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following trip, at no cost to the Board of Education, for the 2013-2014 school year:

<u>Date</u>	<u>Destination</u>	<u>Grade</u>
April 9 and 10, 2014	Buehler Challenger Space Center Paramus, NJ	Gr. 7 Science

E. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following after-school program, at no cost to the Board of Education, for the 2013-2014 school year:

<u>Club</u>	<u>Grades</u>	<u>Dates</u>
Girls on the Go	3-4	March 26 – May 14, 2014

F. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the Tentative Spring Sports and Transportation Schedule, for the 2013-2014 school year. (See Attachment)

XI. PERSONNEL/NEGOTIATIONS

Discussion Item : Committee Report

- A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following personnel transfers for the 2013-2014 school year:

	<u>From</u>	<u>To</u>	<u>Effective</u>
Patricia Toscano	GBMS	WHRHS	February 10 – June 30, 2014
Donna Pizzigoni	WHRHS	GBMS	February 20 – June 30, 2014

- B. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Heather Marchese, Grade 3 teacher in the Irene E. Feldkirchner Elementary School, for a paid sick leave, effective March 24 through May 12, 2014, for the 2013-2014 school year.
- C. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Heather Marchese, Grade 3 teacher in the Irene E. Feldkirchner Elementary School, for an unpaid child care leave, effective May 13 through June 30, 2014, for the 2013-2014 school year.
- D. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Teresa Diller to serve as a Grade 3 long-term maternity leave substitute teacher in the Irene E. Feldkirchner Elementary School, replacing Heather Marchese, effective March 24 through June 30, 2014, at a salary of \$49,640.00, prorated to \$16,381.20, and subject to termination upon a ten-day notice for any reason, for the 2013-2014 school year. (See Attachment)
- E. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the November 25, 2013 resolution approving Leslie Christadore, Grade 1 teacher in the Irene E. Feldkirchner Elementary School, for an unpaid child care leave, from effective dates of December 3, 2013 through March 7, 2014, to effective dates of December 3, 2013 through June 30, 2014, for the 2013-14 school year.
- F. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the November 25, 2013 resolution approving Teresa Giordano to serve as a Grade 1 long-term maternity leave substitute teacher in the Irene E. Feldkirchner Elementary School, replacing Leslie Christadore, from effective dates of October 11, 2013 through March 7, 2014, to effective dates of October 11, 2013 through June 30, 2014, at a salary of \$49,640.00, prorated to \$42,938.60, and subject to termination upon a ten-day notice for any reason, for the 2013-2014 school year.
- G. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to increase driver hours as noted below, effective March 3, 2014, for the 2013-2014 school year.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Hourly Rate</u>
Annette Beckner	26.25 hours/per week	31.25 hours/per week	\$26.44
Ivelisse Soma	26.25 hours/per week	31.25 hours/per week	\$26.95

XII. PUBLIC QUESTIONS AND COMMENTS

XIII. GENERAL

XIV. LEGISLATIVE

XV. SCHOOL/ TOWNSHIP & COMMUNITY RELATIONS

XVI. WATCHUNG HILLS BOARD OF EDUCATION

XVII. NEW JERSEY SCHOOL BOARDS REPRESENTATIVE

XVIII. SOMERSET COUNTY SCHOOL BOARDS ASSOCIATION

XIX. SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION

XX. PTO REPORT

XXI. OLD BUSINESS

XXII. NEW BUSINESS

XXIII. BOARD MEETING DATES

Workshop Meeting
Agenda/Business Meeting

Monday, March 10, 2014
Monday, March 24, 2014

XXIV. EXECUTIVE SESSION

- Personnel Matter

XXV. ADJOURNMENT

A. Recommend Board approval to adjourn the meeting at P.M.