

**GREEN BROOK BOARD OF EDUCATION
WORKSHOP MEETING MINUTES
MONDAY, JANUARY 14, 2013
7:00 P.M.**

MEETING CALLED TO ORDER- The meeting was called to order at 7:02 pm by Mr. James Benscoter, Board President in the Green Brook Middle School Auditorium.

PLEDGE OF ALLEGIANCE

Observed by all present.

STATEMENT OF OPEN PUBLIC MEETINGS ACT

Mr. Michael Colling, Business Administrator/Board Secretary read the following statement:
The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Green Brook Township Public School District of Somerset County has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Green Brook Township Clerk's Office and the Courier News. This notice was faxed to the above on January 8, 2013, and posted in the Green Brook Middle School and the Irene E. Feldkirchner School.

ROLL CALL

Present: Mr. Benscoter
 Mr. Binder
 Mr. Boccio
 Ms. Couch
 Ms. Green
 Ms. Markus-Rodden
 Mr. Martins
 Ms. Piccirilli

Absent: Ms. Maillaro

Administrators

Present: Dr. Richard Labbe, Superintendent
 Mr. Michael Colling, Business Administrator/Board Secretary

SUPERINTENDENT'S REPORT

- Auditors Report
- Curriculum & Professional Development Budget Presentation
- Violence, Vandalism & HIB Report

Staff Coverage for December

Number of Substitute Days	83.5
Number of Substitutes	18
Cost of Substitutes	\$7,591.31
Number of Staff Coverage Periods	23
Cost of Staff Coverages	\$782.00

Staff Attendance for December

Administration	92%	Facilities & Operations	99%
Teachers	96 %	Aides	93%
Transportation	98%	Office Personnel	97%

Student Attendance for December

IEF	95.11%
GBMS	95.12 %

FINANCE/BUILDINGS & GROUNDS

Motion to approve Finance & Operations Items A – G:

Moved by: Ms. Green

Seconded by: Mr. Martins

Roll Call Vote. Vote Unanimous. Motion carried.

- A.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the bills for January in the following amounts for the 2012-2013 school year:

Fund 10
Fund 11
Fund 12
Fund 20
Fund 30

Total

- B.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the disbursements for the following payroll period for the 2012-2013 school year:

December 15, 2012	\$457,461.22
December 31, 2012	\$419,945.12

- C.** The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to apply for grant funds in the amount of \$500 from Exxon Mobil. Funds will be used to purchase science and/or mathematical instructional supplies for the 2012-2013 school year.

- D. The Superintendent recommends and I so move Board of Education of the Township of Green Brook to approve the 2012 Audit and to submit a Corrective Action Plan (see attachment) for the school year ending June 30, 2012 to the New Jersey Department of Education, and as approved in the 2012-2013 school year:

- E. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to reimburse Andrew Boccio for all of the fees and costs associated with Assembly Bill 444 amending N.J.S.A. 18A: 12-1 et seq., which requires that all members of a board of education or members of a board of trustees of a charter school, undergo a criminal history record check. Reimbursement for administrative and MorphoTrak fees will be provided only upon the submission of the appropriate ePayment receipts and will not exceed \$78.50 per member, and as approved in the 2012-2013 school year.

- F. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of the following Board Committees for the 2013 calendar year:

Finance & Operations/Buildings & Grounds

Bruce Martins (Chair)
Gerald Binder
Stephanie Green
Lisa Couch

Personnel & Negotiations/Residency Review

Gerald Binder (Chair)
Mindy Markus-Rodden
Anna Maillaro
Bruce Martins

Policy & Regulation Review/Ed. Development

Mindy Markus-Rodden (Chair)
Anna Maillaro
Maria Piccirilli
Andrew Boccio

Community Relations/Township Liaison

Stephanie Green (Chair)
Maria Piccirilli
Lisa Couch
Andrew Boccio

- A. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the October 29, 2012 resolution approving Colleen Figueiredo, Grade 5 teacher in the Green Brook Middle School, for a paid sick leave, from effective dates of January 22 through March 18, 2013, to effective dates of January 21 through March 15, 2013, for the 2012-2013 school year.
- B. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the October 29, 2012 resolution approving Colleen Figueiredo, Grade 5 teacher in the Green Brook Middle School, for an unpaid child care leave, from effective dates of March 19 through June 19, 2013, to effective dates of March 18 through June 18, 2013, for the 2012-2013 school year.
- C. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the December 10, 2012 approving of Sarit Bercovici to serve as a Grade 5 long-term maternity leave substitute teacher in the Green Brook Middle School, replacing Colleen Figueiredo, from effective dates of January 22 through June 19, 2013, to effective dates of January 21 through June 18, 2013, at a salary of \$48,300, prorated, and subject to termination upon a ten-day notice for any reason, for the 2012-2013 school year.
- D. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of a paid sick leave for Carolyn Seracka, nurse in the Green Brook Middle School, from December 5, 2012 until further notice, for the 2012-2013 school year.
- E. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to amend the November 26, 2012 resolution approving Nancy Farinella, Transportation Supervisor, for an unpaid sick leave from effective dates of July 16, 2012 through January 2, 2013, to effective dates of July 16, 2012 through January 1, 2013, for the 2012-2013 school year.
- F. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval of Linette Fleming, district bus driver, for an unpaid sick leave from effective dates of December 5 (p.m.) through December 19, 2012, to effective dates of December 5 (p.m.) through February 6, 2013, for the 2012-2013 school year.
- G. The Superintendent recommends and I so move Board of Education of the Township of Green Brook approval to deduct the following 1.5 unpaid sick days totaling \$208.74, for employee no. 0246, for the 2012-2013 school year:

January 8, 2013 P.M.	\$ 69.58
January 9, 2013 Full Day	\$139.16

BOARD MEETING DATES

Agenda/Business Meeting	Monday, January 28, 2013
Workshop Meeting	Monday, February 11, 2013

ADJOURNMENT

Motion to adjourn the meeting at 7:49 PM.

Moved by: Mr. Binder

Seconded by: Mr. Martins

Vote Unanimous. Motion carried.

Respectfully submitted,

Michael F. Colling
SBA/Board Secretary