

**GREEN BROOK BOARD OF EDUCATION  
REORGANIZATION MEETING MINUTES  
MONDAY, JANUARY 7, 2013  
7:00 pm**

**MEETING CALLED TO ORDER**

The meeting was called to order at 7:04 pm by Mr. James Benscoter, Board President in the Green Brook Middle School Auditorium.

**STATEMENT OF OPEN PUBLIC MEETINGS ACT**

Mr. Michael Colling, Business Administrator/Board Secretary read the following statement: The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Green Brook School District of Somerset County has caused notice of this meeting to be published by having the date, time and place thereof posted in the Green Brook Township Clerk's Office, Courier News and the Star Ledger. This notice was faxed to the above on April 24, 2012 and posted in the Green Brook Middle School and the Irene E. Feldkirchner School.

**Mr. Colling administered the Oath of Office to the newly elected Board members.**

**ROLL CALL**

Present: Mr. Benscoter  
Mr. Boccio  
Ms. Couch  
Ms. Green  
Ms. Maillaro(arrived at 7:08pm)  
Mr. Martins  
Ms. Markus-Rodden  
Ms. Piccirilli

Absent: Mr. Binder

Administrators

Present: Dr. Richard Labbe, Superintendent  
Mr. Michael Colling, Business Administrator/Board Secretary

**PLEDGE OF ALLEGIANCE**

Observed by all present.

**NOMINATIONS AND ELECTION OF PRESIDENT**

I so move Board of Education of the Township of Green Brook to nominate Mr. Benscoter as President of the Board of Education.

Moved by: Mr. Martins

Seconded by: Ms. Green

**Roll Call Vote. Vote Unanimous. Motion carried.**

**NOMINATIONS AND ELECTION OF VICE PRESIDENT**

I so move Board of Education of the Township of Green Brook to nominate Mr. Martins as Vice President of the Board of Education.

Moved by: Ms. Green

Seconded by: Ms. Markus-Rodden

**Roll Call Vote. Vote Unanimous. Motion carried.**

**Motion to approve Items 8 – 13 & 15:**

Moved by: Ms. Green

Seconded by: Mr. Martins

**Roll Call Vote. Abstain – Ms. Couch & Mr. Boccio. Motion carried.**

**Motion to table Items 14 & 16:**

Moved by: Ms. Green

Seconded by: Mr. Martins

**Roll Call Vote. Abstain – Ms. Couch & Mr. Boccio. Motion carried.**

- 8. I so move Board of Education of the Township of Green Brook approval to have the statement of results of the 2012-2013 school election made part of the reorganization meeting minutes.

Candidates	Term of Office	Total Votes
Lisa Couch	3	1,158
Stephanie Green	3	1,388
Bruce Martins	3	1,116

- 9. I so move Board of Education of the Township of Green Brook approval to adopt the Code of Ethics for the 2013 calendar year.
- 10. I so move Board of Education of the Township of Green Brook approval to adopt the Policies and Bylaws for the 2013 calendar year.
- 11. I so move Board of Education of the Township of Green Brook approval to adopt the rules, regulations, assets and liabilities of the previous Board for the 2013 calendar year.
- 12. I so move Board of Education of the Township of Green Brook approval of the attached Board of Education Committee Meetings for the 2013 calendar year.
- 13. I so move Board of Education of the Township of Green Brook approval of the attached Workshop and Agenda/Business Meeting dates for the 2013 calendar year to be held each month at 7:00 PM in the Green Brook Middle School Media Center. Executive sessions will be held as needed to discuss matters of contracts, personnel, litigation and/or negotiations.

**14.** I so move Board of Education of the Township of Green Brook approval of the following Board Committees for the 2013 calendar year:

Finance & Operations/Buildings & Grounds

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Personnel & Negotiations/Residency Review

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Policy & Regulation Review/Ed. Development

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Community Relations/Township Liaison

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**15.** I so move Board of Education of the Township of Green Brook approval of the following appointments for the remainder of the 2012-2013 school year.

Affirmative Action Officer	Richard Labbe
Gender Equity Officer	Richard Labbe
504 Officer	Richard Labbe
Title I Contact Person	Donna Cook
Title I Representative	Donna Cook
Right to Know Contact Person	Dave Paltjon
AHERA Representative	Dave Paltjon
Public Agency Compliance Officer	Michael Colling
Attendance Officer	Richard Labbe
Safety Officer	Armand Lamberti
Integrated Pest Management	Dave Paltjon
Homeless Liaison	Richard Labbe
District Test Coordinator	Linda Pollard
Custodian of Open Public Records Act	Michael Colling
Safety & Health Designee	Armand Lamberti

16. I so move Board of Education of the Township of Green Brook approval to appoint the following representatives for the 2013 calendar year :

Somerset County Ed Services Commission		
Watchung Hills Regional High School		
NJ School Boards Association		
Somerset County School Boards Association		
Legislative Officer		
PTO Liaison		
Township Liaison		
Municipal Alliance		

**FINANCE AND OPERATIONS**

**Motion to approve Finance & Operations Items A & B:**

Moved by: Ms. Green

Seconded by: Mr. Martins

**Roll Call Vote. Vote Unanimous. Motion carried.**

- A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Tracy Decker from Children Achieving Success- CAS, to provide preschool program and behavioral consultation, at a cost of \$500 per day (Account No. 20-253-200-300-030-030), not to exceed \$2,000, for the 2012-2013 school year.
- B. The Superintendent recommends and I so move the Board of Education of the Township of Green Brook approval of the tuition contract with Alternative Academic High School for high school student MK, effective January 2, 2013 at an annual tuition of \$24,900, prorated, for the 2012-2013 school year.

**PERSONNEL & NEGOTIATIONS**

**Motion to approve Personnel & Negotiations Items A & B:**

Moved by: Mr. Martins

Seconded by: Ms. Green

**Roll Call Vote. Vote Unanimous. Motion carried.**

- A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to accept the resignation of Michael Colling, Business Administrator/School Board Secretary, for the Green Brook Township School District, effective February 8, 2013, for the 2012-2013 school year.
- B. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to accept the retirement of Yvonne Schutsky, district art teacher, effective February 1, 2013, for the 2012-2013 school year.

**ADJOURNMENT**

**Motion to adjourn the meeting at 7:21 PM.**

Moved by: Ms. Green

Seconded by: Mr. Martins

**Vote Unanimous. Motion carried.**

Respectfully submitted,

Michael F. Colling  
SBA/Board Secretary