

**GREEN BROOK BOARD OF EDUCATION
BUSINESS MEETING AGENDA
MONDAY, FEBRUARY 23, 2015
7:00 P.M.**

I. MEETING CALLED TO ORDER

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF OPEN PUBLIC MEETINGS ACT

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Green Brook School District of Somerset County has caused notice of this meeting to be published by having the date, time and place thereof posted in the Green Brook Township Clerk's Office and the Courier News. This notice was faxed to the above on January 2, 2015 and posted in the Green Brook Middle School and the Irene E. Feldkirchner School.

IV. ROLL CALL

V. BOARD CANDIDATE INTERVIEW

- Induction

VI. EXECUTIVE SESSION

VII. SUPERINTENDENT'S REPORT

- Technology Budget Presentation – Mr. Jason Weber
- Transportation Budget Presentation – Mr. Greg Brennan
- Special Education Budget Presentation – Mr. Kevin Carroll
- Personnel & Co-Curricular Budget Presentation – Mr. Kevin Carroll
- **Enrollment**

IEF	459
GBMS	443
WHRHS	450
- Security Drills/Discipline/HIB (See Principal's Reports)
- **Staff Coverage for January**

Number of Substitute Days	78.5
Number of Substitutes	18
Cost of Substitutes	\$6,538.35
Number of Staff Coverage Periods	33
Cost of Staff Coverage	\$1,122.00
- **Staff Attendance for January**

Administration	99%	Facilities & Operations	100%
Teachers	97 %	Aides	95%
Transportation	94%	Office Personnel	96%

- **Student Attendance for January**

IEF	94.94%
GBMS	96.04%

VIII. CORRESPONDENCE

IX. PUBLIC QUESTIONS & COMMENTS (AGENDA ITEMS ONLY)

X. FINANCE/BUILDINGS & GROUNDS

Chair – Bruce Martins

Members – John Azzarello, John Brault & Lisa Couch

Discussion Item: Committee Report

The Superintendent recommends and I so move resolutions A – H:

- A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the bills for February in the following amounts for the 2014-2015 school year:

- Fund 10
- Fund 11
- Fund 12
- Fund 20
- Fund 30

Total

- B. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following resolution for the 2014-2015 school year:

WHEREAS, the Board of Education has received the attached reports of the treasurer and secretary for the month of December and

WHEREAS, these reports show the following balances on December 31, 2014:

WHEREAS, in compliance with N.J.A.C.6:20-2A.10(d) the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education,

FUND -	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$3,304,244.13	\$14,581,535.96	\$16,509,895.25
(11)Current Expense			
(12)Capital Outlay			
(20)Special Revenue Fund	\$107,575.85	\$146,106.34	\$209,343.57
(30)Capital Projects Fund	\$447,133.37	\$0.00	\$678,403.60
(40)Debt Service Fund	\$440,979.35	\$1,180,987.50	\$121,646.35
TOTAL	\$4,299,932.70	\$15,908,629.80	\$17,519,288.77

NOW THEREFORE, BE IT RESOLVED, the Board of Education accepts the above referenced reports and certification, and be it

FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

C. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the transfers for December 1, 2014 through December 31, 2014.

D. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the disbursements for the following payroll period for the 2014-2015 school year:

February 15, 2015

\$481,811.71

E. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the signatories on the below Provident Bank Accounts, for the 2014-2015 school year; as follows:

ACCOUNT NAME	ACCOUNT NUMBER	SIGNATORIES	EFFECTIVE DATE
Athletic	604612701	Gregory Brennan Dr. James Bigsby Gary Schaefer	3/1/2015

- F. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following workshops and mileage reimbursements for the 2014-2015 school year:

Employee	Date	Workshop/Meeting	Cost
M. Appio E. Muglia B. Van Pelt	3-20-15	Challenges & Practical Solutions in Students with Psychiatric Disorders	mileage
J. Belcuore M. Silver	5-1-15	State Bar Foundation Law-Related Education Conference (follow-up Mock Trial)	mileage
K. Carroll	2-27-15	SGO/SGP Analysis for School Transformation	\$120.00 + mileage
K. Carroll	3-4/5-15	NJASA School Administrator Mentor Training	\$395.00 + mileage
D. Paltjon	3-16/17/18-15	NJ School Buildings and Grounds Association Conference Registration: Hotel:	\$100.00 \$148.00
B. Stanton	2-23-15	County Science Supervisors' Roundtable Meeting	mileage

- G. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Tiny Tots Therapy to perform school-based occupational therapy services for student no.10474 at a rate of \$95.00 per-half hour session, for a total of 8 sessions, not to exceed \$760.00, for the 2014-2015 school year.
- H. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Tiny Tots Therapy to perform school-based occupational therapy services for student no.10474 at a rate of \$95.00 per half-hour session, for a total of 2 sessions, not to exceed \$190.00, for the 2015-2016 extended school year, and as approved in the 2014-2015 school year.

XI. EDUCATIONAL DEVELOPMENT/POLICY

Chair – Maria Piccirilli

Members – Darlene Connors & John Brault

Discussion Item: Committee Report

The Superintendent recommends and I so move resolutions A – B:

- A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the implementation of the National Association of School Nurses (NASN) Stand Up and Be Counted Survey, for the 2014-2015 school year. (See Attachments)

- B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following changes for the position of HIB Coordinator for the Green Brook Township School District, for the 2014-2015 school year:

Title: HIB Coordinator
 From: Beth Stanton
 To: Armand Lamberti

XII. PERSONNEL/NEGOTIATIONS

Chair – Lisa Couch

Members – John Azzarello, Maria Piccirilli & Doug Humphrey

Discussion Item: Committee Report

The Superintendent recommends and I so move resolutions A – D:

- A.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the paid sick leave for Jennifer Cifelli, teacher in the Green Brook Middle School, from April 13 through May 29, 2015, for the 2014-2015 school year.
- B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the FMLA leave for Jennifer Cifelli, teacher in the Green Brook Middle School, from June 1 through June 18, 2015, or the last day of school should that change, for the 2014-2015 school year.
- C.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following personnel transfers for the 2014-2015 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Michael Gomez (Custodian)	GBMS	IEF
Kimberly Lehlbach (Teacher)	IEF	GBMS
Tristan Miller (Teacher)	GBMS	IEF

- D.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to accept the intermittent FMLA Leave for employee number 0246, effective February 23, 2015, and valid for one year, and as approved in the 2014-2015 school year.

XIII. EXECUTIVE SESSION

XIV. PUBLIC QUESTIONS AND COMMENTS

XV. GENERAL

XVI. LEGISLATIVE

XVII. SCHOOL/ TOWNSHIP & COMMUNITY RELATIONS

XVIII. WATCHUNG HILLS BOARD OF EDUCATION

XIX. NEW JERSEY SCHOOL BOARDS REPRESENTATIVE

XX. SOMERSET COUNTY SCHOOL BOARDS ASSOCIATION

XXI. SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION

XXII. PTO REPORT

XXIII. OLD BUSINESS

XXIV. NEW BUSINESS

XXV. BOARD MEETING DATES

March 9, 2015
March 23, 2015

Workshop Meeting
Agenda/Business Meeting

XXVI. ADJOURNMENT

- A. Recommend Board approval to adjourn the meeting at P.M.